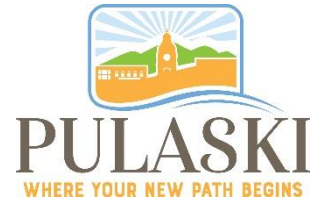


AGENDA
TOWN COUNCIL MEETING
Wednesday, May 6, 2020
7:00 p.m.



7:00 p.m.

Legislative Session

Council Chambers

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Invocation**
4. **Roll Call of Council**
5. **Modify Agenda If Necessary**
6. **Guests and Visitors**
Recognize Audience Present
7. **Presentations**
8. **Public Hearings**
 - a. Budget Amendment for FY 2019-2020
 - b. Proposed Water Utility Service Rates
 - c. Proposed Residential Garbage Rates
 - d. Proposed Budget for FY 2020-2021
9. **Public Comment Period**
*(The Town Council welcomes your input. You may **address the Council** by completing a **speaker's slip** available at the door and giving it to the Clerk of Council prior to the meeting. At this time, you may address the Council on items that are not on the agenda or items on the Consent Agenda. Time limit is five (5) minutes.)*
10. **Consent Agenda**
(The Consent Agenda is approved on one motion. Council Members may pull consent items to be considered after business items.)
 - a. Consideration of April 7, 2020 Council Meeting Minutes
 - b. Consideration of April 21, 2020 Council Budget Work Session Minutes
11. **Project Update**
 - a. Project Summary Sheet
12. **Old Business**
 - a. Resolution 2020-11, Authorizing Issuance of a General Obligation Bond
 - b. Performance Agreement – Project Cow
13. **New Business**
 - a. Resolution 2020-12, Amending the FY 2019-2020 Budget
 - b. Report on April 12th/13th Flooding Event
 - c. Virginia Outdoors Foundation Request
14. **Closed Session**
Under Virginia Code 2.2-3711(a) 1 (1 item) Personnel matter-Review of Board/Committee Appointments;Virginia Code 2.2-3711 (a) 3 (1 item) Disposition/acquisition of property-Monte Vista Extension Right-of-Way
15. **Reminder of Future Council Meetings**
 - a. June 2, 2020-Council Meeting-7:00 p.m.

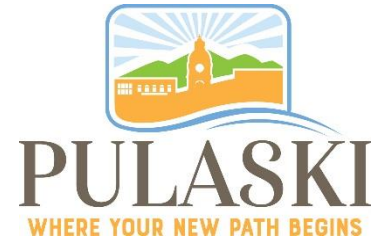
Mayor Clark

Councilman Dawson

Councilman East

Pulaski Town Manager's Office

P.O. Box 660 42 1st Street, NW
Pulaski, VA 24301
540-994-8600



April 30, 2020

To: Mayor David Clark
Members, Pulaski Town Council

From: Shawn M. Utt, Town Manager

RE: May 6, 2020 Council Meeting Packet summary

Below are summaries related to specific agenda items. Should additional information become available, we will provide as quickly as possible:

7. Presentations:

- a. **None.**

8. Public Hearings:

- a. **Budget Amendment for FY 2019-2020** – As we have discussed several times through the past several months, we have developed the **enclosed** draft budget amendments to not only show a clearer picture of our revenues but to also bring the expenditures in line with what are currently working with. We have advertised the hearing as required and further in the meeting (item 13a), we will recommend action by Council to approve the amended budget as presented.
- b. **Proposed Water Utility Service Rates** – Following up with the requirements of the Brookmont HAA5 Water Project, we have developed the **enclosed** amended rate schedule for water service in the Town using a 3% increase projection. As we have discussed, we recommend holding steady with sewer service rates for the upcoming fiscal year but will likely need to resume the Davenport Rate Study recommendations for FY 2021-2022. A public hearing for the proposed increases has been advertised and written comments are being requested through May 22nd. We will compile any comments received and provide those to Town Council in advance of the June 2nd Council meeting for your consideration prior to taking any action.
- c. **Proposed Residential Garbage Rates** – Following the lead of the Pulaski County Public Service Authority, we have advertised a proposed increase in residential garbage rates of \$1.00 per month (from \$17.00 to \$18.00 for standard residential service and from \$10.00 to \$11.00 for low volume customers). While the PSA has yet to take any action (their public hearing is scheduled for May 11th), we were informed by the Executive Director that the proposed budget was based on the proposed increase and we anticipate them to proceed. Since these funds are a pass-through for the Town (we collect the monthly rates and pass them on to the PSA, minus a 5% administrative fee), we will need to follow their lead with the rates to prevent the Town from being negatively affected by any increase the PSA may implement. A public hearing for the proposed increases has been advertised (see **enclosed**) and written comments are being requested through May 22nd. We will compile any comments received and provide those to Town Council in advance of the June 2nd Council meeting for your consideration prior to taking any action.

- d. **Proposed Budget for FY 2020-2021** – As discussed in previous meetings, we have developed the **enclosed** draft budget for the upcoming fiscal year with the full knowledge that we will need to revisit the document early in FY21. This budget provides for a bookmark of sorts for the Town to keep in mind as we move forward through the COVID-19 pandemic. As with the proposed rate increases, a public hearing has been advertised (see **enclosed**) and written comments are being requested through May 22nd. We will compile any comments received and provide those to Town Council in advance of the June 2nd Council meeting for your consideration prior to taking any action.

10. Consent Agenda:

Minutes of the April 7, 2020 Council meeting and the April 21, 2020 Council Budget Work Session are **enclosed** for your review/approval.

11. Project Updates:

- a. **Project Summary Sheet** – **enclosed** for your information is an updated version of the PSS. We can answer any specific questions at the Council meeting.

12. Old Business:

- a. **Resolution 2020-11, Authorizing Issuance of a General Obligation Bond** – Following our discussions during the January 7th Council meeting where I presented the draft loan commitment letter from Live Oak Bank, I felt Council had some concerns with the deal as presented. I, therefore, set out to recruit additional funding options and after a great deal of work, was able to come up with a better partnership with NBB. **Enclosed** is a copy of their loan term sheet that allows for early payoff along with a lower interest rate. It should be noted that the rate is adjustable on 5-year terms but we have every intention of paying the bond early.

As you may remember, the Town Council held a public hearing on the proposed issuance of general obligation bond at their February 4th Council meeting. In speaking with the bond counsel, Webster Day, that hearing is still legitimate even though the proposed financier has changed from Live Oak Bank/SERCAP to NBB. For your consideration, Mr. Day has prepared the **enclosed** resolution which should be the final action necessary to close on the financing. As a reminder, we will be able to recapture funds that were paid by the Town for the engineering as well as getting the contractor started on the work.

- b. **Performance Agreement for Project Cow** – We have discussed this great project in closed session several times in the past and are finally able to present the **enclosed** performance agreement for Town Council's consideration. In short, this project includes the proposed expansions at Calfee Park over the next five years and provides an annual real estate tax incentive back to the owners (Historic Calfee Park, LLC) equal to 100% for tax years 2020, 2021 and 2022 and 50% for tax years 2023, 2024 and 2025. The anticipated investment of an additional \$3,000,000 in investments and retention of at least 75 jobs in the Town make this a very exciting project. I would like to formally recommend Town Council's approval of the performance agreement as well as authorization of the Town Manager to execute the agreement on the Town's behalf.

13. New Business

- a. **Resolution 2020-12, Amending the FY 2019-2020 Budget** – As discussed during item 8a, the **enclosed** resolution has been drafted for Council's consideration and should be the final action necessary for the current fiscal year's budget amendment process.
- b. **Report on April 12th/13th Flooding Event** – Chief Kiser has provided the **enclosed** summary report of the flooding event and I thought it would be good to have time on the agenda to discuss with Town Council. Overall, I'm proud of our staff and feel we are very fortunate that there were not any fatalities related to the flooding even though there were some close calls.
- c. **Virginia Outdoors Foundation Request** – The T.G Howard Community Center and the Calfee Community and Cultural Center have both been working with various groups for financial support for each of their projects. They were approached late last year by staff with the Virginia Outdoors Foundation for funding that may be available for each to secure their properties and to be used as operating capital if needed. Upon further work, it was discovered that the Town owned 2 small parcels of land on the west side of Tract Fork, at the corner of Altoona and W. Main/Magnox Drive (see **enclosed** maps for your reference). It is likely that property was once owned by VDOT and the bridge replacement project from many years ago resulted in VDOT granting ownership of these parcels to the Town. I don't see any positive use for these parcels as they are located in the floodplain and are not developable. However, if the Town were to donate the property to the TG Howard Community Center, it would make their application for funding more attractive. I would like to discuss this in greater detail at the Town Council meeting. If the Town Council does choose to move forward with this property disposition, the next step would be to schedule a public hearing for the property disposition/transfer.

14. Closed Session

One item under Va. Code 2.2-3711 (A) 1 – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding a review of Board/Committee Appointments.

One item under Va. Code 2.2-3711 (A) 3 – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding the Monte Vista Drive Extension right-of-way.

TOWN OF PULASKI TOWN COUNCIL
PUBLIC HEARING DISPLAY AD TEMPLATE-SWT

Legal Advertisement
Shawn M. Utt
Town Manager
Town of Pulaski, Virginia

Run Dates: Sunday, April 26, 2020

TAKE NOTICE, that the Town Council of the Town of Pulaski, Virginia will hold a public hearing and vote on Wednesday, May 6, 2020 at 7:00 p.m. in the Council Chambers at 42 First Street, N.W. to consider amending the Fiscal Year 2019-2020 Town Budget.

The totals of the budget amendments for each fund are summarized below:

Fund	Amount of Amendment	Amended Revenue	Amended Expenditures
General	\$ 163,279.18	\$ 10,515,183.33	\$ 10,515,183.33
Water	\$ (1,623,272.00)	\$ 2,282,334.60	\$ 2,282,334.60
Sewer	\$ 64,056.11	\$ 3,483,453.11	\$ 3,483,453.11
Total	\$ (1,395,936.71)	\$ 16,280,971.04	\$ 16,280,971.04

The proposed amended budget is listed below.

All persons desiring to speak for or against the proposed budget amendment should appear at the aforementioned time and place or submit their comments in writing to the Town Manager prior to the public hearing.

A copy of the proposed budget amendments and amended budget is available for public review in the Town Manager's Office from 8:30 a.m. to 5:00 p.m., Monday through Friday.

For disabled individuals who may require special auxiliary aids or services, reasonable accommodations will be made by the Town upon request. Please contact the Town Manager at (540)-980-1220 (TDD accessible) or (540)-994-8602 prior to the above meeting date to arrange these accommodations.

Proposed Amended Budget No. 2 FY 2019-2020

General Fund Revenues	Current Budget	Amendment	Revised Budget
Total Property Taxes	\$ 2,781,405.00	\$ (88,424.58)	\$ 2,692,980.42
Total Local Taxes	3,229,000.00	(80,204.00)	3,148,796.00
Total Permits	20,800.00	9,390.44	30,190.44
Total Fines and Forfeitures	46,500.00	22,459.00	68,959.00
Total Recreational Charges	18,700.00	52,000.00	70,700.00
Total State Non-Categorical Aid	13,500.00	(904.00)	12,596.00
Total State Categorical Aid	3,016,249.23	21,035.00	3,037,284.23
Total Federal Aid	175,000.00	55,000.00	230,000.00
Total Misc. Revenue	169,656.00	11,433.15	181,089.15
Total Rental of Property	16,748.00	(260.00)	16,488.00
Total Transfer from Other Fund	510,513.09	(252,913.00)	257,600.09
Total Recovered Cost	235,600.83	7,294.17	242,895.00
Total Other Financing Sources	118,232.00	407,373.00	525,605.00
Total General Fund Revenues	\$ 10,351,904.15	\$ 163,279.18	\$ 10,515,183.33
General Fund Expenditures			
Total Town Council	\$ 52,703.20	\$ 123.78	\$ 52,826.98
Total Clerk of Council	72,787.56	801.70	73,589.26
Total Mayor's Office	8,409.00	(1,559.08)	6,849.92
Total Town Manager's Office	332,571.57	(709.56)	331,862.01
Total Community Development	171,418.21	32,990.89	204,409.10
Total Finance	594,808.85	(47,989.24)	546,819.61
Total Administrative Services	325,243.00	5,321.69	330,564.69
Total General Engineering	250,443.86	2,286.74	252,730.60
Total Contributions	526,145.00	(22,150.23)	503,994.77
Total IT Department	149,000.00	10,031.60	159,031.60
Total Police Department	2,595,458.70	87,927.52	2,683,386.22
Total Fire Department	858,966.33	(30,597.74)	828,368.59
Total Building Inspection	195,985.94	(13,056.08)	182,929.86
Total Highways, Streets, Bridges-Ineligible	236,794.72	28,187.82	264,982.54
Total Highways, Streets, Bridges-Eligible	1,444,524.19	(147,787.90)	1,296,736.29
Total Refuse Disposal	3,300.00	(600.18)	2,699.82
Total General Property Maintenance	378,487.85	(153,686.93)	224,800.92
Total Cemeteries	13,014.00	25,590.24	38,604.24
Total Parks	-	-	-
Total Gatewood Park	23,500.00	(3,091.56)	20,408.44
Total Senior Center	91,056.24	2,089.39	93,145.63
Total Motor Vehicle Maintenance	130,370.70	(54,039.22)	76,331.48
Total Debt Service	705,125.00	-	705,125.00
Total Inter-fund Transfers	7,500.00	-	7,500.00
Total Capital Outlay	410,906.00	266,531.39	677,437.39
Total Train Station	12,200.00	9,209.98	21,409.98
Total Ratcliffe Museum	30,664.79	1,174.10	31,838.89
Total Town Wide Projects-Capital	113,863.21	6,280.07	120,143.28
Total EPA Brownfields	-	160,000.00	160,000.00
Total Downtown Revitalization	616,656.23	-	616,656.23
Total General Fund Expenditures	\$ 10,351,904.15	\$ 163,279.18	\$ 10,515,183.33

Water Fund Revenues	Current Budget	Amendment	Revised Budget
Total State Categorical Aid	\$ 1,776,606.60	\$ (1,776,606.60)	-
Total Miscellaneous Revenue	5,500.00	889.06	\$ 6,389.06
Total Transfers from Other Departments	7,500.00	-	7,500.00
Total Utility Collections	1,926,000.00	52,445.54	1,978,445.54
Total Debt Proceeds	190,000.00	100,000.00	290,000.00
Total Water Fund Revenues	\$ 3,905,606.60	\$ (1,623,272.00)	\$ 2,282,334.60

Water Fund Expenditures			
Total Debt Service	\$ 218,986.00	\$ 36,854.17	\$ 255,840.17
Total Transfers	180,920.00	(180,920.00)	-
Total Capital Outlay	1,989,606.60	(1,784,681.60)	204,925.00
Total Water Trans. & Distribution	513,159.98	(65,051.54)	448,108.44
Total Water Filtration & Purification	960,309.71	406,600.53	1,366,910.24
Total Other Financing Uses	42,624.31	(36,073.57)	6,550.74
Total Water Fund Expenditures	\$ 3,905,606.60	\$ (1,623,272.00)	\$ 2,282,344.60

Sewer Fund Revenue			
Total Federal Aid	\$ 0.00	-	-
Total Miscellaneous Revenue	11,000.00	\$ (500.00)	\$ 10,500.00
Total Recovered Costs	26,157.00	-	26,157.00
Total Utility Collections	3,382,240.00	64,556.11	3,446,796.11
Total Sewer Fund Revenues	\$ 3,419,397.00	\$ 64,056.11	\$ 3,483,453.11

Sewer Fund Expenditures			
Total Debt Service	\$ 733,929.00	-	\$ 733,929.00
Total Transfers	201,993.00	\$ (201,993.00)	-
Total Capital Outlay	130,000.00	(104,201.00)	25,799.00
Total Sewer Collection	249,414.93	10,046.95	259,461.88
Total Pepper's Ferry RWT Authority	2,070,896.00	347,001.20	2,417,897.20
Total Other Financing Uses	33,164.07	13,201.97	46,366.04
Total Sewer Fund Expenditures	\$ 3,419,397.00	\$ 64,056.11	\$ 3,483,453.11

LEGAL DISPLAY AD-PC PATRIOT

Legal Advertisement
Shawn M. Utt
Town Manager
Town of Pulaski, Virginia

Run Date: Friday, April 24, 2020

TAKE NOTICE, that the Town Council of the Town of Pulaski, Virginia will hold a public hearing on Wednesday, May 6, 2020, at 7:00 p.m. in the Council Chambers of the Pulaski Municipal Building, 42 First St., N.W. to consider an increase in the charges for water service as set forth below:

Meter Size	Current In-Town Fixed Charge	Proposed In-Town Fixed Charge	Current Out-of-Town Fixed Charge	Proposed Out-of-Town Fixed Charge
5/8 inch	\$ 12.71	\$ 13.09	\$ 25.43	\$ 26.19
1 inch	\$ 28.42	\$ 29.27	\$ 56.86	\$ 58.57
1 ¼ inch	\$ 41.27	\$ 42.51	\$ 82.50	\$ 84.98
1 ½ inch	\$ 54.09	\$ 55.71	\$ 108.18	\$ 111.43
2 inch	\$ 86.09	\$ 88.67	\$ 172.19	\$ 177.36
3 inch	\$ 181.95	\$ 187.41	\$ 363.90	\$ 374.82
4 inch	\$ 277.43	\$ 285.75	\$ 554.84	\$ 571.49
6 inch	\$ 539.86	\$ 556.06	\$1,079.70	\$1,112.09
8 inch	\$ 855.36	\$ 881.02	\$1,710.73	\$1,762.05
10 inch	\$1,215.72	\$1,252.19	\$2,431.43	\$2,504.37
Volume Charge (per thousand gallons)	Current In-Town Charge	Proposed In-Town Charge	Current Out-of-Town Charge	Proposed Out-of-Town Charge
1 to 20,000 gallons	\$3.31	\$3.41	\$5.71	\$5.88
Next 680,000 gallons	\$2.81	\$2.89	\$4.69	\$4.83
Over 700,000 gallons	\$2.10	\$2.16	\$4.18	\$4.31

Citizens wishing to comment on the proposed rate adjustment may submit written comments to the Town of Pulaski, Attn: Town Manager, P. O. Box 660, Pulaski, Virginia 24301 or may leave their written comments in the Finance Drop-Off box at the Municipal Building. Citizens wishing to respond electronically may also post comments on the Town of Pulaski's website under the page titled "Town Budget for Fiscal Year 2020-2021." Comments will be forwarded to the Town Council for their review and consideration.

Copies of the proposed rates are available for public review in the Town Manager's Office from 8:30 a.m. to 5:00 p.m., Monday through Friday.

For disabled individuals who may require special auxiliary aids or services, reasonable accommodations will be made by the Town upon request. Please contact the Town Manager's Office at (540)-980-1220 (TDD accessible) or (540)-994-8602 prior to the above meeting date to arrange these accommodations.

LEGAL DISPLAY AD-SWT
PUBLIC HEARING

Display Advertisement
Shawn M. Utt
Town Manager
Town of Pulaski, Virginia

Run Dates: Sunday, April 26, 2020

TAKE NOTICE, that the Town Council of the Town of Pulaski, Virginia will hold a public hearing on Wednesday, May 6, 2020, at 7:00 p.m. in the Council Chambers of the Pulaski Municipal Building, 42 First St., N.W. to consider an increase in the charges for residential garbage service in the amount of \$1.00 per month which will increase the monthly charges for service as follows: standard residential rate from \$17.00 per month to \$18.00 per month; low volume residential rate from \$10.00 per month to \$11.00 per month.

Citizens wishing to comment on the proposed rate adjustment may submit written comments to the Town of Pulaski, Attn: Town Manager, P. O. Box 660, Pulaski, Virginia 24301 or may leave their written comments in the Finance Drop-Off box at the Municipal Building. Citizens wishing to respond electronically may also post comments on the Town of Pulaski's website under the page titled "Town Budget for Fiscal Year 2020-2021." Comments will be forwarded to the Town Council for their review and consideration.

Copies of the proposed rates are available for public review in the Town Manager's Office from 8:30 a.m. to 5:00 p.m., Monday through Friday.

For disabled individuals who may require special auxiliary aids or services, reasonable accommodations will be made by the Town upon request. Please contact the Town Manager's Office at (540)-980-1220 (TDD accessible) or (540)-994-8602 prior to the above meeting date to arrange these accommodations.

Notice of Public Hearing
Town of Pulaski
Proposed Budget and Capital Improvements Plan
for the
Fiscal Year Ending June 30, 2021
FY 2020-2021

The following summary of the proposed budget and Capital Improvements Plan for the Town of Pulaski is published for informative and fiscal planning purposes only. There is no allocation of any funds of the Town until there has been an adoption of the budget and appropriation thereof.

A public hearing will be held by the Town Council on Wednesday, May 6, 2020, at 7:00 p.m. in the Council Chambers in the Pulaski Municipal Building, 42 First Street, N.W., regarding the budget and Capital Improvements Plan for FY 2020-2021. Citizens may also submit written comments to the Town of Pulaski, Attn: Town Manager, P. O. Box 660, Pulaski, Virginia 24301 or may leave their written comments in the Finance Drop-Off box at the Municipal Building. Citizens wishing to respond electronically may also post comments on the Town of Pulaski's website under the page titled "Town Budget for Fiscal Year 2020-2021." Comments will be forwarded to the Town Council for their review and consideration.

The proposed annual budget for FY 2020-2021 consists of projected revenues and expenditures for the General Fund; Water Fund and Sewer Fund as listed below.

The proposed Capital Improvements Plan for FY 2020-2021 consists of capital projects for the General Fund, Water Fund, and Sewer Fund as listed below.

Copies of the proposed budget and capital improvements plan are available for review at the Town Manager's Office in the Municipal Building and at the Pulaski County Library.

Shawn M. Utt
Town Manager

Display Advertisement
Publish 1 time--:Sunday, April 26, 2020

Proposed Budget FY 2020-2021

General Fund Revenues

Total Property Taxes	\$ 2,702,324.00
Total Local Taxes	3,152,000.00
Total Permits	5,600.00
Total Fines and Forfeitures	26,500.00
Total Recreational Charges	23,700.00
Total State Non-Categorical Aid	12,500.00
Total State Categorical Aid	2,407,509.00
Total Federal Aid	125,000.00
Total Misc. Revenue	170,156.00
Total Rental of Property	17,488.00
Total Transfer from Other Fund	94,998.00
Total Recovered Cost	56,000.00
Total Other Financing Sources	24,000.00
Total General Fund Revenues	\$ 8,817,775.00

General Fund Expenditures

Total Town Council	\$ 48,903.20
Total Clerk of Council	76,185.00
Total Mayor's Office	7,309.00
Total Town Manager's Office	343,955.77
Total Community Development	108,859.96
Total Finance	486,597.62
Total Administrative Services	309,297.00
Total General Engineering	256,421.12
Total Contributions	478,106.00
Total IT Department	157,000.00
Total Police Department	2,546,104.95
Total Fire Department	824,435.18
Total Building Inspection	87,650.00
Total Highways, Streets, Bridges-Ineligible	239,174.28
Total Highways, Streets, Bridges-Eligible	1,479,124.53
Total Refuse Disposal	2,600.00
Total General Property Maintenance	215,968.53
Total Cemeteries	12,514.00
Total Parks and Facilities	-
Total Gatewood Park	19,500.00
Total Senior Center	87,801.99
Total Motor Vehicle Maintenance	73,622.55
Total Debt Service	243,161.00
Total Inter-fund Transfers	7,500.00
Total Capital Outlay	34,085.00
Total Train Station	10,150.00
Total Ratcliffe Museum	28,864.79
Total Town Wide Projects-Capital	94,688.97
Total Other Financing	438,194.56
Total EPA Brownfields	100,000.00
Total Downtown Rev.	-
Total General Fund Expenditures	\$ 8,817,775.00

Water Fund Revenues

Total State Non-Categorical Aid	-
Total Miscellaneous Revenue	\$ 5,500.00
Total Transfers from Other Depts.	7,500.00
Total Utility Collections	2,072,000.00
Total Debt Proceeds	-
Total Water Fund Revenues	\$ 2,085,000.00

Water Fund Expenditures

Total Debt Service	\$ 253,018.00
Total Transfers	94,998.00
Total Capital Outlay	243,000.00
Total Water Trans. & Distribution	489,429.57
Total Water Filtration & Purification	941,026.48
Total Other Financing	63,527.96
Total Water Fund Expenditures	\$ 2,085,000.00

Sewer Fund Revenue

Total Federal Aid	-
Total Miscellaneous Revenue	\$ 16,000.00
Total Recovered Costs	26,157.00
Utility Collections Total	3,557,000.00
Total Other Financing	0.00
Total Sewer Fund Revenues	\$ 3,599,157.00

Sewer Fund Expenditures

Total Debt Service	\$ 823,772.00
Total Transfers	-
Total Capital Outlay	315,000.00
Total Sewer Collection	322,598.36
Total Pepper's Ferry RWT Authority	2,090,597.00
Total Other Financing Uses	47,189.64
Total Sewer Fund Expenditures	\$ 3,599,157.00

Proposed Capital Improvements Plan FY 2020-2021

General Fund

Fire Department-Burn Building Grant	\$	34,085.00
Total General Fund Projects	\$	34,085.00

Water Fund

Water Tank/Paint and Repairs	\$	100,000.00
Water Line Replacements		60,000.00
Fire Hydrant Replacements		18,000.00
Water Valve Exercising Equipment		30,000.00
Gatewood Rehab. Reserve Fund		25,000.00
Raw Water Rehab. Reserve Fund		10,000.00
Total Water Fund Projects	\$	243,000.00

Sewer Fund

Sewer-4A Grit Chamber Repair	\$	30,000.00
Sewer Line Replacement		20,000.00
4A/4B Pump Station Reserve Fund		20,000.00
Sewer Force Main Reserve Fund		20,000.00
Manhole Rehab. Reserve Fund		10,000.00
Critzer Pump Station Rehab.		15,000.00
Logical Control Replacement(4A&4B)		200,000.00
Total Sewer Fund Projects	\$	315,000.00

Minutes of the Pulaski Town Council meeting held at 7:00 p.m., April 7, 2020 in the Council Chambers of the Town Municipal Building at 42 First Street, N.W. A live cast of the proceedings through the Town's Facebook page and Zoom digital audio/video communication software was made available on-line.

In attendance were:

Mayor: David L. Clark, presiding

Councilmen Present: Brooks R. Dawson; Gregory C. East; Joseph K. Goodman;
Lane R. Penn; James A. Radcliffe

Councilmen Absent: G. Tyler Clontz

Administration: Shawn M. Utt, Town Manager
Nichole L. Hair, Deputy Town Manager

Legal Counsel: Spencer A. Rygas, Town Attorney

Staff: David Quesenberry, Clerk of Council

Staff Attending
On-Line: Capt. Andy Anderson, P.P.D
Chief Robbie Kiser, P.F.D.
Jackie Morris, Assistant Finance Director
Bill Pedigo Town Engineer
Chief Gary Roche, P.P.D.

Others Present: Michael Reis Cathy Stripling

1. Call to Order

Mayor Clark called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Radcliffe.

3. Invocation

The Invocation was given by Councilman Goodman.

4. Roll Call

After the Invocation, the roll was called. Present were Mayor Clark, Mr. Dawson, Mr. East, Mr. Goodman, Mr. Penn and Mr. Radcliffe. Absent for Roll Call was Mr. Clontz. Since a majority of Council members were in attendance, a quorum was present to conduct business.

5. Modification of the Agenda

No modifications were requested or made to the agenda.

6. Recognition of Guests and Visitors

Mayor Clark welcomed all those in attendance, recognizing the two guests who were present.

Council next heard a presentation by Ms. Cathy Stripling on behalf of the Board of Directors of Pulaski on Main.

7. Presentations

a. *Pulaski on Main, Board of Directors, Ms. Cathy Stripling, Board President.*

Referring to her prepared remarks, Ms. Stripling, as Board President of Pulaski on Main, stressed the importance of having a group with a dedicated focus on the Downtown which better served the Town's interest. She said that use of a multipronged approach in economic development by various organizations had proven successful for many communities.

Ms. Stripling pointed out some of the successes of Pulaski on Main highlighting: securing widespread advertising and positive publicity in the local media; increasing the assessed value of West Main Development's properties from \$70,000 to \$870,000; and assisting in securing \$800,000 in public and private foundation grants for the Downtown. These successes she emphasized had changed the perception of the Town and increased both state and private support. Quitting Virginia Main Street would signal to investors that momentum and focus on the Downtown was fading resulting in a loss of state support.

Ms. Stripling said the Virginia Main Street Program created a frame work for interested groups to focus on Downtown in addition to building grassroots support. Volunteers had contributed to Downtown's improvement by starting Pulaski on Main and participating in other programs (e.g. Loveworks, Local Food-Local Places and others). Leaving the Va. Main Street Program she thought would prove discouraging to those volunteers. Ms. Stripling said she wished to know Council's thoughts and asked if the revitalization of Main Street and Downtown was important to them.

Mr. Radcliffe asked where Ms. Stripling heard that the Town was quitting (Va. Main Street). Ms. Stripling responded that she had heard concerns regarding financial support, without which the program could not continue. Mr. Radcliffe replied that he had not heard of quitting Pulaski on Main. Ms. Stripling said she had heard the rumor and was concerned.

Mr. Goodman acknowledged there were rumors of quitting Pulaski on Main. However, the Council's concern was the amount of money that was being asked for a potential increase versus level funding or adding more money to the program. Mr. Goodman added that he did not think there was a debate as yet as whether or not Pulaski on Main (POM) should remain. Given that the program had been around only a couple of years, he felt it was hard to have substantial results in that short period of time and that an opportunity to continue should be given. His concern was increasing the budget up to \$80,000-\$100,000.

Mr. East pointed out that Council had originated Pulaski on Main in conjunction with the Chamber of Commerce. In lieu of the requested increases in Pulaski on Main funding, he felt Council had the obligation to look at what they were getting for the taxpayers money and what the "bang for the buck" was. It was an investment with an expectation that there would be a return. Mr. East felt the concerns raised with Council were in that vein as to what were we getting for our money. That conversation he added, had not yet played out due to interruptions.

Ms. Stripling said at the last meeting she attended a month ago, there was some conversation as to whether or not it (Pulaski on Main) would be supported and could the Main Street Program simply be followed without financial contributions to an organization. Mr. East recalled that part of the Virginia Main Street presentation mentioned in their literature that it was not required to be a paying member of Va. Main Street to participate and receive some benefits.

Ms. Stripling asked if there was not financial support for a program director, then who would take the lead. Mr. Goodman said there hadn't been any cutting for a program director. Regarding paying to be in Virginia Main Street as opposed to being part of the Va. Main Street program, his question was if you could participate in the Va. Main Street program for free or take advantage of it, why was a membership fee being paid. What was received from this fee against taking those funds and using them directly as part of our program? Ms. Stripling ventured the issue was not a question of not participating but giving more support to the organization. Mr. Goodman felt it was a question of do we give money to the state to pay for membership in a program, or are the funds taken and used locally and directly and how much funding was needed.

Mr. East commented that Council had an obligation to spend any monies wisely. Council had been proactive in trying to grow the community, which was behind the idea of Pulaski on Main with the Chamber's assistance. He added that the Council had an obligation to understand what would be received in return, which was key. Especially given the budget situation this year and next and the loss of significant revenues which was not fully understood, every penny had to be spent wisely. Council he said, would absolutely scrutinize what was being spent and he felt there was an obligation to the citizens of Pulaski to do that.

Mr. East stated that the Council was pro-growth, pro-business and had nothing against Pulaski on Main, which they created. He said that Council would look at what was best for the community and what was best for going forward with Pulaski on Main from a financial standpoint. Ms. Stripling asked if he saw it (Pulaski on Main) continuing as a stand-alone organization. Mr. East responded that was a conversation that would have to happen with the Council.

Mr. Dawson stated that it (Pulaski on Main) was created for a multi-pronged approach in the community. It was generated out of a desire by like-minded individuals to make sure to facilitate everything that could be done in that area. It did not start as a \$45,000-\$50,000 organization but has grown to that point. He could understand how easy it would be to believe there was a step back in the importance of Pulaski on Main because the Town was in major financial conversations. Maybe the organization saw itself as part of that conversation he said, but it was part of the Town and its financial picture.

Everything Mr. Dawson continued, was on the table in trying to understand what was affordable. There were potential losses of staff positions. It was not personal to Pulaski on Main and it was important to him to have that collaborative effort there. The Town could not spend money it did not have and had to make sure everything was being done with the dollars we had. At no point did Mr. Dawson think the conversation was about losing sight of the importance of that collaboration. It was about making sure that we were doing everything we could within what was possible for us to do with what money we had. The community did not want to see the efforts of collaborative efforts go away. However discussions had to happen as to how much of the taxpayer's funds could be applied to that at any given time. He felt the conversation was about investing appropriately and that was all it was about

Ms. Stripling said she felt encouraged by what was said and added she felt strongly of the need for an independent organization with a paid person that was solely focused on Downtown. Revitalizing the Downtown she continued, was key to having other people invest in the community. A crumbling Downtown would lead to a disinterest in investing in all parts of Town. Noting that there were 100 communities in the Va. Main Street program that were supported by their local government, Ms. Stripling urged the Council to support Pulaski on Main and the Va. Main Street Program.

Following Ms. Stripling's presentation, Council next received public comments.

8. Public Hearings

No public hearings were scheduled on the agenda.

9. Public Comment Period

Mr. Michael Reis mentioned that there was a municipal election coming up in May during the present global pandemic. His concern, as a candidate for Town Council, was that citizens going to Central Gym to vote would either be infected or infect someone else.

While the State Board of Elections had ruled that anyone could vote by absentee ballot, he said that was not widely known. He encouraged the Town in an official capacity to write a letter to the Board of Elections to mail out to all eligible voters an application form for an absentee ballot. That way he continued, citizens who didn't feel comfortable or who did not have internet access had the ability to request an absentee ballot from their own home.

The Registrar's Association had encouraged it (absentee ballots) but there had been no updated guidance issued. Mr. Reis ventured it would benefit the voters and the poll workers, as well as persons of high risk. The fewer the people that had to go to the polls he added, the better.

Mr. Goodman asked for his name and address for the record. Mr. Reis restated his name and gave his address as 1117 Prospect Avenue.

Mr. Radcliffe mentioned that an election was held in Indiana that day and that things went well. Mr. Reis said things might go well but at the same time this part of the state had a higher level of people who were ill or who were over 65 and at risk. He thought that the Registrar could mail out an absentee request form to all registered voters in Town and those who were inclined to vote absentee could do so. The Town could also have a relevant post on its social media. Mr. Reis felt it would not hurt to have more visibility if possible.

Following these comments, Council next considered the Consent Agenda.

10. Consent Agenda

a. Consideration of the March 3, 2020, Council Meeting Minutes

Mayor Clark called for a motion to approve the Council Meeting minutes of March 3, 2020. Mr. Dawson moved to approve the March 3, 2020 Council minutes. The motion was seconded by Mr. East and approved by unanimous voice vote of the Council.

Next item for review was the Project Summary Sheet.

11. Project Updates

a. Project Summary Sheet

Mr. Utt said there was not an updated Project Summary Sheet because there was little activity due to the pandemic. He then mentioned the following notes from the packet summary:

- The contractor for the Downtown Project had arrived in Town and started work the previous day. They were described as well on their way to getting the "pocket park" done.
- There had been some difficulties on the pricing of the Downtown façade work. Two meetings were scheduled later in the week to get things finalized.
- Shingles and wood pieces were delivered to the Train Station with work beginning on the roof and the eaves in the next week or so.
- Concerning the Train Station, the Town was eligible for a \$41,000+ warranty rebate from the shingle manufacturer. The check had not been received, but all due diligence had been done. Mr. Utt suggested the rebate could be applied to the reserves.
- Due to the pandemic, the Police Academy had experienced delays with the current recruiting class. The implementation date for the narcotics unit was not known, but Mr. Utt said it was safe to say it would be delayed until the trainees graduated from the academy.

Mr. East asked if the monies for Downtown Façade Program had to be spent by October. Mr. Utt said they were to be spent by then, but with the pandemic he expected to have some extensions granted. Mr. Goodman said there had been talk in White House briefings of extensions for CDBGs. He felt that it would be a matter for those having grants later in the year to demonstrate delayed implementation and submit their requests. The White House had demonstrated a willingness to work on the issue. However Mr. Goodman said the original goal was for October but it had been delayed for a number of reasons. He wanted to see that staff made every effort to stay on schedule and not delay further into the fiscal year. Mr. East added as the date drew near to make sure the necessary documents were completed. Mr. Goodman opined that if the Town demonstrated that it could get things done on time it would help with future CDBG grants. Mr. East agreed that it would give the Town credibility.

Mr. Dawson asked about the work at the Filter Plant. Mr. Utt reported that a contractor arrived this week and performed demolition work. They were currently waiting for materials to be delivered. On the financial side, Mr. Utt said the resolutions, etc. would be at the May 6th Council meeting to close on that loan.

Mr. Goodman asked Mr. Pedigo, who joined the meeting electronically, when things would be completed and the other filters inspected. Mr. Pedigo said the contractor was still going to try to meet his deadline which depended upon production of the filter bed. The demolition work was completed earlier in the day but now they were waiting on the manufacture of the new filter bed. Mr. Goodman asked if the manufacturer was still in production or were they furloughed. Mr. Pedigo said they were still in production as far as he knew.

There being no further discussion, Council moved on to review and discuss the FY 19-20 Budget.

12. Old Business

Before budget discussions started, Mr. Utt said that he wanted to review a budget timeline. He proposed to hold three public hearings at the May 6th Council meeting. The first would be a public hearing on a 3% increase in water rates as a condition of the VDH/Brookmont Project agreed to by the Town. No increases were recommended in sewer rates even though some increases in treatment costs were expected from Pepper's Ferry. It was anticipated, following discussions with James Hardie, that they had no expectations of decreasing their water/sewer usage which would maintain current flows and income making a sewer increase unnecessary.

Mr. Goodman pointed out that \$100,000 in increased treatment costs were more than "some". He questioned that Mr. Utt had not seen a need to increase the rates to cover the increased costs nor had he seen a decrease in funds to work on the sewer system and do repairs that were put off. Mr. Utt, referring to the Sewer Budget in the Council packet, noted that the Town was "ahead of the game" by a sizeable margin which related to previous sewer flows from James Hardie. If the flows were maintained, the gain should be the same next year as it is this year.

Mr. Utt said the costs for Pepper's Ferry on the budget side were based on a five year average. Five years ago the flows were low, upon which current rates are based. Four or five years from now, when rates were based on current flows, some bigger increases from Pepper's Ferry might be seen. At this point, the Town was on the "gain" side of the situation. He suggested that any excess funds be placed into the reserves.

Mr. Goodman said nobody wanted to raise rates and that he wanted to be sure that the bills were paid and reserves would not be used. Mr. Utt reminded the group that Davenport recommended a 1.5% increase in sewer rates which was the inflation rate. He felt the usage would overcome the inflation rate.

Mr. Utt said the other two public hearings would be for the current budget year amendments that got the budget to the revised projections to complete the fiscal year and the FY 20-21 "bookmark" budget to meet the requirements of the charter. The expectation would be that additional budget work sessions would be held in July and August where decisions would have to be made.

a. FY 19-20 Budget Review and Discussion

Mr. Utt reviewed measures taken in the current fiscal year which included a hiring freeze and a freeze on non-essential spending excluding contractual requirements or necessary expenditures. Regarding necessary expenditures, Mr. Utt said those bills were being paid with non-essential expenditures "holding pat".

Concerning revenue projections in light of the pandemic, Mr. Utt expected the biggest hits to the budget to be between the Meals Tax and Sales Tax. Occupancy Tax would also be hit, but it constituted such a small part of the budget that it did not account for much financially. Concerning the Meals Tax, Mr. Utt reported that collections were way ahead of projections (before the pandemic). The losses for the last quarter would be equalized because the collections were running that far ahead.

Mr. East asked what the anticipated revenues for this fiscal year were. Mr. Utt said they were \$970,000 and as of yesterday they were right at \$800,000. He said that he felt good about reaching the \$970,000 even with

the lower sales. Mr. Goodman observed there was a full quarter left in the fiscal year with things pretty well shut down for two-thirds of that quarter. He estimated the tax was \$270,000 per quarter and noted that the projection called for collecting sixty percent of that.

Mr. Utt said in speaking with the restaurants, surprisingly there were some restaurants that were higher on sales than normal and several that were lower. Most of them were in the 30%-40% loss range with a couple that were much higher than normal sales. Mr. Utt said he felt confident in getting to or getting close to those numbers. Before the pandemic, the Town was on track to get \$1.1 million in meals tax.

Mr. Goodman questioned getting 60% of the meals tax with Jackson Park Inn shut down and other establishments 30% to 40% down and said sixty percent seemed high to him. Mr. Utt said he remained confident about the numbers. Mr. Goodman asked if meals tax was due at the end of the month. Mr. Utt said it was due at the middle of the following month. Mr. Dawson ventured that there should be some reflection in the meals tax in that people were not leaving town to eat. He felt there should be a "hiccup" in revenues from people that would shop here. Mr. East proposed that by May, the Town should have a good indication (of meals tax revenues) since April was the first full month (of the pandemic). Mr. Utt said March collections from February sales were as strong as the preceding months. He expected to see a fair bit in April with the bigger part of losses in the May collections of the meals tax.

Concerning other revenues, Mr. Utt told Council that, despite inquiries to the state treasurer, he had not been able to get an answer as why the communication tax revenues kept declining. In keeping with a conservative approach, the revenues from the communication tax were projected down to \$370,000. Permits, fees, fines and forfeitures were shown as an \$86,000 increase fueled by a one-time payment from the Calfee Park revenue sharing which would not be a continuous revenue source at that level. In addition, there was a correction regarding inter-fund transfers.

Under other financing resources, Mr. Utt said when the bond was done for the fire truck and train station, a bond was accepted and funding approved for both items. However the budget was not officially amended, so the bond amount of \$400,000 was added to revenues and expenditures.

Regarding expenditures, Mr. Utt reviewed the following:

- Worker's Compensation costs increased by \$20,000 and were scattered through the various departments.
- Community Development had increased due to part-time positions. Mr. Utt said what he wanted to do before the public hearing was to get the worker's compensation for part-time workers out to the proper departments since all part-time administrative positions had been charged to Community Development this fiscal year. The \$32,000 would then be apportioned among departments.
- Savings in the Finance Department would come from moving some of the employees over to the Water/Sewer funds for actual cost rather than cost allocation.
- For administrative services, the expenditure amount was raised due to higher general liability and property insurance costs.
- There appeared to be approximately a \$30,000 savings in Contributions some of which came from savings on the one-time purchase of equipment for Regional Dispatch.
- Increases for the Police Department were due to increases in Health Insurance for dependents by new hires having different dependent coverage than the persons they replaced. Other factors were mid-year promotions and transitions and higher than expected Contract Security costs, which were shown as a corresponding expense and revenue.
- Savings in the Street, General Properties and Vehicle Maintenance budgets were made up from vacancies and adjustments.

- The fire truck purchase and the Train Station roof repairs accounted for the increase in the Capital Outlay Budget.
- Increases in the EPA Brownfields was due to funds received last fiscal year which were not spent

Mr. Utt reiterated that measures were taken in light of the pandemic to control spending such as the hiring freeze and the freeze on non-essential expenses. He hoped these savings would make expenditures even lower than in the proposed budget and preferred to see those savings in the audit. That was why he had recommended a May 6th public hearing for these amendments. Mr. Utt then asked if there were any questions.

Mr. Dawson, mentioning higher insurance costs, asked if we had the rates going into the budget or did they change. Mr. Utt responded that there was a conference call with the insurance this upcoming Thursday to get the numbers for next fiscal year. He added that even if the costs rose five percent (5%) overall it was not a huge hit and funds could be moved around to make things work.

Mr. Radcliffe mentioned retirees that stayed on the Town's insurance and asked if it was time for some of them to rotate off. Mr. Utt said yes and that would occur in the next budget year with potential savings of \$20,000 to \$30,000.

Mr. Goodman asked what number at this point had been factored in for health insurance. Mr. Utt replied that the increase had come in at 4.5% with some employee changes concerning dependents working to the benefit of the Town.

There being no further discussion, Council next reviewed and discussed the FY 20-21 Budget.

b. FY 20-21 Budget Review and Discussion

Concerning FY 20-21, Mr. Utt stated the the hiring freeze and the freeze on non-essential spending would be continued. The savings, approximately \$400,000, would be placed into a "budget set aside". Normal operations were accounted for in the draft budget along with a funding set aside for, what he described as "what happens if" conversations (e.g. one-half meals tax loss, sales tax loss, etc.).

The "set aside" Mr. Utt said, accounted for 5% of the budget. This figure was important because the VML had presented the results of a study from Old Dominion University which indicated a 3%-4% overall budget loss due to the pandemic. There was nearly 5% set aside for use, which Mr. Utt said, made him feel more confident about the figures he had been working on.

Referring to the packet summary, Mr. Utt noted the five departments (Community Development; Police Department; General Properties; Vehicle Maintenance; Capital Outlay) that covered the approximately \$400,000. Capital Outlay aside, the other departments were where the vacancies were. Mr. Utt said he was presenting a budget that employed the same number of people that were employed today. This was the biggest change in the budget that he wanted to present to Council. Mr. Utt then asked for feedback and direction from Council. His recommendation was to hold the public hearings. The only increase proposed was the water rate increase required by the Health Department, which would require its own public hearing.

Mr. Goodman, noting the concerns over the budget and the pandemic, said he was concerned the Town was not at the place it was in FY 2009-2010 after that crash. The presented solution, as he saw it, was not to do capital. He did not see that as a solution. The proposed cuts he felt were things that were "the low hanging fruit"; positions that were already vacant and not funding capital. There was no work that demonstrated to him that there was a concerted cut. In addition, Mr. Goodman continued, there was no mention that the reserves were owed a substantial amount of money. He had earlier proposed that Mr. Utt return with a budget of \$8.7 million but the budget presented was \$8.8 million. The budget he felt was still \$120,000 over budget and too optimistic.

Mr. Utt responded this was a “bookmark budget” of which he knew that there would be larger discussions ahead. Without having solid answers next week or next month, he was not sure those discussions would be worth anything until there was a better idea of the full effects (of the pandemic). He felt there could be discussions but he was not sure they would mean anything.

Mr. Goodman said that the difference was that we were saying that we would wait until summer to make the tough decisions. That was not what the taxpayer have us (Council) here for. He felt the ability was present to at least determine what these things were going to be; what was going to have to be cut eventually. If things waited until July, he thought that there would be a rush through the budget to get it done in July or August.

Mr. East added that the uncertainty lay in the revenues not in the expenses. He felt the expenses was where to look for saving another \$120,000 or maybe more. Mr. Goodman opined that \$120,000 was the minimum that needed to be done. There was a need to fix what was being done with reserves as a result of last fiscal year. He noted that it had been said the “screw up” was not to be corrected by tax or rate increases. It would involve “belt tightening” and a more conservative budget which he did not believe was conservative enough yet.

Mr. East said that he did not agree that holding off until the summer months was necessarily the right thing to do. There was a need to have the hard conversations now and set ourselves up for, when this thing passed, adjusting the revenue totals upward. He added that there could be a discussion of the expense side now with some level of certainty. The revenues could be adjusted upward after the pandemic passed, making the situation better. Mr. East said his request was to look at the expense side of the equation and make sure we were doing everything in our power now, not three months from now, to get the best budget we could get or get close to the best that we could get. The rest could be revisited when there was more certainty on the revenue side.

Mayor Clark said that countless hours had been spent on conference calls will all local governments in this part of the country. Information was requested from experts, the VML people and so on. All were pointing to the fact that this was such an unknown that whatever was done budget-wise now, would be changed. The strongest recommendation that was made was not to quit working on the budget, but get a budget in place and have it on the books, knowing that we could go back and adjust it. This could be done without having a number of meetings or creating problems that would be the exact opposite for the next month.

Mayor Clark said we were probably the last community in the area to have this discussion. The budget at the state level had been put on hold to see what would develop. He added that he sat through a webinar which said regarding Federal money, that they did not have the means to apply (for assistance) as yet and it might be December 30th before an opportunity came to ask for Federal assistance for our localities. There were so many things regarding this that were evolving. Mayor Clark remarked that there could be as many discussions as desired but he felt there was a need to get on a schedule to get a budget approved and out there whatever that budget was, along with having the public hearings in a timely fashion to make that happened to preserve the process. No one in the chamber he continued, thought the hard work did not still need to be done. There were a lot of new things going that had not been going on before and it was unknown where those things were going. It was really important, Mayor Clark continued, to get on that schedule, get that part taken care of and have our bases covered on that. The hard work could then proceed on the sidelines.

Mr. Goodman demurred. While understanding that other communities had elected to budget at a flat level, he said that it was known going into the budget year that there were serious fundamental problems with how the budget had been done. There needed to be substantial cuts to make up for it. He noted that Mr. Penn observed that money had not been put into the reserves, but we were good at spending it. Understanding that there were unknowns and that there would be change, there was nothing wrong in “pulling up our sleeves” and determining where these cuts would come from to help things in the long term.

Revenues were increasing slowly because there was no recruitment of business as the Council had requested time and time again. There were programs and projects that needed additional funds because of

decades of “kicking the can down the road”. Mr. Goodman suggested that more cuts be determined along with other things that could be done to make sure the funds would be available to start doing things that were needed. There was the matter of the filters (Filter Plant) that needed to be replaced. Mr. Goodman said that the Town could not keep going to the bank and borrow when the filters should be replaced using cash. If the boundary adjustment happened, there were funds that had to be expended before seeing a return on that investment. That would require debt service which in turn required cash as a backup. Government would have to be shrunk a bit to figure out how to do things and pay the bills without having to ask the taxpayers for more money. He was concerned about waiting until summer because if the current situation continued, the waiting could extend until fall. Unlike the state government, the Town could not change the law as to when things were due.

Mr. Goodman also said he understood that the Town Manager and the Mayor had a lot of meetings. He noted that Council had not been invited to these meetings nor had they received a summary after they occurred. This left Council working off knowledge from the Federal Government, the VML and so forth. Otherwise he described Council as “kind of dark” in what they knew. That was why he suggested setting a goal of how much more to cut. If revenues rose this summer then Council could determine what to invest in; what amount to put into reserves or what programs to fund. Mr. Goodman added that he did not want to be working this summer on determining where to make sizable budget cuts.

Mr. East stated there was still time to work on the budget and he understood there was an alternate method within the guidelines to meet and discuss the budget. Alluding to Mr. Goodman, he did not want to see the Council “kick it down the road”. Mr. East said he felt that the discussions were needed now. “Rubber stamping” a budget he thought was a bad idea. Mr. Goodman said it was not only bad it was not acceptable.

Mr. Dawson felt that discussion of shrinking government was necessary. However there was as yet no conclusions where this shrinkage would happen that would not reduce the service level in an area where someone would be uncomfortable with reductions. He felt that Council had “walked around” having discussions on a service level because they were not comfortable reducing to find the desired savings amount. Those discussions should be on every agenda until the matter was resolved. There was a financial problem that remained until it was determined how to reduce the size of this government to an appropriate level.

Mr. Dawson said he could separate that issue (shrinkage) from getting a budget on the books. That problem had not been corrected in previous meetings to get to that conclusion. He added that we had to get there faster. He asked if there only two meetings remaining between now and when the budget needed to be passed. Mr. Utt responded that there were two meetings scheduled. Mr. Dawson said forcing the budget issues would not lend itself to a collective decision to shrink this government in a way that would cause discomfort in some way. He did not know if that could be done in the time remaining but also felt that “rubber stamping” the budget did not have to be tied to ignoring those problems.

Mr. Utt said the current budget with the budget amendment put the Town at a \$10.4 million budget. The budget for the next fiscal year was \$9.6 million which had been reduced further to \$8.8 million. He felt the problems from FY 19 had been corrected and was a somewhat of a loss as to what additional cuts were out there, unless you started affecting levels of service. That was the discussion that needed to happen; what level of service were you willing to do away with or start affecting.

Mr. Dawson said that they (Council) were very comfortable with that discussion and that there may be some financial expenditures where the public was not getting their “bang for the buck” for a service. A service may be funded, but the end result was not reaching out and touching people. The feeling was (regarding the budget) that they (Council) should not feel that they were done and that they could go farther and do what was necessary to get a budget on the books.

Mr. Utt said there were discussions that could still be had. He had presented some cuts and ventured that he needed to better educate Council on where those cuts were. He was not asking for two more conversations since this would be the biggest thing he would be working on over the next two or three months.

Mr. East asked about the number of meetings scheduled. Mr. Utt said that the number had been dropped back to one per month. Mr. East said there was an opportunity to add a meeting if it was necessary. Mr. Utt said they could if they wished.

Referring to Mr. Dawson's remarks, Mr. East said cutting services to the people was not the goal. There was a need to look at the things that were payed for that did not reach the people we serve. That could be done he ventured in a meeting or two and still meet the May 6th public hearing and adopt it at the beginning of June.

Mr. Radcliffe asked if by June 10, where would a shortfall be made up at that time and was Mr. Utt in that mindset. Mr. Utt responded that the current year budget had that in mind. But given the uncertainties with the pandemic if it went on for 10 months, there would be a lot of things to cover and all localities would be affected.

Mr. East noted that this had been a difficult process for Mr. Utt and expressed his appreciation for the level of cuts and adjustments made to the budget and for lowering expenditures. It had to be kept in mind on top of this year's budget shortfalls; the major decrease in unassigned reserves and the unknown loss in meals tax, etc. He felt the Council had to go at this as conservatively as possible. There could not be a repeat of last year's budget. Mr. East felt Council had to pay close attention so that would not happen because we could not afford it. To lose any more from the reserves, in that they were below the recommended level, required a hard look. He also suggested there be additional meetings as required to have an open discussion.

Mayor Clark said, given the timeline, that there was a month until the May 6th meeting to do the work as discussed. There was still a need for a motion to set that timetable and hold ourselves to it. Mr. Goodman commented that he did not think anyone suggested escaping the timeline. What was being done was combining all budget meetings that might have been into one to have those discussions and "hit the ground" running when better information was available this summer. A meeting this month would be appropriate so Council could come prepared to move quickly. While there may be an initial budget that not everyone was happy with, given the additional work this summer, hopefully a budget would be produced that would be satisfactory to all.

Mr. Goodman then moved that Council adopt the proposed schedule for the adoption of the Fiscal 21 budget as proposed, with the understanding that there will be another meeting this month and work with staff to schedule appropriately. The motion was seconded by Mr. East and approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Absent
Gregory C. East	-Aye	James A. Radcliffe	-Aye

Mr. Utt said, after consulting with Mr. Rygas, he was sure that an \$8.8 million budget would be advertised and that an \$8.7 million budget could be approved. However an \$8.9 million budget could not. Council members agreed that this had been the practice before. Mr. Goodman noted that Mr. Utt had an advantage this budget year in that he knew that Council would review it this summer with the goal that the changes to be made would be limited and justified.

Mayor Clark then brought up when the budget session should be scheduled. After a short discussion, a budget work session was scheduled for 6:00 p.m. on Tuesday, April 21, 2020.

Council moved on to the Closed Session.

13. New Business

No items were scheduled for discussion.

14. Closed Session

Mayor Clark then requested a motion to enter Closed Session for one item under Va. Code 2.2-3711 (A) 8, consultation with legal counsel concerning a loan modification request.

Mr. Goodman moved to enter the Closed Session. The motion was seconded by Mr. East and approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Absent
Gregory C. East	-Aye	James A. Radcliffe	-Aye

Council entered Closed Session at 8:18 p.m. and returned from Closed Session at 8:25 p.m.

Mayor Clark asked for a certification motion that Council discussed the one item for which it went into Closed Session under Va. Code 2.2-3711 (A) 8, consultation with legal counsel concerning a loan modification request.

Mr. Goodman moved to certify the closed session. The motion was seconded by Mr. East and approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Absent
Gregory C. East	-Aye	James A. Radcliffe	-Aye

Mayor Clark then requested a motion from Council.

Mr. Goodman moved that the motion made last week concerning a loan modification request be amended to remove the escrow required for Mr. Mark Hale. Mr. East seconded the motion which was approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Absent
Gregory C. East	-Aye	James A. Radcliffe	-Aye

15. Reminder of Future Council Meetings and Adjournment

Mayor Clark noted that the next meeting of Council would be a work session on April 21, 2020.

There being no further business, Mayor Clark called for a motion to adjourn. Mr. East moved to adjourn. His motion was seconded by Mr. Dawson and approved by the unanimous voice vote of Council at 8:26 p.m.

Approved: _____
David L. Clark
Mayor

ATTEST:

David N. Quesenberry
Clerk of Council

Minutes of the Budget Work Session held at 6:00 p.m., April 21, 2020 in the Council Chambers of the Town Municipal Building at 42 First Street, N.W. with live cast through the Town's Facebook page and Zoom digital audio/video communication software.

In attendance were:

Mayor: David L. Clark, presiding

Councilmen Present: G. Tyler Clontz, Brooks R. Dawson; Gregory C. East; Joseph K. Goodman; Lane R. Penn; James A. Radcliffe

Administration: Shawn M. Utt, Town Manager
Nichole L. Hair, Deputy Town Manager

Staff: David Quesenberry, Clerk of Council

Staff Attending Electronically: Chief Robbie Kiser, P.F.D.
Rebecca Leeper, Finance Director
Bill Pedigo Town Engineer
Chief Gary Roche, P.P.D.

1. Call to Order

Mayor Clark called the meeting to order at 6:00 p.m.

2. Roll Call

After the Call to Order, the roll was called. Present were Mayor Clark, Mr. Clontz, Mr. Dawson, Mr. East, Mr. Goodman, Mr. Penn and Mr. Radcliffe. Since all Council members were in attendance, a quorum was present to conduct business.

3. Modification of the Agenda

No modifications were requested for or made to the agenda.

4. Recognition of Guests and Visitors

Mayor Clark welcomed those in attendance for coming to the meeting. Council next moved to consider the FY 2020-2021 budget.

5. Finance

a. FY 21 Budget Work Session

Mr. Utt thanked the members of Council for the one-on-one meetings noting the sessions were very productive.

Referring to the packet, Mr. Utt said that he compiled a summary from each department of the changes that were made as compared to the "baseline budget". He defined the "baseline budget" as where the budget was today, minus the Downtown Grant and the EPA grants. Those were the two major areas in the General Fund that were not ongoing operations.

Removing the two grants resulted in a \$9.7 million "baseline budget" which was calculated from the proposed amended budget for the May meeting minus the EPA and Downtown grants. Mr. Utt said he created an expense budget, based on a revised revenue projection of \$8.8 million. Also performed were: (1) identification of the budget's proposed cuts; and, (2) movement to a

budget “set aside” all unfilled positions and capital projects which totaled just over \$430,000 that included positions from Police, Fire, General Properties, Vehicle Maintenance, and Community Development, in addition to capital.

Mr. Utt then requested comments and feedback from the Council.

Mr. Radcliffe said there was a real need to pass a budget to have a solid foundation until this problem (pandemic) was over. After it was over the budget could always be revisited to make changes that were needed. Right now, he felt the Town was in pretty good shape compared to some surrounding jurisdictions. He noted the Town was in good shape because the members of Council had endured “heartaches” years ago to get the Town to this point. Even so, he still felt the Town would be all right.

Mr. Radcliffe urged that a budget be approved and the Town kept moving forward providing citizens with the services they paid for. When the situation was over and an understanding was reached of where the town ended up, a meeting could be held. If the budget need to be changed or worked on that was controlled by Council.

Mr. Radcliffe said he reviewed the budget and had concerns over first responders and felt it could not happen. He said that the Town had to be “solid” and emphasized that if there was a weakness involving personnel in a situation that would be where something would get through. Concerning the Police Department, Mr. Radcliffe said he wanted the position of Community Resource Officer restored at a later date. He added that it was something that was important because it reached out to a lot of people in many areas.

Noting the vacancy in the Police Department, Mr. Radcliffe emphasized that the Town had to be very careful especially in the event of a panic. Everyone wanted a police officer in such circumstances for safety because the officer was their “safety blanket”. The experience of being short on manpower during the tornado he said should be a learning point that we did not want to be in that situation.

Concerning the Fire Department, Mr. Radcliffe felt the loss of a volunteer position was not acceptable. The volunteers he emphasized were the Fire Department. On a call, the paid personnel at the station got the equipment to the scene, while the volunteers arrived quickly and proceeded with fire suppression. As to First Responders overall, Mr. Radcliffe concluded there was no room for reductions.

Mr. Radcliffe then asked about reductions for wearing apparel for Public Works employees. He asked if employees were being expected to wear their personal clothes while on duty. Mr. Utt replied that the reductions were due to the reduction in positions and that employees would have uniforms provided.

Mr. Radcliffe then mentioned the Senior Center and that there was no room to cut further. He complimented Ms. Hopkins on the job she was doing at the Senior Center and the ways she personally helped its members by taking them to the grocery store. Mr. Radcliff said that there was no amount of money that could be paid for that. He said he would like to see the Senior Center budget grown by another \$1,000 to \$2,000 to get them to the end of the year.

Mr. Radcliffe concluded that regarding those items there was no more room for reductions. He added he would like to get a budget passed to get a foundation built. Then in June or July there could be a budget hearing where anything could be done. Mr. Radcliffe said his fear was that

cuts would continue despite the possibility that the Town could end up to the good. Employees could be brought back, but there was the possibility that they could go somewhere else.

Mr. Radcliffe expressed his appreciation to Mr. Utt and others for their work and expressed his determination that the Town's bills and its employees would be paid and the citizens would come out at the end of this thing better than the surrounding communities.

Mr. East asked Mr. Utt what the process was relating to Police and Fire. Mr. Utt responded that the Police Dept. had two vacancies when the discussion started. There had been discussions on funding the Drug Task Force expansion, the two positions, or other potential options. Council came back with un-funding the Community Resource Officer for now to keep the Drug Task Force as a priority. Regarding the additional vacancy, due to the hiring freeze the costs, (\$50,000) for that position were placed into the "budget set aside". The funding for the position was in the budget, but it was in a different department. It would take Council action to move it back once it was determined what amount of money we have to work with.

Mr. Utt reiterated that in the proposed \$8.8 million budget, the monies for the Police, Fire, General Properties, Vehicle Maintenance and Community Development positions were all there in the "budget set aside" during the wait to see what would happen.

Mr. East ventured that the budget was being arranged around the hiring freeze. Mr. Utt said yes that he had accounted for the hiring freeze and put the funds elsewhere. Regarding the drug task force, Mr. East opined that they would not be impacted. Mr. Utt responded in what Council was given tonight, they would not be impacted as he understood it. Hopefully there would not be any more turnover in the Police Department. Right now there were three in the academy with one set up for the first phase of the task force.

With respect to the Fire Department and the volunteer fire services, Mr. East observed there was a lot of training and investment that went into these persons to make them effective in the field. He asked was there was there any concern, if there was a pullback from that position, that it would put the Fire Chief and his team at a disadvantage.

Mr. Utt said the current budget had \$20,000 in it for the volunteer fire service. Every volunteer that went out on a call was paid for that call out of the volunteer fire service account. There was also payment for Saturday training. For the last several years the Town had spent between \$14,000 and \$17,000. Mr. Utt said he proposed taking the \$20,000 down to \$17,000 as a placeholder to find every single penny for the budget. The \$3,000 could be added back from the "budget set aside" at a later date if it was needed.

Mentioning that he thought Mr. Radcliffe had some valid concerns, Mr. East asked if the money in the "set aside" funds could be reallocated at a later date if necessary so no services would be jeopardized. Mr. Utt said that was right so long as we did not jeopardize the "set aside" fund by moving more than \$88,000 at a time, which could be done by a simple Council action. Moving \$89,000 or more required a public hearing. Either way Council action was necessary to move funds out of the budget "set aside".

On the budget "set aside", Mr. Goodman ventured that assuming that all revenues, \$8.8 million, were available for the budget, then all the things in the budget set aside would be able to be funded and moved forward. If revenues were under \$8.8 million, then decisions would have to be made as to what in the budget "set aside" would be cut and not done. Mr. Utt said given the way things were set up, the answer was yes. If a better determination on revenues came about in

July or August that \$150,000 was needed, the easiest cut to start with would be out of the budget “set aside”. That was the way it was set up as of now. There would still be hard discussions because a cut would be either in capital or positions, but not field positions. There would be impacts on employees already present who were already doing more than their normal duties if the Town was fully employed or staffed. But he added, you would not be impacting someone who would be laid off.

Mr. Goodman felt that the key was that the budget “set aside” positions were vacant and they would be the positions first cut. With what was proposed in the budget, Mr. Goodman opined that there were no layoffs proposed. Mr. Utt confirmed that no furloughs or like measures were proposed.

Addressing the fire fighter position, Mr. Goodman said that the Chief was in agreement this was something that could be held off, but the question was for how long and at what point was it needed to fill that position again. Mr. Utt said he thought that both Chief Roche and Chief Kiser were not in agreement with either one, but they understood. On the Fire Department side it was probably a hiring process of 60 to 90 days. For the Police side it was more involved because it was geared around the academy which had to be set up about three months before the academy started. If there were no hires for the June academy, the process would not be started until August or September for the January academy.

Mr. East asked concerning the Police Department vacancy, that he knew historically that there was at least one vacancy and asked if that was an accurate statement. Mr. Utt replied that up until this current vacancy, the Police Department had been fully employed for some time.

Mr. Goodman opined that there were a few months available to figure out the impact on Fire, assuming that Chief Kiser would let them know when it became an issue and if a decision had to be made sooner rather than later. The upside with the Police Department was that the next academy was in January. Mr. Utt said that they were trying to figure out something for the June academy but he did not know if anything had been decided on yet. Mr. Goodman thought that would give a little more time for that issue.

Addressing the budget “set asides”, Mr. Goodman, referencing Mr. Radcliffe’s comments, observed that some things were down to the bone, perhaps deeper. He proposed having a priority list, in case revenues were tracking well, for restoring some of those cuts. Things that impacted operations or functionality more would have a higher priority than other things that could be held back. Mr. Utt felt he could easily put together a checklist/summary of the items in the budget “set asides”.

Overall, Mr. Goodman told Mr. Utt that he was impressed. He felt the budget was a good “Round One” and was certainly good enough to take into the summer when there was a better idea as to where revenues were. One issue he wanted to mention was that no money was proposed to go into reserves. When discussions started in the summer that was something that needed to be considered and prioritized to get the fund reserve built back up.

Mr. Dawson told Mr. Utt that he really appreciated his work on the budget. Given the uncertainties as to what revenues were going to be, he did not have a problem in having a budget “to the bone”. He felt it was important for the Department Heads to understand that it was possible to go back and add more (to the budget) when a problem presented itself. He observed, from discussions with Mr. Utt, that many of the line items that were eliminated were line items that were not necessarily used or used to the level as previously funded. There had

been a “pull back” of what Mr. Dawson described as “leeway”. He thought it very well could cause, and Council should be comfortable with the thought, that there would probably be a request for additional funding. It would be both understood and acceptable that persons would request funds with an explanation of what was going on and why additional funds were needed.

Mr. Dawson said the current situation was completely different from 2019 in which there was a shortage of \$600,000 without any requests. Being financially responsible he continued, meant we should run a budget that was so tight that if something happened it would require a request. He did not think that Council would deny any needs.

Mr. Dawson added that he did not have a problem with the reduction in the budget as it was. He agreed with Councilman Radcliffe that the budget needed to be passed and that there needed to be a continuation of discussions on what would be done for the future as we understood things better.

Mr. East said this budget was more of a “living document” than others and would require a lot of attention as we moved through this new process with all the unknowns. He requested that in addition to the budget he would like a list of items that had been “flagged”. Mr. Utt asked if he was referring to the items in the “set aside”. Mr. East described it as more of an overall action item that listed the points that were raised during budget discussions. It would be a few months before these issues would be discussed again and it would be of benefit not to have to start out at “ground zero”.

One example Mr. East mentioned for discussion was community development and how to move forward in that area as a Town and Council. This discussion did not need to be done now with all the uncertainties Mr. East said, but it needed to be done. Another example was Police and Fire. Mr. East felt it was important to understand what was being done there especially with regards to bringing people in and making sure they were trained, etc. The goal he said was not to cut services but to be fiscally sound during these uncertain times.

Mr. East felt that Mr. Utt had done a good job of “drawing that line in the sand” and holding the Town’s position while things were figured out. He added that if others had budget issues they wished to discuss further that it be placed on the list for reference. Mr. Utt suggested that it could be placed into the budget narrative that additional discussion on issues (e.g. Community Development, Drug Task Force, etc.) would be expected.

Mr. Goodman suggested that the budget narrative would be very important this year. The priority list needed to be in the narrative along with reasons that changes needed to be made and the potential long-term effect of the COVID-19 virus on the budget. He felt that this would let people know that these issues were coming and where they might be going.

Mr. Penn asked why grant money had to be in the General Fund budget. Mr. Utt explained when the Town got a big grant like the Downtown Grant there were five or six line items that have to come out of the grant. Having the grant as its own department made it much easier to track those expenditures since the grant agency (DHCD, etc) wanted to see the specific amount spent on each line item.

Mr. Goodman felt it was important when the budget information was released to have what he called the “core budget” which he defined as the “normal business of the Town” for the General, Water and Sewer funds. He suggested that if there were any grants or specialty projects for which funds were borrowed, that they be displayed along with the “core budget” and a final total.

He felt that would help people understand how much it cost to run the Town and how much smaller projects cost as well, before that final number. What he felt had caused problems was that referring to the total budget (e.g. \$10.4 million), which was not the “core budget”, created the perception that the Town was performing better than it actually was. The “core number” was a better gauge of which direction things were going.

Mr. Utt ventured that cutting a \$10.4 million budget to \$8.8 million was inaccurate, when in reality a \$9.7 million budget was being reduced to \$8.8 million.

Mr. East wanted to add Capital Outlay to the discussion commenting that he did not want to lose sight of what has been done there noting that capital improvements for the General Fund had been taken out with the exception of the burn building. Mr. Utt said he left the burn building in the budget because he anticipated it would be fully funded by a grant. Mr. East said he wanted to be sure that we did not lose sight of that because in the past capital funding was the first thing to “go away”. He wanted to make sure that capital outlay got the needed attention.

Mr. East also emphasized that the unassigned fund reserves were owed money and that the Town needed to meet the recommended requirements of the auditors. He added that the Town needed to exceed those requirements and that the unassigned reserves should not be forgotten.

Mr. Utt asked if Council was comfortable using the budget numbers in the packet for the budget ad for the May 6th public hearing on the FY 21 budget. Mr. Goodman said he concurred. Mr. Utt informed Council that there would be a fourth public hearing on the May 6th agenda. The PSA had recommended increasing their refuse fee from \$17.00 a month to \$18.00 and was holding a public hearing on the issue. The Town also needed to hold a hearing because it billed the charges, noted as a “pass through,” which were sent to the PSA.

Mr. Goodman asked about the reason for a one dollar increase since PSA just previously had a two dollar increase. Mr. Utt’s understanding was the increase was tied back to capital improvements expenditures and noted PSA’s recent equipment purchases of dump trucks and trash trucks. While there was some doubt that PSA would move forward with the increase, Mr. Utt said their proposed budget did have the \$18 rate incorporated into it. This made it necessary for the Town to have a public hearing on the refuse rate.

Mr. Goodman suggested using Zoom instead of Facebook live for the meeting (May 6th) so it would be easier to do public hearings. Mr. Utt responded that the Town had to host the public hearing but was having difficulty getting public comments. He wanted to get the budget document publicized and have a two week open time frame to receive public comments. Mr. Goodman suggested using Survey Monkey or other programs to receive public comment. He also asked that any remarks/comments be shared with Council before the meeting.

Mr. East asked if it was being considered to continue doing the live casts after COVID-19. Mr. Utt said he liked it and had borrowed the concept from Blacksburg who used it for their budget public hearing. He liked the concept but if things were planned to allow a full month between a hearing and the vote, it gave a good opportunity to get comments from the citizens.

Mr. Dawson said that he favored continuing broadcasting the meetings. Mr. Utt thought that it might be possible to come up with a better setup than the temporary measures. Mr. East felt the broadcasts should be approached as a long term endeavor because he felt it served the public and in the long run would be good for the community. Mr. Dawson said he felt it encouraged

participation a lot. He said he had received more comments from people being aware and actually listening than he did previously. He felt there was a lot of benefit to having things this way.

Mr. Goodman thought it would be a matter of looking at the IT budget. There were better cameras that could be used and also directional microphones since most of the complaints had involved not being able to hear very well. Mr. Utt said there were speakers, but the acoustics were difficult. He thought the best alternative could be a full system that could be incorporated into the sound system. Mr. Goodman added something was needed that would tie into the microphones directly, mesh the data with the video stream and broadcast it out.

Mayor Clark asked if there were any further remarks. There being none, Council moved on to adjournment.

6. Reminder of Future Council Meeting and Adjournment

Mayor Clark reminded Council that the next meeting would be Wednesday, May 6th. Given that there was uncertainty about the May 5th election, Mayor Clark said the Council meeting would be on May 6th at 7:00 p.m. since public hearings had been advertised for that date.

Mayor Clark then requested a motion to adjourn. The motion to adjourn was made by Mr. Goodman, seconded by Mr. East and approved by the unanimous voice vote of Council at 6:42 p.m.

Approved: _____
David L. Clark
Mayor

ATTEST:

David N. Quesenberry
Clerk of Council

Operational Projects								
Project Name	Overall Project Description	Department	Responsible Party	Priority 1-5	Status	Key Accomplishments	Next Steps	Target Date
Brookmont/E. Pulaski HAA5 Water Rehab Project	Joining pressure zones and eliminating one water tank to improve water circulation and reduce time of water containment in system	Engineering	B. Pedigo	5	Active	We have submitted the revised PER to VDH for their review and comments. This PER included the recommendation to remove 4 tanks and 3 pump stations from service and replace them with an elevated tank and new pump station in partnership with the County PSA. We hope to receive comments from VDH in the next 2 weeks.	The finalized PER was submitted to VDH. We are still waiting for a response.	6/1/2020
Sewer Direct Injection - James Hardie	Elimination of loop in sewer system to allow James Hardie sewer to flow directly to Pump Station 4B	Engineering	B. Pedigo	4	Active	Thus far, the following grant applications have been submitted: ARC - \$500,000; CDBG - \$700,000; EDA - \$1,317,025. We have received initial commitments from ARC and feel confident with the EDA and CDBG funding. The EDA funding request was actually \$317,025 higher than originally planned due to more funding being available, which will lower the Town's overall exposure to any necessary loans. For the Sulfate Study, we received a draft report and are working through the review process.	Continue follow-up with funding sources to ensure the majority of funding is provided with grant funds to minimize reliance on loan funds. We continue to participate with the Sulfate Study in conjunction with Pepper's Ferry and the County PSA. That work is expected to last into the summer.	6/30/2020
CDBG-Downtown Revitalization	Revitalization of Downtown - 15 facades, streetscaping, pocket park, alley improvements, and Peak Creek walkway.	Community Development	N. Hair S. Utt	4	Active	Construction is underway in the Pocket Park! Pocket Park should be completed by June 1. The Town Attorney is reviewing the final legal documents for all facade participants. 67/69 West Main Street are ready to begin facade work. Staff and the consultant are assisting property owners with bids and scope of work. FOPC is donating plants for the creek wall.	Finalize agreements for the phase 1 facades. Conference call with Town Attorney scheduled for Friday, May 1. Continued communication with Phase 2 participants. Advertise phase 2 facade work in next 30 days. Coordinate cleanup of Peak Creek wall.	6/1/2020
Dora Highway Convenience Center	Establish a new dropsite where brush and cuttings may also be deposited along with garbage and recyclables.	Administration / Engineering	S. Utt B. Pedigo	4	Active	The County PSA was awarded an additional brownfields assessment grant to allow them to do their due-diligence. The work has commenced and Draper Aden is working through that with the PSA.	Assist Draper Aden and County PSA with environmental assessment project. The conceptual layout design is underway with the PSA. We will also likely need to perform a subdivision plat as one of the next steps since the site is also part of "4A" and the current drop site location.	7/1/2020
Public Safety Facility	Review of potential sites for location of the new public safety facility.	Administration	N. Hair S. Utt	3	Active	Phase 2 work continues on the Lee Jeans Building where it was documented that some asbestos tiles were still present in the building which isn't a large issue in the grand scheme of things since those tiles are some of the cheapest "asbestos clean-up" costs compared to other possibilities.	Move forward on work on Phase 2 environmental analysis	7/1/2020
Skatepark/Basketball Recreation Area	Work with new grass-roots efforts revolving around new skateboard park development	Community Development / Town Manager's office	N. Hair S. Utt	3	Active	I have a conference call scheduled for the first week of May to get an update on the plans and specifications development for this project. Due to the COVID-19 precautions, work has been delayed on several projects and this project was not immune.	Draper Aden consultants to provide revised drawings to DEQ for final approval and prepare bid specs to be able to bid the project in mid-2020.	7/1/2020
Boundary Adjustment Study	Contract with Tischler-Bise to update the 2011 B.A. Study with updated calculations and development plans in partnership with Pulaski County	Town Manager's Office	S. Utt	5	Active	The letter of agreement with Troutman-Sanders has been executed. They will be providing the Town with a "to-do" list for moving the project forward with the goal of having a negotiated draft agreement with Pulaski County finalized by mid-summer.	Continue conversations with the County BOS starting with the 2by2 group.	7/15/2020
Old Calfee School Project	Assist a grass-roots efforts to save the former school building for use as a history museum and childcare center	Town Manager's Office	S. Utt	4	Active	The CDBG Planning Grant contract has been finalized and we have gone through the procurement process for both architectural services as well as grant management. The draft contracts for each of these have been shared with our Community Representative for her concurrence. We plan to have those on the Town Council's June agenda for ratification.	Work with architectural firm and grant manager to develop the prospectus for the operations of the proposed childcare center as well as cost estimates for necessary renovations.	7/31/2020
Police Department Narcotics Unit Implementation	Establish a Narcotics Investigation and Gang Enforcement Unit	Police Department	G. Roche	5	Active	The P.D. received a \$42,014 DCJS grant for equipment to support the Narcotics Unit. The grant did not require a local funding match	The second officer hired to replace someone that will be transferred into the Narcotics Unit is in the basic academy	10/1/2020



March 12, 2020

Mr. Shawn Utt, Manager
Town of Pulaski
P.O. Box 660
Pulaski, VA 24301

Dear Shawn;

National Bank is pleased to approve the Town's request for a loan to make repairs to the Water Filter System.

The terms of the loan would be:

Borrower:	Town of Pulaski
Loan Amount:	\$290,000.00
Payment:	\$2,134.94 monthly
Term:	15 years.
Interest Rate:	3.93% Fixed for the first 5 years.
Adjustable Rate Terms:	The interest rate and monthly payment may change every 5 years. The interest rate is limited to a maximum increase of 1% at each change date. The total increase over the life is 2%.

March 12, 2020
Town of Pulaski
Page 2

Collateral: The loan will be secured as a General
Obligation Bond, backed by the full faith
and credit of the Town.

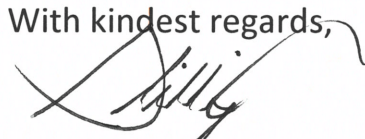
Prepayment Penalty: None.

Proposal Expires: April 15, 2020

If this commitment is satisfactory, please indicate your acceptance by signing below and returning this letter to us.

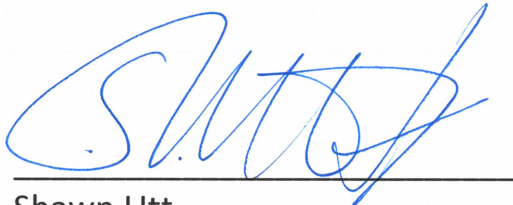
We appreciate this opportunity to serve you. If you have any questions, please give me call.

With kindest regards,



Phillip M. Baker
Sr. Vice President

Acknowledged and accepted this 18th day of March, 2020.



Shawn Utt

Resolution 2020-11

RESOLUTION AUTHORIZING THE ISSUANCE OF A GENERAL OBLIGATION BOND OF THE TOWN OF PULASKI, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$290,000, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT OF THE BOND AND AUTHORIZING CERTAIN RELATED ACTIONS

WHEREAS, the Council of the Town of Pulaski, Virginia (the “Council”) has determined it necessary and expedient to make certain repairs to the water treatment plant (the “Project”) of the Town of Pulaski, Virginia (the “Town”) and to issue a general obligation bond of the Town in an amount not to exceed \$290,000 to provide funds, together with other available funds, to finance the costs of the Project.

WHEREAS, pursuant to the Public Finance Act of 1991, the Town is authorized to issue its bonds to pay for the Project and the cost of issuing the bonds.

WHEREAS, on February 4, 2020, the Council held a public hearing on the proposed bond issue in accordance with Section 15.2-2606 of the Public Finance Act of 1991.

NOW, THEREFORE be it **RESOLVED** by the Town Council of the Town of Pulaski, Virginia sitting in regular session this 6th day of May 2020 that the Town Council approves issuance of a general obligation bond by the Town of Pulaski, Virginia in a principal amount not to exceed \$290,000 under the terms and conditions as set forth below:

Section 1.1. Authorization of Bond. It is determined to be advisable, necessary and expedient for the Town to borrow an amount not to exceed \$290,000 to provide funds, together with other funds that may be available, to pay for the Project and the cost of issuing bond therefor. Pursuant to the Constitution of Virginia and the Public Finance Act of 1991, there is authorized to be issued and sold a general obligation bond of the Town in a principal amount not to exceed \$290,000 (the “Bond”). The Bond will be designated the “Town of Pulaski, Virginia, General Obligation Bond, Series 2020.”

The Bond will be a general obligation of the Town, the principal of, premium, if any, and interest on which are payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the Town subject to taxation, to the extent other funds of the Town are not available and appropriated for such purpose, and a pledge of the full faith and credit of the Town.

To the extent permitted by Section 15.2-2601 of the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (the “Act”), the Council elects to issue the Bond under the provisions of the Act without regard to the requirements, restrictions or other provisions contained in any charter or local or special act.

Section 1.2. Details of Bond. The Bond shall be issued as a fully registered bond without coupons, dated the date of its delivery. The Bond shall be in the principal amount and shall bear interest at the rate or rates, and the principal thereof and interest thereon shall be repayable in the amounts, all as established in accordance with Section 1.3 of this resolution. Interest shall be computed on the basis of a 360-day year consisting of 30-day months.

Section 1.3. Principal Amount; Payment Dates and Amounts. Each of the Mayor, Vice Mayor and Town Manager of the Town (each, an “Authorized Officer”) is authorized and directed to determine, before the issuance of the Bond, the principal amount of the Bond (as long as such amount does not exceed \$290,000), the interest rate or rates thereon (as long as no such rate exceeds 6.0% per annum), and the due dates and amounts of the installments of principal of and interest on the Bond (as long as the final maturity of the Bond does not exceed twenty years from the date of the Bond). The execution of the Bond as described in Section 1.5 of this resolution shall conclusively evidence the same as having been so determined as authorized by this resolution.

Section 1.4. Optional Redemption. The Bond, at the option of the Town, shall be subject to redemption prior to maturity in whole or in part, at any time without penalty or premium.

Section 1.5. Execution of Bond. The Bond shall bear the manual or facsimile signature of an Authorized Officer and shall bear a manually impressed or imprinted facsimile of the seal of the Town, attested by the manual or facsimile signature of the Clerk of the Town. In case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of the Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he had remained in office until such delivery. Any Bond may be signed by such persons as at the actual time of execution are the proper officers to sign such Bond although at the date of such Bond such persons may not have been such officers.

Section 1.6. Form of Bond. The Bond shall be in substantially the following form, with such appropriate variations, insertions and omissions as shall be consistent herewith:

[FORM OF BOND TO BE COMPLETED AT CLOSING]

No. R-1

\$290,000.00

UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA
TOWN OF PULASKI

General Obligation Bond,
Series 2020
Dated Date [date]

The Town of Pulaski, a political subdivision of the Commonwealth of Virginia (the “Town”), for value received, acknowledges itself indebted and promises to pay to National Bank of Blacksburg

or its registered assigns, the principal sum of \$290,000.00 and to pay to the registered owner hereof, interest on this bond until payment in full at the rates per annum as provided below.

From the date of this Bond until [date], 2025, this Bond shall bear interest at the per annum rate of 3.93%. On [date], 2025 and [date], 2030 (each, a "Reset Date"), interest rate on this Bond will adjust to a per annum rate (the "Reset Rate") equal to 1.00% above the "U.S. Securities Rate," as defined below; however, no Reset Rate shall be more than 1% above the interest rate in effect the day before the Reset Date.

For purposes of this Bond, "U.S. Securities Rate" means, as of a Reset Date, the rate of interest equal to the weekly average yield on U.S. Treasury Securities, adjusted to a constant maturity of five (5) years, as published in Federal Reserve Board Statistical Release H.15 (519) (or, if such source is not available, such alternate source as determined by the Bank) on the Business Day next preceding the Reset Date. "Business Day" means any Monday, Tuesday, Wednesday, Thursday or Friday on which commercial banking institutions generally are open for business in Virginia.

Interest on this bond shall be computed based on a 360-day year consisting of twelve 30-day months.

Commencing on [date], 2020, and continuing on the same day of each month thereafter, an installment of principal of and interest on this bond will be due. From the date of this bond to and including the first Reset Date, the amount of the monthly installment will be \$2,134.94. After each Reset Date, the amount of the monthly installment will be adjusted to equal the amount necessary to amortize the principal amount outstanding as of the Reset Date over the then remaining term of this bond at the interest rate in effect on the Reset Date.

On [date], 2035, the entire indebtedness evidenced by this bond, including all accrued but unpaid interest and all outstanding principal, shall be due and payable in full.

Any payment on this bond shall be applied first to interest accrued to such payment date and then to principal.

Principal, premium, if any, and interest shall be payable in lawful money of the United States of America to the registered owner, at its address as it appears on the registration books kept for that purpose at the principal office of the Town Manager of the Town, who has been appointed Registrar.

In case the date of maturity of the principal of this bond or the date fixed for the redemption of this bond shall be a date on which banking institutions are authorized or obligated by law to close at the place where the principal office of the Registrar is located, then payment of principal, premium, if any, and interest need not be made on such date, but may be made on the next succeeding date which is not such a date at the place where the principal office of the Registrar is located, and if made on such next succeeding date no additional interest shall accrue for the period after such date of maturity or date fixed for redemption.

This bond has been authorized by a resolution duly adopted by the Council of the Town on May 6, 2020 (the "Resolution"), and is issued pursuant to the Constitution and applicable statutes of the Commonwealth of Virginia, including the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) to provide funds, together with other funds that may be available, to finance the cost of repairs to the Town's water treatment plant. A copy of the Resolution is on file at the office of the Registrar. Reference is hereby made to the Resolution for the provisions, among others, describing the pledge of the full faith and credit of the Town and covenants securing this bond, the nature and extent of the security, the terms and conditions upon which this bond is issued, the rights and obligations of the Town and the rights of the holder of this bond.

This bond and the premium, if any, and interest thereon are payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the Town subject to taxation to the extent other funds of the Town are not available and appropriated for such purpose, and a pledge of the full faith and credit of the Town. This bond and the premium, if any, and interest hereon shall not be deemed to constitute a pledge of the faith and credit of the Commonwealth of Virginia or any political subdivision thereof, except the Town. Neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof, except the Town, is pledged to the payment of the principal of, or premium, if any, and interest on, this bond.

NOTHING IN THIS BOND OR THE BOND RESOLUTION SHALL BE DEEMED TO CONSTITUTE A PLEDGE OF THE FAITH AND CREDIT OF THE COMMONWEALTH OF VIRGINIA OR ANY OF ITS POLITICAL SUBDIVISIONS, OTHER THAN THE TOWN. THE ISSUANCE OF THE BOND SHALL NOT DIRECTLY, INDIRECTLY OR CONTINGENTLY OBLIGATE THE COMMONWEALTH OF VIRGINIA OR ANY OF ITS POLITICAL SUBDIVISIONS, OTHER THAN THE TOWN, TO PLEDGE ITS FAITH AND CREDIT OR LEVY ANY TAXES FOR THE PAYMENT OF THE PRINCIPAL OF OR PREMIUM, IF ANY, AND INTEREST ON THIS BOND OR OTHER COSTS INCIDENT TO IT OR MAKE ANY APPROPRIATION FOR ITS PAYMENT.

This bond may be prepaid in part or in full at any time and without penalty.

Prepayments of installments of principal shall not affect the obligation of the Town to pay the remaining installments payable as provided above.

This bond shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia.

Upon the failure of the Town to pay any installment of principal and interest within thirty (30) days of its due date, the registered holder of this bond shall at its option be entitled by notice to the Town to declare the entire indebtedness evidenced by this bond, including all accrued but unpaid interest and all outstanding principal, to be immediately due and payable in full.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this bond have happened, exist and have been performed, and this bond, together with all other indebtedness of the Town, is within every debt and other limit prescribed by the Constitution and statutes of the Commonwealth of Virginia.

IN WITNESS WHEREOF, the Town has caused this bond to bear the manual or facsimile signature of the Mayor, Vice Mayor, or Town Manager of the Town, its seal to be imprinted or impressed hereon and attested by the manual or facsimile signature of the Clerk of the Council of the Town, and this bond to be dated the dated date shown above.

SEAL

Attest:

[SPECIMEN - DO NOT SIGN]
Clerk, Town of Pulaski

[SPECIMEN - DO NOT SIGN]
Mayor, Town of Pulaski

Section 1.7. Registrar. The Town Manager of the Town is appointed Registrar for the Bond.

Section 1.8. Registration, Transfer and Exchange. The Town shall cause books for the registration and transfer of the Bond to be kept at the principal office of the Registrar, and the Town instructs the Registrar to keep such books and to make such registrations and transfers under such reasonable regulations as the Town or the Registrar may prescribe. Transfer of the Bond may be registered upon books maintained for this purpose at the office of the Registrar. Prior to due presentment for registration of transfer the Registrar shall treat the registered owner as the person exclusively entitled to payment of principal, premium, if any, and interest and the exercise of all other rights and powers of the owner.

Upon surrender for transfer or exchange of any Bond at such office, the Town shall execute and deliver in the name of the transferee or transferee a new Bond for the aggregate principal amount which the registered owner is entitled to receive, subject in each case to such reasonable regulations as the Town or the Registrar may prescribe. Any Bond presented for transfer, exchange, or payment, (if so required by the Town or the Registrar) shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in form and substance reasonably satisfactory to the Town and the Registrar, duly executed by the registered owner or by his duly authorized attorney-in-fact or legal representative. No Bond may be registered to bearer.

The new Bond delivered upon any transfer or exchange shall be a valid obligation of the Town, evidencing the same debt as the Bond surrendered, shall be secured by this Resolution and entitled to all of the security and benefits hereof to the same extent as the Bond surrendered.

Section 1.9. Charges for Exchange or Transfer. No service charge shall be made for any exchange or transfer of the Bond, but the Town may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto.

Section 1.10. Sale and Award of Bond; Disposition of Proceeds.

(a) The proposal dated March 12, 2020, of National Bank of Blacksburg (the “Bank”) to purchase the Bond, which proposal has been presented to Council at this meeting, for an amount equal to the principal amount of the Bond is determined, after mature consideration of the methods of sale of the Bond and current conditions of the municipal bond market, to be in the best interest of the Town, and the Bond is awarded to the Bank. Each of the Authorized Officers is authorized and directed to take all proper steps to have the Bond prepared and executed in accordance with the terms of this resolution and to be delivered to the Bank upon payment of the purchase price of the Bond.

(b) Proceeds derived from the sale of the Bond shall be paid to, or at the direction of, the Town Manager who shall promptly deposit the funds in an appropriate interest bearing account. Such proceeds shall be accounted for through a fund designated “Water Treatment Plant Repair Fund” to be applied to the costs of the Project and the costs of issuance of the Bond. Withdrawals shall be made from the Fund only after the Town Manager or his designee has certified that the amount being withdrawn is being used to pay bona fide costs of the Project or bona fide costs of issuing the Bond.

(c) The Town Manager shall preserve at his office accurate records available at all times which show that the proceeds from the sale of the Bond and investment earnings thereon were used for the purposes set forth in this section. Barring unforeseen circumstances, any balance of the original proceeds of the Bond and investment earnings thereon remaining in the Fund upon the earlier of substantial completion of the Project or three years after the issuance date of the Bond shall be used only for redemption of the Bond.

ARTICLE II

PARTICULAR COVENANTS

Section 2.1. Payment of Bond. The Town shall pay promptly, as provided herein, the principal of, premium, if any, and interest on the Bond. Nothing in the Bond or in this Resolution shall be deemed to create or constitute an indebtedness of the Commonwealth of Virginia or any political subdivision thereof other than the Town, or a pledge of the full faith and credit of the Commonwealth of Virginia or of any political subdivision thereof other than the Town.

Section 2.2. Tax Rate Covenant. The Council covenants and agrees that so long as any of the Bond is outstanding, to the extent other funds are not lawfully available and appropriated for timely payment of the Bond, the Council will levy and collect annually over and above all other taxes authorized or limited by law, an ad valorem tax, without limitation as to rate or amount, on all the taxable property in the Town in an amount sufficient to pay principal of, premium, if any, and interest on the Bond as the same become due and payable .

Section 2.3. Reimbursement of Expenditures. The Town has made and may make expenditures for the Project before the Bond is issued, and the Council reasonably expects to reimburse those expenditures with proceeds of the Bond. To the extent required under applicable law, the Town will make a reimbursement allocation, which is a written allocation that evidences the use of proceeds of the Bond to reimburse an expenditure, no later than 18 months after the latter of (a) the date on which the expenditure is paid or (b) the Project is placed in service or abandoned, but in no event more than three (3) years after the date on which the expenditure is paid. It is recognized that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small issuers” and expenditures for construction projects of at least five years. This resolution is intended to constitute the “official intent” of the Council under Section 1.150-2 of the regulations promulgated under the Internal Revenue Code of 1986, as amended (the “Code”).

Section 2.4. Maintenance of Tax-Exempt Status.

(a) No Adverse Action: The Town shall not take any action that would adversely affect the exemption of interest on the Bond from Federal income taxation. The Town shall, to the extent permitted by Virginia law, take all actions necessary to maintain the tax-exempt status of interest on the Bond under Federal or Virginia law, including all actions necessary to comply with Section 103 or Sections 141 through 150 of the Code or the regulations promulgated by the Treasury Department with respect thereto. Without limiting the generality of the foregoing, the Town shall comply with any provision of law that may require the Town at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Bond, unless the Town receives an opinion of nationally recognized bond counsel that such compliance is not required to prevent interest on the Bond from being includable in the gross income for Federal income tax purposes of the registered owners thereof under existing law.

(b) Arbitrage/Investment: The Town shall not take or approve any action, investment or use of the proceeds of the Bond which would cause the Bond to be “an arbitrage bond” within the meaning of Section 148 of the Code and the regulations thereunder. The Town, barring unforeseen circumstances, shall not request or approve the use of the proceeds of the Bond other than in accordance with the Town’s “non-arbitrage” certificate delivered at the time of the issuance of the Bond.

(c) Tax Compliance Agreement. Each of the Authorized Officers is authorized and directed to execute and deliver a tax compliance agreement regarding any matters described in Section 2.4(a) and (b) and any other matters reasonably required by the initial purchaser of the Bond, which agreement shall be in such form and content as may be required by bond counsel to the Town.

ARTICLE III

QUALIFIED TAX EXEMPT OBLIGATION

Section 3.1. Designation as Qualified Tax-Exempt Obligation. The Bond is not a private activity bond and is designated by the Council as a Qualified Tax-Exempt Obligation, as defined in Section 265(b)(3) of the Code. The Town represents and covenants as follows:

(i) The Council will in no event designate more than \$10,000,000 of obligations as qualified tax-exempt obligations in the current calendar year, including the Bond, for the purpose of Section 265(b)(3) of the Code;

(ii) The Town, all its “subordinate entities,” within the meaning of Section 265(b)(3) of the Code, and all entities which issue tax-exempt bonds on behalf of the Town and such subordinate entities have together not authorized to be issued more than \$10,000,000 of tax-exempt obligations in the current calendar year (not including “private activity bonds,” as defined in Section 141 of the Code, other than “qualified 501(c)(3) bonds,” as defined in Section 145 of the Code), including the Bond;

(iii) Barring circumstances unforeseen as of the date of delivery of the Bond, the Town will not issue tax-exempt obligations itself or approve the issuance of tax-exempt obligations of any of such other entities if the issuance of such tax-exempt obligations would, when aggregated with all other tax-exempt obligations theretofore issued by the Town and such other entities in the current calendar year, result in the Town and such other entities having issued a total of more than \$10,000,000 of tax-exempt obligations in such year (not including private activity bonds, other than qualified 501(c)(3) bonds), including the Bond; and

(iv) The Council has no reason to believe that the Town and such other entities will issue in the current calendar year tax-exempt obligations in an aggregate amount that will exceed such \$10,000,000 limit;

however, if the Town receives an opinion of nationally recognized bond counsel that compliance with any covenant set forth in (i) or (iii) above is not required for the Bond to be a qualified tax-exempt obligation, the Town need not comply with such restriction.

ARTICLE IV

MISCELLANEOUS

Section 4.1. Contract with Bondholder. The provisions of this resolution shall constitute a contract between the Town and the holder of the Bond for so long as the Bond is outstanding.

Section 4.2. Authority of Officers and Agents. The officers and agents of the Town shall do all acts and things required by them of this resolution and the Bond for the complete and punctual performance of all the terms, covenants and agreements contained therein. The appropriate officers of the Town are further authorized and empowered to take such other action as they may consider necessary or desirable to carry out the intent and purpose of this resolution, and the issuance of the Bond.

Section 4.3. Limitation of Liability of Officials of Town. No covenant, condition or agreement contained herein shall be deemed to be a covenant, agreement or obligation of an officer, employee or agent of the Town in his or her individual capacity, and no officer of the Town executing the Bond shall be liable personally on the Bond or be subject to any personal liability or accountability by reason of the issuance thereof. No officer, employee or agent of the Town shall incur any personal liability with respect to any other action taken by him or her pursuant to this resolution, provided he or she acts in good faith.

Section 4.4. Conditions Precedent. Upon the issuance of the Bond all acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia or this resolution to have happened, exist and to have been performed precedent to or in the issuance of the Bond shall have happened, exist and have been performed.

Section 4.5. Non-Arbitrage and Other Certificates. The Authorized Officers and such other officers as may be requested are hereby authorized to sign appropriate certificates setting forth, among other things, the expected use and investment of the proceeds of the Bond in order to show that such expected use and investment will not violate the provisions of Section 148 of the Code and regulations issued pursuant thereto, applicable to “arbitrage bonds.” Such certificates may also contain certain elections with regard to Section 148 of the Code and such officers are authorized to make such elections on behalf of the Town and the Council.

Section 4.6. Headings. Any headings in this resolution are solely for convenience of reference and shall not constitute a part of the resolution nor shall they affect its meaning, construction or effect.

Section 4.7. Severability. If any court of competent jurisdiction shall hold any provision of this resolution to be invalid and unenforceable, such holding shall not invalidate any other provision hereof.

Section 4.8. Effective Date. This resolution shall take effect immediately.

Section 4.9. Filing of Resolution. The Clerk of the Council is authorized and directed to see to the immediate filing of a certified copy of this resolution with the Clerk of the Circuit Court of Pulaski County, Virginia, pursuant to Section 15.2-2607 of the Public Finance Act of 1991.

FURTHER RESOLVED, that the undersigned Clerk of the Town of Pulaski, Virginia, certifies that:

- (a) The foregoing is a true, complete and correct copy of a resolution adopted by the Council of the Town at a meeting of the Council held on May 6, 2020;
- (b) The meeting was a duly called, noticed and held regular meeting;
- (c) During the consideration of the foregoing resolution, a quorum was present; and
- (d) The name of each member of Council voting on the adoption of the foregoing resolution and his or her vote were recorded at the meeting as follows:

This resolution is effective upon adoption and is here by adopted this 6th day of May 2020 by the duly recorded vote of the Town Council of the Town of Pulaski, Virginia as set forth below:

<u>Member</u>	<u>Attendance</u>	<u>Vote</u>
Lane R. Penn		
Brooks R. Dawson		
Gregory C. East		
Joseph K. Goodman		
G. Tyler Clontz		
James A. Radcliffe		

THE TOWN OF PULASKI, VIRGINIA

By: _____
David L. Clark, Mayor

David N. Quesenberry
Clerk, Town of Pulaski

(SEAL)

PERFORMANCE AGREEMENT

THIS PERFORMANCE AGREEMENT made and entered into this ____ day of March, 2020, by and between the TOWN OF PULASKI, VIRGINIA (the "Town"), a municipal corporation of the Commonwealth of Virginia, and Historic Calfee Park LLC., a Virginia limited liability company, ("Calfee").

WITNESSETH:

WHEREAS, the Town has an interest in encouraging growth of existing businesses in the Town of Pulaski and the improvement of existing historic structures; and,

WHEREAS, Calfee Park LLC., currently owns the historic Calfee Park (the "Park"); and,

WHEREAS, the Park and a minor league baseball team (the "Team") at the Park is operated by Calfee Park Baseball Inc.; and,

WHEREAS, Calfee is continuing to invest in the Park and intends to make further significant investments in the Park; and,

WHEREAS, the Town in an effort to support the continued success of Calfee's business in the Town of Pulaski and its investment in the Park, is willing to make a certain grant as an incentive to Calfee; and,

WHEREAS, the continued capital investment in the Town of Pulaski and the retention of existing and the creation of new jobs in the Town of Pulaski constitute valid purposes for the grant.

NOW, THEREFORE, in consideration of the foregoing and the mutual benefits, promises and undertakings of the parties to this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows:

Section 1. Definitions.

For the purposes of this Agreement, the following terms shall have the following definitions:

"Capital Investment" means a capital expenditure by or on behalf of Calfee in the improvement of the Park.

"Retention" means that 75 Jobs described in this Performance Agreement will continue without interruption, subject to seasonal needs of the Park and the Team in the Town of Pulaski, for the entire term of the Agreement.

“Job” means permanent full-time, part-time, and seasonal employment of an indefinite duration at the Park or for the Team in the Town of Pulaski.

“Agreement Term” means January 1, 2020, through December 31, 2025.

“Performance Date” means December 31, 2020. If the Town deems that good faith and reasonable efforts have been made and are being made by Calfee to achieve the Target, the Town may agree to extend the Performance Date by 15 months.

"Targets" means Calfee's obligations to make capital investments of \$3,000,000.00 (“Capital Investment Target”) by the Performance Date and for Calfee Park Baseball Inc. to “maintain” at least 75 Jobs (“Jobs Target”) at the Park during the Agreement term.

Section 2. Targets.

Calfee will make capital improvements to the Park in the amount of \$3,000,000.00 by the Performance Date and Calfee Park Baseball Inc. will maintain at least 75 Jobs at the Park or for the Team for the Agreement Term.

Section 3. Tax Grant.

Calfee shall receive a tax grant (the “Grant”) of 100% of real estate taxes collected from assessments by the Town on the Park for the years, 2020, 2021, and 2022, and a grant of 50% of real estate taxes collected from assessments by the TOWN on the Park in the years 2023, 2024, and 2025.

Section 4. Termination of Tax Grant; Reduction in Grant.

4.1 The Town may recover, according to the schedule described in Subsection 4.2, money paid pursuant to the Grant, if Calfee fails to meet its Capital Investment Target by the Performance Date or any extended Performance Date pursuant to this Agreement.

4.2 If, as of the Performance Date, Calfee has not met its Capital Investment Target, the grant for that taxable year shall be reduced pro rata according to the percentage of the Capital Investment Target met by Calfee as of the Performance Date. For example, if as of the Performance Date, Calfee has made a Capital Investment of \$2,000,000.00 (reflecting achievement of 66 2/3 % of the Capital Investment Target), the grant shall equal 66 2/3 % of taxes paid in that tax year. Subject to the provisions of Section 4.3, the grant may be increased on a pro rata basis from year-to-year as Calfee makes additional Capital Expenditures up to \$3,000,000.00.

4.3 In addition to any reduction in the grant under Section 4.2, the Grant shall be reduced in any year in which the Jobs Target is not maintained according to the following schedule:

<u>Number of Jobs Below Target</u>	<u>Grant Reduction</u>
10-20	5%
21-40	10%
41-60	15%
61-75	20%
>75	100%
	(Grant ceases until Jobs Maintained exceeds 40)

Section 5. Company Reporting.

Calfee shall provide, at Calfee's expense, detailed verification reasonably satisfactory to the Town of Calfee's progress on the Targets. Such progress reports will be provided annually on December 31, beginning December 31, 2020. Calfee shall provide progress reports at such other times as the Town may reasonably require.

Section 6. Notices.

Any notices required or permitted under this Agreement shall be given in writing, and shall be deemed to be received upon receipt or refusal after mailing of the same in the United States Mail by certified mail, postage fully pre-paid or by overnight courier (refusal shall mean return of certified mail or overnight courier package not accepted by the addressee):

If to Calfee, to:

Historic Calfee Park LLC
PO Box 1499
Christiansburg, VA 24068

Attention: Missy Gentry

with a copy to:

Attention _____

If to the Town, to:

Shawn M. Utt, Town Manager
Town of Pulaski, Virginia
42 First Street, NW/P.O. Box 660
Pulaski, Virginia 24301

with a copy to:

Spencer A. Rygas
Town Attorney
36 3rd Street, NW
Pulaski, Virginia 24301

Section 8. Miscellaneous.

8.1 This Agreement constitutes the entire agreement among the parties hereto. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Calfee may not assign its rights and obligations under this Agreement without the prior written consent of the Town.

8.2 This Agreement may be executed in one or more counterparts, each of which shall be an original, and all of which together shall be one and the same instrument.

8.3 If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.

8.4 Any action to enforce the terms of this Agreement may be brought in the Pulaski County General District Court, to the extent jurisdiction is proper in that Court, or in the Pulaski County Circuit Court. In the event the Town is required to initiate legal action to recover sums due under Section 4 of this Agreement, the Town shall be entitled to recover its reasonable attorney's fees incurred in connection with its efforts to recover said sums.

IN WITNESS WHEREOF, the parties hereto have executed this Performance Agreement as of the date first written above.

TOWN OF PULASKI, VIRGINIA

Date: _____

By: _____
Name: _____
Title: _____

HISTORIC CALFEE PARK LLC.

Date: _____

By: _____
Name: _____
Title: _____

RESOLUTION 2020-12

**AMENDING THE BUDGET
FOR THE TOWN OF PULASKI, VIRGINIA,
FOR THE FISCAL YEAR BEGINNING
JULY 1, 2019 AND ENDING JUNE 30, 2020**

WHEREAS, after the adoption of the budget for Fiscal Year 2019-2020, it has become necessary to amend the budget; and

WHEREAS, the original budget appropriations were adopted May 7, 2019, amended appropriations and reasons for the amendments to the budget are listed in Attachment A, affixed hereto and expressly made part of this resolution;

NOW THEREFORE, be it **RESOLVED** by the Town Council of the Town of Pulaski, Virginia sitting in regular session this 6th day of May 2020, that:

Section 1. The proposed budget be amended and hereby is approved as the budget for the Town of Pulaski, Virginia, for the fiscal year beginning July 1, 2019 and ending June 30, 2020, in accordance with Section 15.2-2507, of the *Code of Virginia 1950, as amended*.

Section 2. In conjunction with the approval of said budget and capital improvements program, the following appropriations be and hereby are approved for the fiscal year as shown in Attachment A, affixed hereto and expressly made part of this resolution.

This resolution is effective upon adoption and is adopted this 6th day of May 2020 by recorded vote of the Town Council as follows:

Lane R. Penn	- ___	Joseph K. Goodman	- ___
Brooks R. Dawson	- ___	G. Tyler Clontz	- ___
Gregory C. East	- ___	James A. Radcliffe	- ___

THE TOWN OF PULASKI, VIRGINIA

BY: _____

David L. Clark
Mayor

ATTEST:

David N. Quesenberry
Clerk of Council

**Attachment A-Resolution 2020-12
Amended Budget FY 2019-2020**

General Fund Revenues

Total Property Taxes	\$ 2,692,980.42
Total Local Taxes	3,148,796.00
Total Permits	30,190.44
Total Fines and Forfeitures	68,959.00
Total Recreational Charges	70,700.00
Total State Non-Categorical Aid	12,596.00
Total State Categorical Aid	3,037,284.23
Total Federal Aid	230,000.00
Total Misc. Revenue	181,089.15
Total Rental of Property	16,488.00
Total Transfer from Other Fund	257,600.09
Total Recovered Cost	242,895.00
Total Other Financing Sources	525,605.00
Total General Fund Revenues	\$ 10,515,183.33

General Fund Expenditures

Total Town Council	\$ 52,826.98
Total Clerk of Council	73,589.26
Total Mayor's Office	6,849.92
Total Town Manager's Office	331,862.01
Total Community Development	204,409.10
Total Finance	546,819.61
Total Administrative Services	330,564.69
Total General Engineering	252,730.60
Total Contributions	503,994.77
Total IT Department	159,031.60
Total Police Department	2,683,386.22
Total Fire Department	828,368.59
Total Building Inspection	182,929.86
Total Highways, Streets, Bridges-Ineligible	264,982.54
Total Highways, Streets, Bridges-Eligible	1,296,736.29
Total Refuse Disposal	2,699.82
Total General Property Maintenance	224,800.92
Total Cemeteries	38,604.24
Total Gatewood Park	20,408.44
Total Senior Center	93,145.63
Total Motor Vehicle Maintenance	76,331.48
Total Debt Service	705,125.00
Total Inter-fund Transfers	7,500.00
Total Capital Outlay	677,437.39
Total Train Station	21,409.98
Total Ratcliffe Museum	31,838.98
Total Town Wide Projects-Capital	120,143.28
Total Downtown Revitalization	160,000.00
Total General Fund Expenditures	616,656.23
	\$ 10,515,183.33

Water Fund Revenues

Total State Categorical Aid	-
Total Miscellaneous Revenue	\$ 6,389.06
Total Transfers from Other Departments	7,500.00
Total Utility Collections	1,978,445.54
Total Debt Proceeds	290,000.00
Total Water Fund Revenues	\$ 2,282,334.60

Water Fund Expenditures

Total Debt Service	\$ 255,840.17
Total Transfers	-
Total Capital Outlay	204,925.00
Total Water Trans. & Distribution	448,108.44
Total Water Filtration & Purification	1,366,910.24
Total Other Financing Uses	6,550.74
Total Water Fund Expenditures	\$ 2,282,344.60

Sewer Fund Revenue

Total Federal Aid	-
Total Miscellaneous Revenue	\$ 10,500.00
Total Recovered Costs	26,157.00
Total Utility Collections	3,446,796.11
Total Sewer Fund Revenues	\$ 3,483,453.11

Sewer Fund Expenditures

Total Debt Service	\$ 733,929.00
Total Transfers	-
Total Capital Outlay	25,799.00
Total Sewer Collection	259,461.88
Total Pepper's Ferry RWT Authority	2,417,897.20
Total Other Financing Uses	46,366.04
Total Sewer Fund Expenditures	\$ 3,483,453.11

Town of Pulaski

Memo

To: Shawn Utt, Town Manager

From: Robbie Kiser, Fire Chief

CC: David Quesenberry, Clerk of Council

Date: April 29, 2020

Re: Summary of Impact from April 13, 2020 Flooding in Pulaski

In regards with the flooding event back on April 13, 2020, the Town of Pulaski had a total of 22 commercial structures damaged with all being only “Minor” to “Affected”, using the Virginia Department of Emergency Management (VDEM) damage assessment tools. Together, the Town and County had 25 residential structures damaged with 2 being destroyed (these 2 were out in County), 4 “Minor”, and then 21 being “minor and affected”. The main areas of flooding in Town were on the streets of Crescent, Lottier, Dora Highway, Altoona St., Lafayette, and East Main Street/Madison. The County saw flooding in the area of Brookmont Road.

The Town is currently working with VDEM on damage reimbursement for Town-owned properties and facilities damaged during the flood. A list of those affected areas is listed below for your reference. We will know within the next several weeks if this reimbursement is approved with VDEM & FEMA.

Town owned areas (Public areas) affected by the flood with approximate cost estimates to fix these areas are as follows:

- **Dora Connector Trail** – Walking trail from Train Station to Rt. 99 – Repair trail with labor, equipment hours, and material - Total cost - \$6,856
- **Gatewood Dam Road Access** – Repair road that is washed out so Dam is accessible – Labor, Equipment, and material – Total Cost - \$13,404
- **Lottier Street** – Repair from washed out - Labor, Equipment, and material – Total Cost -\$5,799
- **South Washington Ave** – Repair from washed out - Labor, Equipment, and material – Total Cost -\$1,298
- **Tree Removal on Trail** – Removal of Trees on Dora Connector Trail and along creek - Labor, Equipment, and material – Total Cost - \$2,423
- **Critzer Pump Station** – Pump Repairs for damage during flooding – Labor & Equipment - \$8,479

Total of repairs and materials to fix damage of Public facilities and properties: \$38,259

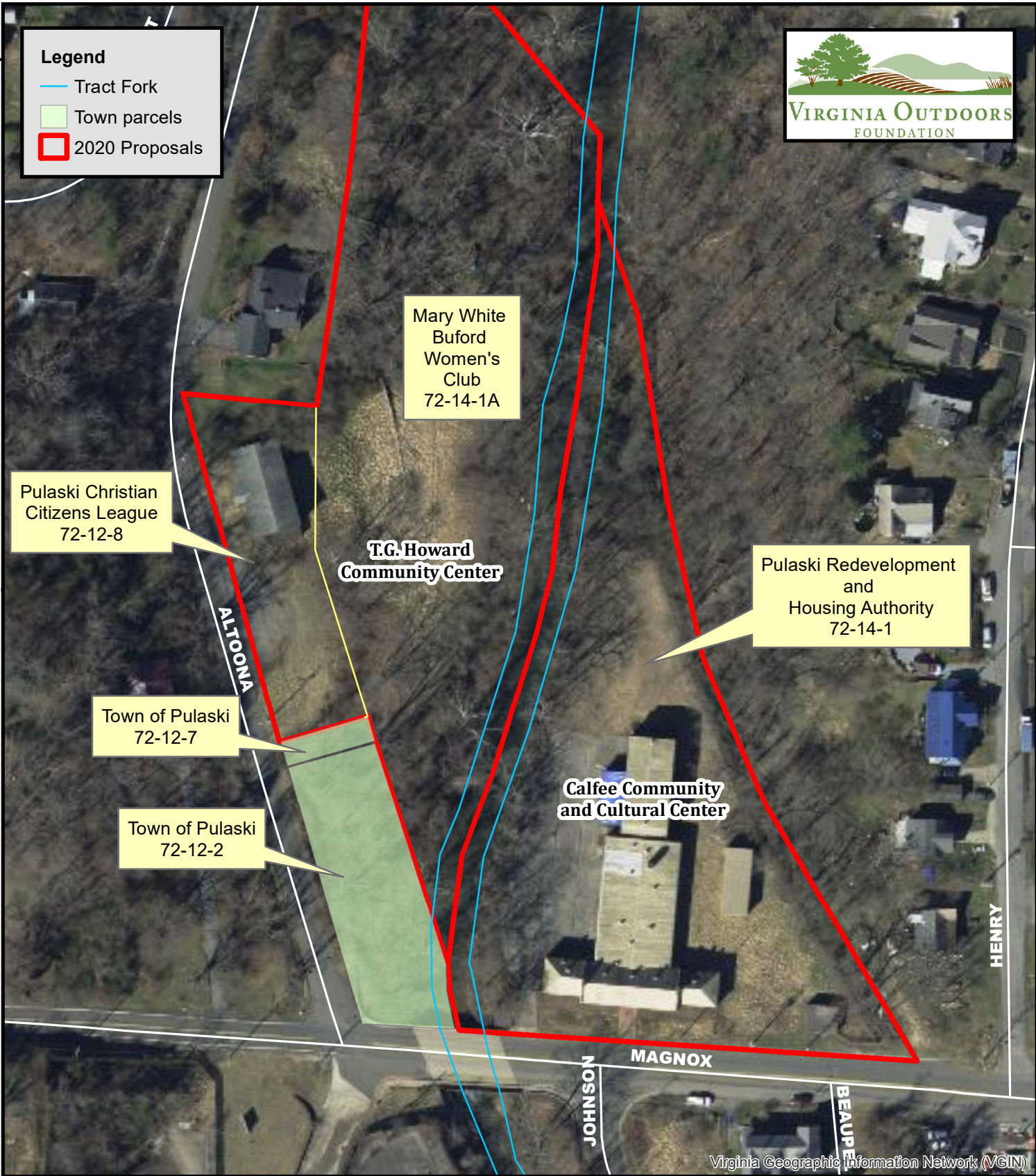
Do keep in mind these estimates are estimates only and are based on costs and workload required from past flooding events.

37°30'N

37°30'N

Legend

- Tract Fork
- Town parcels
- 2020 Proposals



Projection: Lambert Conformal Conic;
GCS North America 1983
Datum: D North America 1983
Map created 4/16/20 by Ruth Babylon.
Source data: Boundary: surveys; Roads-VDOT;
Water-VGIN 2002;
Projected Coordinate System:
NAD 1983 UTM Zone 17N
Aerial imagery - VGIN VBMP © Commonwealth of VA,
acquired 3/5/19. All Else-VOF.;
This map is for general reference and
display purposes only.

**TG Howard Community Center, Inc.
& Calfee Community and
Cultural Center**

Town of Pulaski

0 Feet 100

50

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**PROPOSED
OPERATING BUDGET
FISCAL YEAR 2020-2021**

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**PULASKI TOWN MANAGER'S
OFFICE**

P.O. Box 660 42 1st Street, NW
Pulaski, VA 24301
540-994-8600
sutt@pulaskitown.org



April 24, 2020

The Honorable Mayor and
Members of Town Council
Town of Pulaski
42 First Street, NW
Pulaski, VA 24301

Dear Mayor and Members of Town Council:

Attached for your consideration is the FY20/21 Budget for the period beginning July 1, 2020 through June 30, 2021. This year's budget is balanced and meets the goals and policies of the Council including the *Principles of Sound Financial Management*, originally adopted in 2014.

The purpose of the Town budget is to plan necessary operating and capital expenditures for the next fiscal year to meet Council and citizen expectations, while servicing the Town's existing debt and continuing to plan for the future. Quality community services such as police, fire, public works, community development, engineering and finance continue to be offered at a reasonable cost. The *Recommended FY20/21 Budget* for all funds totals **\$14,501,932.00**. Allocation by each of our major funds, as well as a comparison to the amended FY19/20 budget is shown in the table below.

	FY 2019/20 Budget	FY2020/21 Manager Rec'd	Difference	Percent Increase (Decrease)
General Fund	10,515,183.33	8,817,775.00	(1,697,408.33)	(16.1%)
Water Fund	2,282,334.60	2,085,000.00	(197,334.60)	(8.6%)
Sewer Fund	3,483,453.11	3,599,157.00	115,703.89	3.3%
TOTAL	16,280,971.04	14,501,932.00	(1,779,039.04)	(10.9%)

BUDGET FOCUS

The review and adoption of the Annual Operating and Capital Budget represents one of the most important policy-making responsibilities of the Mayor and Town Council. The budget is more than just the legal document appropriating funds, it establishes priorities among various governmental services, all of which have dedicated constituencies. The Town Council must also establish service levels based on the priorities within the fiscal capacity of the Town.

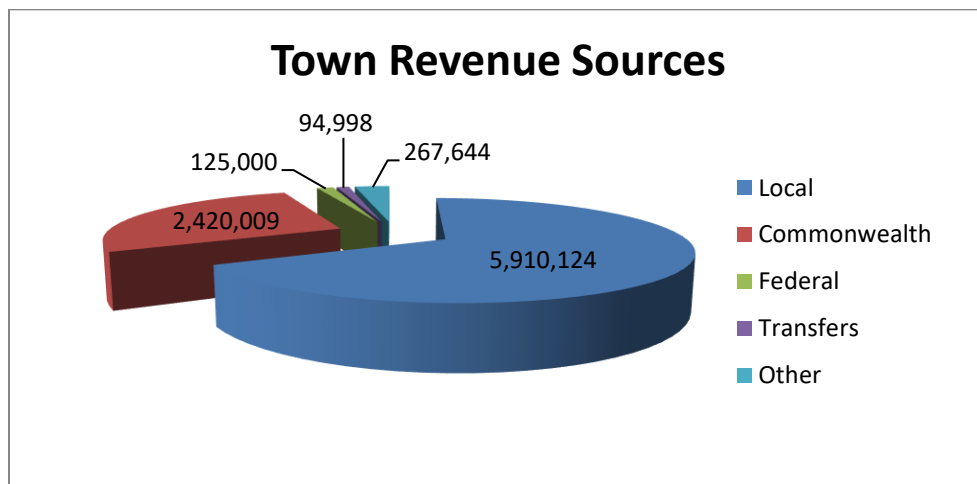
Preparation of the draft FY20/21 Budget was guided by the following policies:

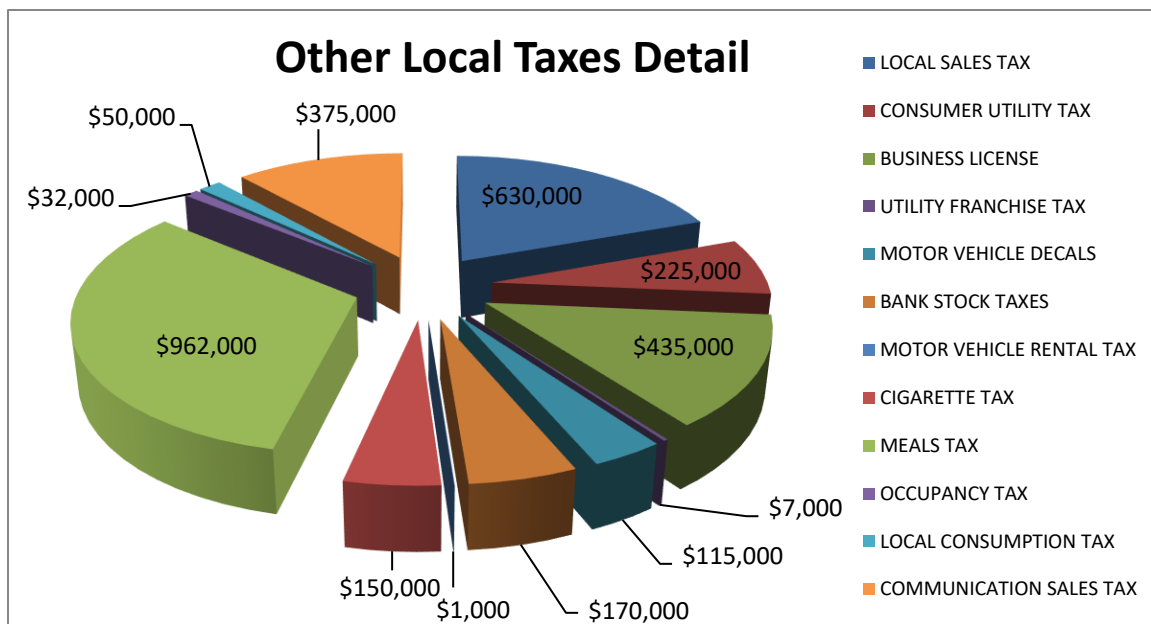
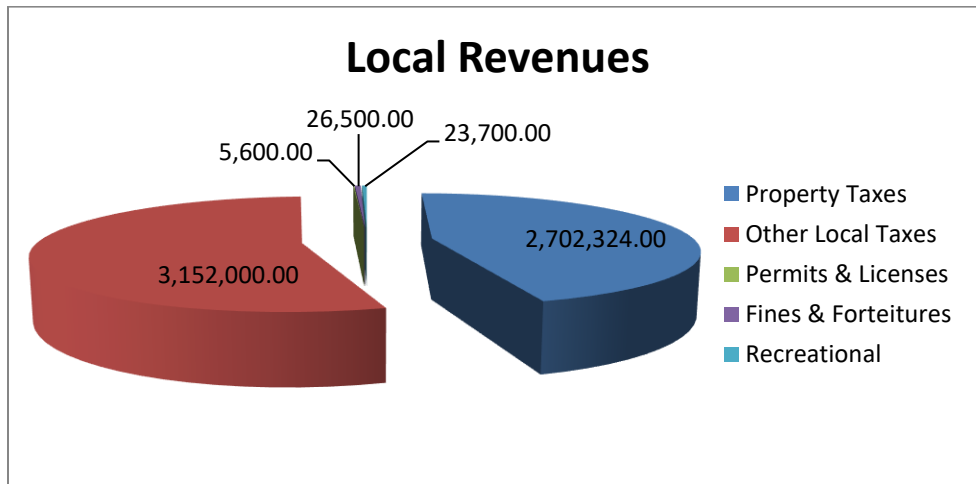
- ✓ Provide for an effective yet efficient operational level of services
- ✓ Maintain the overall quality of life for citizens
- ✓ Meet current infrastructure needs before acquiring or building additional infrastructure
- ✓ Establish equipment and vehicle maintenance and replacement cycles in a cost effective fashion
- ✓ Identify alternative revenue sources

This budget reflects the Town’s growing costs of providing services while also capturing efficiencies wherever possible. Compared to previous fiscal years, a more conservative approach was taken in projecting revenues in order to continue the work of restoring a more modest reserve fund balance.

BUDGET OVERVIEW

Council’s commitment to sound fiscal decision-making is reflected in this budget. The citizens of the Town of Pulaski expect quality services, prompt snow removal, professional law enforcement, clean and well-maintained streets, dependable water and sewer service and many other exceptional services from their municipal government. Our citizens expect that these services be provided with minimal reliance on local property taxes. Property tax revenue represents roughly 30.4% of the Town’s local general fund revenues. In total, roughly 67.3% of the Town’s overall revenue comes from local sources, as shown in the tables below.



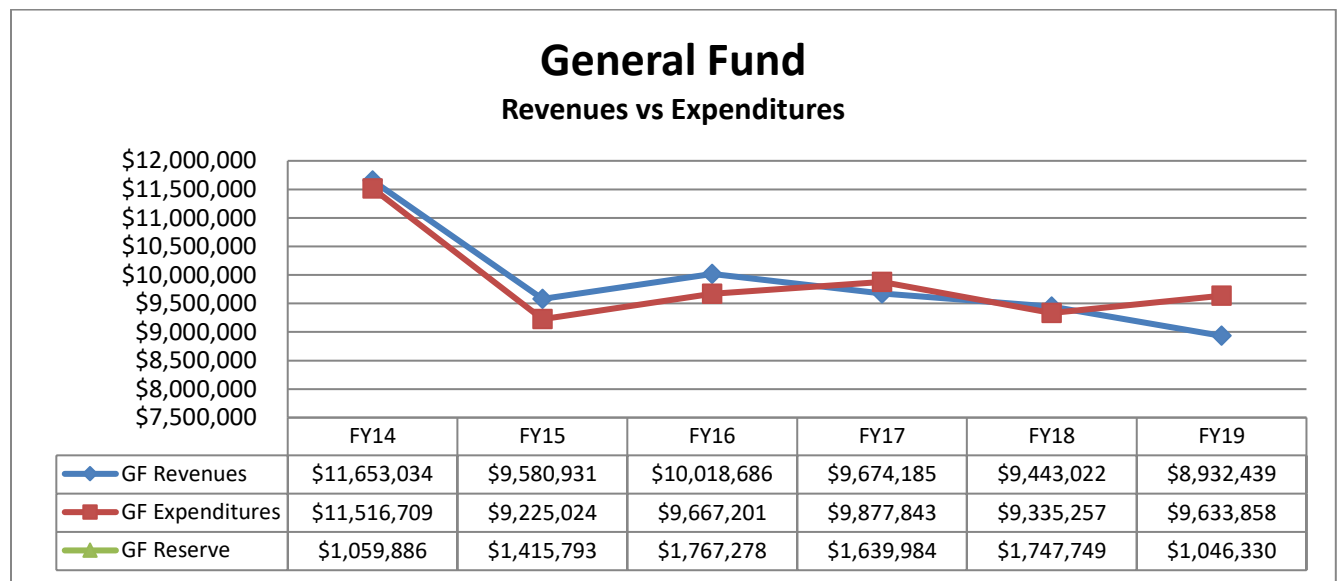


A core challenge in providing quality services to the citizens of Pulaski is the growing costs related to those services. For the upcoming fiscal year, one of the largest single cost centers for the Town is health insurance for employees. Those costs will increase by a modest 4.4%, which is much better than what the Town has experienced in previous years and what neighboring jurisdictions are dealing with today. The proposed budget works very hard to maintain the excellent employee benefits by continuing to fund 100% of the employee's costs for health insurance, as well as a percentage of their dependents' insurance costs, all at the same level as the current fiscal year.

Below are more specific summaries of each fund in the proposed budget.

General Fund:

Over the past several years, the Town has experienced our fair share of wins and losses economically. We have been fortunate to have the continued growth of a major industry, James Hardie Building Products. The upcoming year will also see the final results of the ongoing County-wide real estate reassessment process. The last reassessment (2014/2015) resulted in an 8% loss in assessed values in the Town and the need to equalize tax revenues by increasing the real estate rate by \$0.02/\$100 value (from \$0.32 to \$0.34, our current rate). At the time of writing this memo, we do not know the results of the reassessment; however, we anticipate an increase in assessed values largely due to the relatively positive growth Pulaski has experienced over the past 5 years. Below is a chart showing a historic picture of revenues and expenditures over the past 6 fiscal years using figures from each fiscal year’s financial audit.



The biggest area of concern for the FY21 budget year was the need to cut expenses to ensure the greatest efficiency possible. With that, we are proposing to go from a current workforce of 105 full-time employees to a workforce of 100 by reshuffling existing unfilled positions and increasing partnerships with the County of Pulaski. While all of this shuffling proves to be a moving target, we feel the budget contained herein is the best option for the Town of Pulaski and its citizens. Furthermore, as you’ll see in the narrative below, there are five additional positions that are funded but that funding is set aside in a separate fund pending the unknown budget ramifications related to the COVID-19 pandemic.

Capital Improvement Program (CIP):

The proposed CIP for FY 2020/2021 is not as robust as we’ve seen in past years largely due to the COVID-19 pandemic and the conservative approach we are taking with the General Fund’s portion of the FY21 budget. The proposed CIP does continue to build reserve fund accounts for items such as raw water line rehabilitation, Gatewood Dam rehabilitation, sewer pump station upgrades and sewer force main upgrades as shown in the table below:

Proposed Capital Improvements	Amount
Fire Department - Burn Building Grant	34,085
Water Tank Paint & Repair	100,000
Water Line Repair and Projects	60,000
Fire Hydrants	18,000
Water Valve Exercising Equipment	30,000
Gatewood Dam Rehabilitation Reserve	25,000
Raw Water Rehabilitation Reserve	10,000
Sewer - 4A Grit Chamber	30,000
Sewer Line Replacement	20,000
Pump Station 4A-4B Reserve Fund	20,000
Sewer Force Main Reserve Fund	20,000
Manhole Rehabilitation Reserve Fund	10,000
Critzer Pump Station Rehab Reserve Fund	15,000
Logical Control Replacement (4A & 4B)	200,000
TOTAL INVESTMENTS	592,085

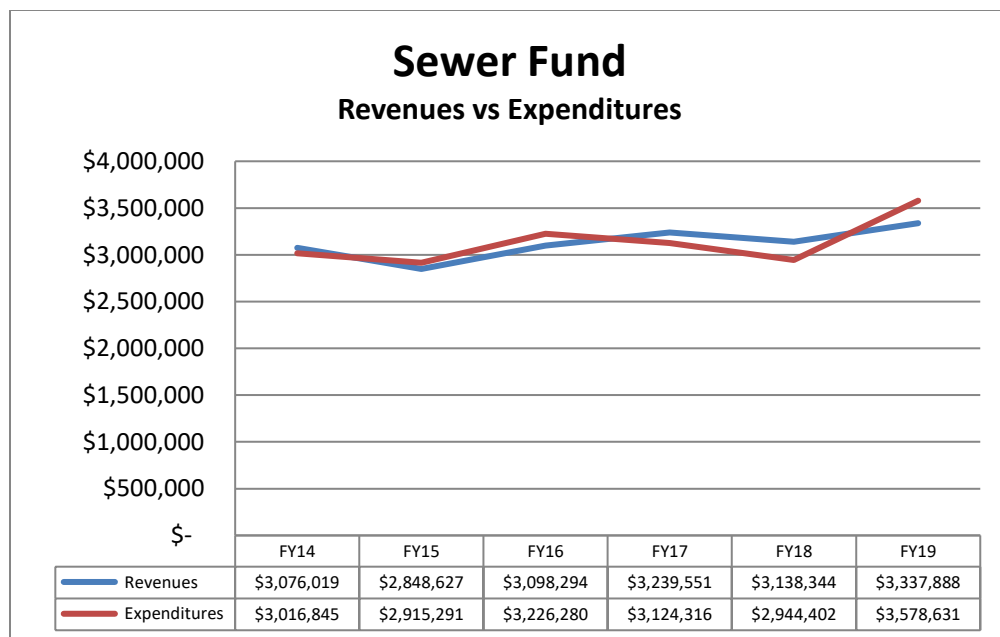
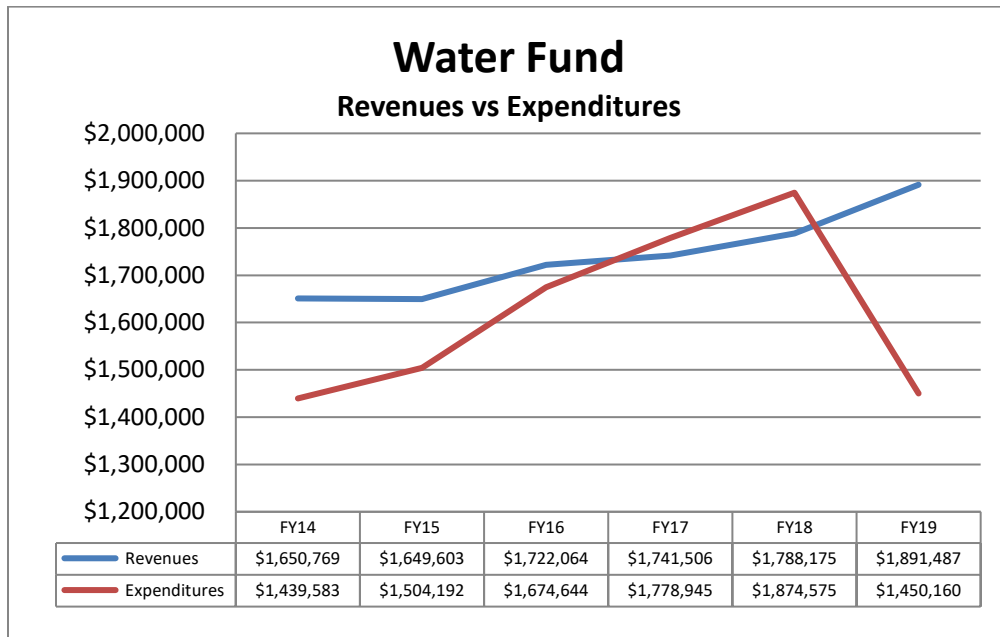
Budget Set-Aside Funding

In response to the COVID-19 pandemic, the FY21 budget continues the budget restrictions put in place during the FY20 fiscal year ~ elimination of non-essential spending and implementing hiring freezes. With these in mind, we anticipate the ability to release those expenses later in the fiscal year. Therefore, the funds allocated for those expenses have been moved into a Budget Set-Aside Fund. Below is a listing of those expenses together with the proposed funding portion:

Budget Set-Aside Fund	Amount
<u>Personnel-Related Costs (including benefits):</u>	
Community Development vacancy	51,068
Police Department vacancy	56,028
Fire Department vacancy	50,394
General Properties vacancy	42,283
Vehicle Maintenance vacancy	42,283
<u>Capital Improvements-Related Costs:</u>	
Administrative Vehicle Fund	35,000
Police Department Vehicles	128,994
Town Code Re-Codification Project	25,000
Public Works - Salt Spreaders	7,145
TOTAL INVESTMENTS	438,195

Utility Funds:

Below are tables showing the past six (6) fiscal years of revenue and expenditures for the water and sewer funds.



As recommended by the Town’s financial consultants, Davenport & Associates, this budget continues the long-term outlook with modest rate increases spread out over a period of several years. FY21 will be year four of five of the revised Davenport plan from 2017. Their initial recommendation for increases of 3.5% for water rates and 1.5% for sewer rates is placed on hold for this fiscal year. As a reminder, the Town is obligated to increase water rates a minimum of 3% per the requirements of the Virginia Department of Health’s grant/loan funding award for the Brookmont HAA5 Water Project. These requirements were in line with our long-term strategy of ensuring each of the utility funds are cash positive and able to fund necessary repairs when they happen.

Special Reserve Funds:

We are proposing to continue the practice of setting aside funding for special projects and identified needs. A summary of the individual reserve funds is provided below:

Special Project Reserve Funds	FY20 Balance	FY21 Amount	Total Balance
Playground Reserve Fund	105,000.00	0.00	105,000.00
Gatewood Dam Rehab. Reserve Fund	56,500.00	25,000.00	81,500.00
Raw Water Line Reserve Fund	40,000.00	10,000.00	50,000.00
4A/4B Rehab. Reserve Fund	80,000.00	20,000.00	100,000.00
Sewer Force Main Reserve Fund	80,000.00	20,000.00	100,000.00
Manhole Rehab. Reserve Fund	40,000.00	10,000.00	50,000.00
Critzler Pump Station Reserve Fund	30,000.00	15,000.00	45,000.00

In addition to our major funds (General, Water, and Sewer), our most recent audit recommended that we begin the process of appropriating the special revenue funds that are considered to be “ongoing” in nature. Those include the UDAG Fund, Cemetery Fund, and a CDBG Housing Rehabilitation Fund, which was set up to receive the monthly payments associated with the Kersey Bottom/Case Knife Road CDBG project. Below is a brief summary of each.

UDAG Fund

The UDAG fund is a revolving loan fund established by the Town Council in the early 1990’s through grant funding from what is now known as USDA Rural Development. These funds are loaned out to qualifying applicants (new and existing businesses for the most part) for the purpose of providing an incentive to operate or grow their business in the Town of Pulaski. As of June 30, 2019, the UDAG Fund had assets of \$1,391,785, including loans that have been provided and zero net liabilities. The budgeted revenues/expenditures for the UDAG Fund for FY21 will be rolled over into the FY21 budget during the August budget roll-over process since these funds are restricted to certain uses.

Cemetery Care Fund

To standardize maintenance and management of the Town’s cemeteries, the Cemetery Board of Trustees and the Cemetery Trust Fund were both created by an ordinance of Council on September 16, 1969. The ordinance created the Trustee Board consisting of five members: three citizens, the Town Treasurer (now, the Town Finance Director) and the Mayor. The Board was authorized to create its bylaws and establish rules and regulations as needed for transactions involving lots, donations, procurement of services necessary for the operation and maintenance of the cemeteries. Any funds bequeathed to the Town by ordinance, special resolution or agreement which were held by the Town Finance Department went into a trust fund to be invested and used according to the terms under which they were accepted or the general rules guiding the use of income from trust funds.

As of June 30, 2019, the Cemetery Care Fund had assets of \$566,210 (\$260,856 in Cash/cash equivalents, \$305,254 invested in CD’s and \$100 due from other funds) and zero net liabilities. The budgeted revenues/expenditures for the Cemetery Care Fund for FY21 will be rolled over

into the FY21 budget during the August budget roll-over process since these funds are restricted to certain uses.

CDBG Housing Rehabilitation Fund

The CDBG Housing Rehabilitation Fund was established for the Kersey Bottom/Case Knife Road Housing Rehabilitation Project funded by the Virginia Department of Housing and Community Development (DHCD) using Community Development Block Grant (CDBG) funding. This separate account fund was required by DHCD since the Town continues to receive loan payments from the housing program's participants who were deemed to have an "ability to pay". The payments are based on a formula provided by DHCD and are to be updated annually. As of June 30, 2019, the CDBG Fund had assets of \$92,870 and net liabilities of \$120,995, with \$100,820 of those liabilities due back to the general fund and \$20,175 in accounts payable. The budgeted revenues and expenditures for the CDBG Housing Rehabilitation Fund for FY21 will be rolled over into the FY21 budget during the August budget roll-over process since these funds are restricted to certain uses.

CONCLUSION

In conclusion, prior to the Governor of Virginia's emergency declaration and subsequent emergency orders related to the COVID-19 pandemic, the Town's budget for the upcoming fiscal year looked to be quite solid and secure. As we have seen in the ensuing days, the budget revenue projections are not as clear and consistent. Therefore, this proposed budget must leave the door open to additional reviews and adjustments as we move further into the fiscal year and when we have a better understanding of the revenues for the year. If there is any good news to share with this budget, it would be that the Town is not as heavily dependent on "tourism based" businesses nor with an abundance of state and Federal funding (with the exception of VDOT street maintenance funding). The proposed FY21 base budget is roughly 10% less than the FY20 base budget and while additional cuts are possible, those cuts should be considered with thoughtful deliberation with a mind toward ensuring the core services of government are maintained.



PULASKI

WHERE YOUR NEW PATH BEGINS

APPENDIX A:

FY21 - BUDGET EXECUTIVE SUMMARY

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND REVENUES							
Total Property Taxes	2,702,324.00	2,702,324.00	2,781,405.00	1,881,009.54	2,692,980.42	2,640,920.17	2,710,244.10
Total Local Taxes	3,152,000.00	3,152,000.00	3,229,000.00	2,485,408.87	3,148,796.00	3,163,521.21	3,109,726.17
Total Permits	5,600.00	5,600.00	20,800.00	23,460.16	30,190.44	39,433.92	35,655.22
Total Fines & Forfeitures	26,500.00	26,500.00	46,500.00	56,845.86	68,959.00	30,436.06	29,945.24
Total Recreational Charges	23,700.00	23,700.00	18,700.00	7,916.93	70,700.00	43,351.28	83,876.84
Total State Non-Cat Aid	12,500.00	12,500.00	13,500.00	10,381.11	12,596.00	11,888.19	20,520.46
Total State Categorical Aid	2,407,509.00	2,407,509.00	3,048,249.23	1,866,874.02	3,037,284.23	2,362,747.76	2,322,652.12
Total Federal Aid	125,000.00	125,000.00	175,000.00	170,347.56	230,000.00	271,321.20	88,596.50
Total Misc Revenue	170,156.00	170,156.00	169,656.00	139,603.24	181,089.15	221,946.99	172,295.39
Total Rental Property	17,488.00	17,488.00	16,748.00	9,328.50	16,488.00	16,701.00	40,284.39
Total Transfer from Other Funds	94,998.00	94,998.00	510,513.09	0.00	257,600.09	211,252.73	809,430.92
Total Recovered Costs	56,000.00	56,000.00	235,600.83	39,384.20	242,895.00	232,937.62	232,848.07
Total Other Financing Sources	24,000.00	24,000.00	118,232.00	485,689.48	525,605.00	27,266.34	382,345.55
TOTAL REVENUES	8,817,775.00	8,817,775.00	10,383,904.15	7,176,249.47	10,515,183.33	9,273,724.47	10,038,420.97
GENERAL FUND EXPENSES							
Total Town Council	49,903.20	48,903.20	52,703.20	43,726.57	52,826.98	58,505.07	56,292.42
Total Clerk of Council	76,185.00	76,185.00	72,787.56	59,775.61	73,589.26	74,249.38	71,830.97
Total Mayor	8,409.00	7,309.00	8,409.00	5,640.44	6,849.92	10,076.79	7,384.09
Total Town Manager	358,344.27	343,955.77	332,571.57	269,857.38	331,862.01	314,862.04	345,863.30
Total Community Development	194,376.06	108,859.96	171,418.21	154,414.40	204,409.10	126,656.95	80,714.68

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
Total Finance	624,890.26	486,597.62	594,808.85	392,927.15	546,819.61	572,249.46	518,968.25
Total Administrative Services	373,389.00	309,297.00	325,243.00	303,406.19	330,564.69	309,358.96	275,471.52
Total Engineering	265,347.62	256,421.12	250,443.86	209,032.91	252,730.60	227,509.13	244,427.11
Total Contributions	495,024.00	478,106.00	526,145.00	492,868.77	503,994.77	325,547.90	542,089.23
Total IT Department	157,000.00	157,000.00	149,000.00	147,408.54	159,031.60	243,080.01	208,965.61
Total Police	2,690,422.93	2,546,104.95	2,595,458.70	2,117,577.45	2,683,386.22	2,375,896.49	2,245,774.28
Total Fire	881,073.29	824,435.18	858,966.33	668,414.75	828,368.59	824,840.89	808,409.27
Total Building Inspections	199,367.53	87,650.00	195,985.94	152,139.74	182,929.86	123,688.47	101,708.36
Total Street - Ineligible	242,124.28	239,174.28	236,794.72	228,212.75	264,982.54	300,640.84	282,853.71
Total Streets - Eligible	1,494,124.53	1,479,124.53	1,444,524.19	1,013,114.42	1,296,736.29	1,553,459.18	1,936,216.06
Total Refuse Disposal	3,300.00	2,600.00	3,300.00	2,863.60	2,699.82	2,138.56	3,953.66
Total General Properties	377,216.00	215,968.53	378,487.85	179,784.72	224,800.92	227,679.90	209,556.56
Total Cemeteries	13,014.00	12,514.00	13,014.00	19,417.25	38,604.24	23,956.23	25,324.17
Total Parks	0.00	0.00	0.00	(100.00)	0.00	197,729.11	219,901.15
Total Gatewood	23,500.00	19,500.00	23,500.00	8,793.65	20,408.44	70,204.21	173,187.37
Total Senior Center	94,334.49	87,801.99	91,056.24	72,477.19	93,145.63	112,013.32	91,987.99
Total Motor Vehicle Maint.	124,746.78	73,622.55	130,370.70	54,165.70	76,331.48	85,834.04	109,779.40
Total Debt Service	243,161.00	243,161.00	705,125.00	706,797.47	705,125.00	716,900.46	719,293.14
Total Transfers	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,000.00	7,500.00
Total Capital Outlay	446,620.00	34,085.00	410,906.00	435,476.98	677,437.39	325,210.55	177,795.66
Total Train Station	12,200.00	10,150.00	12,200.00	21,806.10	21,409.98	19,273.34	13,376.07

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
Total Museum	30,664.79	28,864.79	30,664.79	27,357.80	31,838.89	29,010.63	12,247.84
Total Town-Wide Projects	121,488.53	94,688.53	120,863.21	97,612.32	120,143.28	104,956.36	72,088.08
Total Other Financing	0.00	438,195.00	0.00	0.00	0.00	0.00	0.00
Total EPA Brownfields	100,000.00	100,000.00	0.00	153,799.61	160,000.00	138,753.70	138,636.15
Total Downtown Rev.	0.00	0.00	616,656.23	66,334.55	616,656.23	0.00	0.00
TOTAL EXPENSES	9,707,726.56	8,817,775.00	10,358,904.15	8,112,604.01	10,515,183.33	9,568,128.70	9,701,596.10
Revenues	8,817,775.00	8,817,775.00	10,383,904.15	7,176,249.47	10,515,183.33	9,273,724.47	10,038,420.97
Expenses	9,707,726.56	8,817,775.00	10,358,904.15	8,112,604.01	10,515,183.33	9,568,128.70	9,701,596.10
Balance	(889,951.56)	(0.00)	25,000.00	(936,354.54)	0.00	(294,404.23)	336,824.87

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
WATER FUND REVENUES							
Total State Non-Categorical Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total State Categorical Aid	0.00	0.00	1,776,606.60	0.00	0.00	0.00	50,000.00
Total Miscellaneous Revenue	5,500.00	5,500.00	5,500.00	4,501.49	6,389.06	9,852.22	6,113.18
Total Transfers from Other Depts	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,000.00	7,500.00
Total Utility Connections	2,072,000.00	2,072,000.00	1,926,000.00	1,538,770.09	1,978,445.54	1,872,934.49	1,791,772.07
Total Debt Proceeds	0.00	0.00	190,000.00	0.00	290,000.00	0.00	0.00
TOTAL REVENUES	2,085,000.00	2,085,000.00	3,905,606.60	1,550,771.58	2,282,334.60	1,889,786.71	1,855,385.25
WATER FUND EXPENSES							
Total Debt Service	253,018.00	253,018.00	218,986.00	255,840.17	255,840.17	258,717.82	201,689.93
Total Transfers	180,920.00	94,998.00	180,920.00	0.00	0.00	0.00	94,998.00
Total Capital Outlay	243,000.00	243,000.00	1,989,606.60	132,838.71	204,925.00	75,087.42	89,634.00
Total Water Trans. & Distribution	529,810.11	489,429.57	513,159.98	419,655.34	448,108.44	381,001.89	561,802.86
Total Filter Plant	941,026.48	941,026.48	960,309.71	943,874.09	1,366,910.24	928,731.53	885,780.72
Total Other Financing	0.00	63,527.96	42,624.31	0.00	6,550.74	15,670.00	0.00
TOTAL EXPENSES	2,147,774.59	2,085,000.00	3,905,606.60	1,752,208.31	2,282,334.60	1,659,208.66	1,833,905.51
Revenues	2,085,000.00	2,085,000.00	3,905,606.60	1,550,771.58	2,282,334.60	1,889,786.71	1,855,385.25
Expenses	2,147,774.59	2,085,000.00	3,905,606.60	1,752,208.31	2,282,334.60	1,659,208.66	1,833,905.51
Balance	(62,774.59)	(0.00)	0.00	(201,436.73)	0.00	230,578.05	21,479.74

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
SEWER FUND REVENUES							
Total Federal Aid	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00
Total Misc. Revenue	16,000.00	16,000.00	11,000.00	9,239.01	10,500.00	42,515.35	25,726.84
Total Recovered Costs	26,157.00	26,157.00	26,157.00	19,617.39	26,157.00	62,099.31	106,455.96
Total Utility Connections	3,557,000.00	3,557,000.00	3,382,240.00	2,830,291.59	3,446,796.11	3,291,302.52	3,056,883.36
Total Other Financing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,599,157.00	3,599,157.00	3,419,397.00	2,859,147.99	3,483,453.11	3,395,917.18	3,189,066.16
SEWER FUND EXPENSES							
Total Debt Service	823,772.00	823,772.00	733,929.00	525,193.89	733,929.00	627,695.90	688,529.65
Total Transfers	0.00	0.00	201,993.00	0.00	0.00	0.00	110,556.00
Total Capital Outlay	315,000.00	315,000.00	130,000.00	5,799.00	25,799.00	20,849.33	300.00
Total Sewer Collection	333,138.90	322,598.36	249,414.93	203,911.81	259,461.88	193,342.86	252,642.61
Total Peppers Ferry	2,110,597.00	2,090,597.00	2,070,896.00	1,554,610.42	2,417,897.20	2,503,963.75	1,913,131.84
Total Other Financing	26,157.00	47,189.64	33,164.07	0.00	46,366.04	0.00	0.00
TOTAL EXPENSES	3,608,664.90	3,599,157.00	3,419,397.00	2,289,515.12	3,483,453.11	3,345,851.84	2,965,160.10
Revenues	3,599,157.00	3,599,157.00	3,419,397.00	2,859,147.99	3,483,453.11	3,395,917.18	3,189,066.16
Expenses	3,608,664.90	3,599,157.00	3,419,397.00	2,289,515.12	3,483,453.11	3,345,851.84	2,965,160.10
Balance	(9,507.90)	0.00	(0.00)	569,632.87	(0.00)	50,065.34	223,906.06

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
TOTAL FOR ALL TOWN BUDGETS							
GENERAL FUND							
Revenues	8,817,775.00	8,817,775.00	10,383,904.15	7,176,249.47	10,515,183.33	9,273,724.47	10,038,420.97
Expenses	9,707,726.56	8,817,775.00	10,358,904.15	8,112,604.01	10,515,183.33	9,568,128.70	9,701,596.10
Balance	(889,951.56)	(0.00)	25,000.00	(936,354.54)	0.00	(294,404.23)	336,824.87
WATER FUND							
Revenues	2,085,000.00	2,085,000.00	3,905,606.60	1,550,771.58	2,282,334.60	1,889,786.71	1,855,385.25
Expenses	2,147,774.59	2,085,000.00	3,905,606.60	1,752,208.31	2,282,334.60	1,659,208.66	1,833,905.51
Balance	(62,774.59)	(0.00)	0.00	(201,436.73)	0.00	230,578.05	21,479.74
SEWER FUND							
Revenues	3,599,157.00	3,599,157.00	3,419,397.00	2,859,147.99	3,483,453.11	3,395,917.18	3,189,066.16
Expenses	3,608,664.90	3,599,157.00	3,419,397.00	2,289,515.12	3,483,453.11	3,345,851.84	2,965,160.10
Balance	(9,507.90)	0.00	(0.00)	569,632.87	(0.00)	50,065.34	223,906.06
COMBINED WATER/SEWER FUNDS							
Revenues	5,684,157.00	5,684,157.00	7,325,003.60	4,409,919.57	5,765,787.71	5,285,703.89	5,044,451.41
Expenses	5,756,439.49	5,684,157.00	7,325,003.60	4,041,723.43	5,765,787.71	5,005,060.50	4,799,065.61
Balance	(72,282.49)	0.00	(0.00)	368,196.14	0.00	280,643.39	245,385.80
TOTAL BUDGETED FUNDS							
Revenues	14,501,932.00	14,501,932.00	17,708,907.75	11,586,169.04	16,280,971.04	14,559,428.36	15,082,872.38
Expenses	15,464,166.06	14,501,932.00	17,683,907.75	12,154,327.44	16,280,971.04	14,573,189.20	14,500,661.71
Balance	(962,234.06)	(0.00)	25,000.00	(568,158.40)	0.00	(13,760.84)	582,210.67



PULASKI

WHERE YOUR NEW PATH BEGINS

APPENDIX B:

**FY21 - SUMMARY
OF REVENUES**

**GENERAL FUND
WATER FUND
SEWER FUND**

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND							
REVENUES							
PROPERTY TAXES							
103010.1010	REAL ESTATE-CURRENT	1,474,104.00	1,539,335.00	725,032.68	1,429,261.00	1,477,056.00	1,400,239.42
103010.1015	HOGAN'S REVENUE SHARING	2,000.00	850.00	2,000.46	2,000.00	-	1,000.23
103010.1020	REAL ESTATE-DELINQUENT	80,000.00	80,000.00	52,491.65	75,000.00	67,455.00	128,538.73
103010.1030	TAX OVERPAYMENTS	-	-	(1,283.04)	-	(961.07)	(93.12)
103010.2010	VEHICLES-CURRENT	165,000.00	175,000.00	162,105.38	165,000.00	154,434.03	166,973.16
103010.2020	VEHICLES-DELINQUENT	5,000.00	3,000.00	10,017.17	10,000.00	5,226.03	2,672.27
103010.2030	TAX RELIEF (PERSONAL PROPERTY)	140,000.00	140,000.00	140,331.94	140,331.94	140,331.94	140,331.94
103010.3030	MACHINERY & TOOLS-CURRENT	715,000.00	730,000.00	691,008.77	727,390.00	731,924.94	709,796.37
103010.3040	MACHINERY & TOOLS-DELINQU	-	-	20,308.19	20,308.19	610.45	-
103010.4010	MOBILE HOME-CURRENT	2,500.00	2,500.00	2,545.04	2,437.71	3,611.94	2,384.88
103010.4020	MOBILE HOMES-DELINQUENT	-	-	109.58	109.58	246.99	-
103010.5010	PSC REAL ESTATE-CURRENT	65,720.00	65,720.00	30,262.61	65,720.00	-	65,719.86
103010.7000	INTEREST-PERSONAL PROPERTY	3,000.00	3,000.00	3,209.73	2,563.00	4,162.47	3,997.97
103010.7001	INTEREST - REAL ESTATE	35,000.00	25,000.00	26,742.95	34,359.00	34,420.37	64,334.31
103010.8000	PENALTY- PP, MT, BPOL	5,000.00	6,000.00	7,349.07	7,500.00	8,602.56	6,771.54
103010.8001	PENALTY - REAL ESTATE	10,000.00	11,000.00	8,777.36	11,000.00	13,798.52	17,576.54
	Total Property Taxes	2,702,324.00	2,781,405.00	1,881,009.54	2,692,980.42	2,640,920.17	2,710,244.10
LOCAL TAXES							
103011.1201	LOCAL SALES TAX	630,000.00	620,000.00	478,651.99	615,000.00	604,082.40	585,376.12
103011.1202	CONSUMER UTILITY TAX	225,000.00	225,000.00	185,017.76	205,000.00	231,101.97	211,381.03
103011.1203	BUSINESS LICENSE	435,000.00	425,000.00	491,362.90	485,000.00	443,782.48	424,002.09
103011.1204	UTILITY FRANCHISE TAX	7,000.00	11,000.00	6,901.14	12,075.00	-	7,301.90
103011.1205	MOTOR VEHICLE DECALS	115,000.00	130,000.00	57,762.44	125,000.00	113,180.88	120,746.10
103011.1206	BANK STOCK TAXES	170,000.00	160,000.00	-	175,000.00	176,780.07	186,406.29
103011.1207	MOTOR VEHICLE RENTAL TAX	1,000.00	1,000.00	-	250.00	339.25	1,095.46
103011.1208	CIGARETTE TAX	150,000.00	145,000.00	141,342.75	151,372.00	148,785.30	141,337.00
103011.1209	MEALS TAX	962,000.00	970,000.00	779,478.88	940,000.00	978,364.87	915,384.01
103011.1210	OCCUPANCY TAX	32,000.00	32,000.00	24,682.63	26,000.00	30,966.47	31,008.52
103011.1217	LOCAL CONSUMPTION TAX	50,000.00	60,000.00	38,282.18	44,099.00	45,925.87	66,886.14
103011.2105	COMMUNICATION SALES TAX	375,000.00	450,000.00	281,926.20	370,000.00	390,211.65	418,801.51
	Total Local Taxes	3,152,000.00	3,229,000.00	2,485,408.87	3,148,796.00	3,163,521.21	3,109,726.17
PERMITS							
103020.1301	ZONING PERMIT	2,500.00	-	-	-	350.00	-
103020.1302	BUILDING PERMITS	-	20,000.00	18,079.16	23,890.44	26,346.42	32,729.74
103020.1305	CANVASSER PERMIT	-	-	60.00	60.00	150.00	30.00

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND							
103020.1306	MISC. POLICE CHARGE	1,500.00	500.00	1,511.00	1,500.00	1,936.50	1,610.48
103020.1307	SUBDIVISION REVIEW FEES	-	-	190.00	190.00	250.00	90.00
103020.1308	URBAN AGRICULTURE PERMIT FEES	100.00	100.00	-	-	25.00	75.00
103020.1309	MARKETPLACE VENDOR PERMIT FEES	500.00	200.00	570.00	2,000.00	2,070.00	1,020.00
103020.1310	PUBLIC HEARING FEES	-	-	450.00	450.00	1,750.00	100.00
103020.1311	DOWNTOWN FAÇADE	-	-	500.00	-	2,500.00	-
103020.1312	STORMWATER PERMIT FEES	-	-	-	-	3,456.00	-
103020.1313	FIREWORKS PERMIT	1,000.00	-	2,100.00	2,100.00	600.00	-
	Total Permits	5,600.00	20,800.00	23,460.16	30,190.44	39,433.92	35,655.22
FINES & FORFEITURES							
103030.1401	COURT FINES	25,000.00	45,000.00	9,624.61	22,000.00	21,959.44	26,963.25
103030.1402	PARKING FINES	1,000.00	1,500.00	1,442.00	1,500.00	2,372.32	1,386.80
103030.1403	DCJS-FORFEITED ASSETS	-	-	44,726.11	44,376.00	5,866.19	936.93
103030.1404	RESTITUTION	-	-	483.07	483.00	238.11	658.26
103030.1406	E-SUMMOMS	500.00	-	570.07	600.00	-	-
	Total Fines & Forfeitures	26,500.00	46,500.00	56,845.86	68,959.00	30,436.06	29,945.24
RECREATIONAL							
103040.1611	CALFEE REVENUE SHARING	12,500.00	12,500.00	-	62,500.00	-	-
103040.1613	GATEWOOD COMMISSION	11,200.00	5,000.00	5,839.66	6,000.00	2,725.60	178.55
103040.1614	GATEWOOD STORE SALES	-	-	-	-	-	11,051.04
103040.1615	BOAT & MOTOR RENTAL	-	-	-	-	-	18,363.48
103040.1616	CAMPING SPACE RENTAL FEE	-	-	-	-	39,701.56	46,622.70
103040.1619	GATEWOOD FOOD CONCESSIONS	-	-	-	-	-	5,096.76
103040.1620	SALES TAX REIMBURSMENT	-	-	-	-	190.09	164.00
103040.1622	RENT OF GATEWOOD HOUSE	-	1,200.00	1,000.00	1,200.00	1,200.00	1,200.00
103040.1625	TRANSIENT OCCUPANCY TAX	-	-	1,077.27	1,000.00	(465.97)	1,200.31
	Total Recreational Charges	23,700.00	18,700.00	7,916.93	70,700.00	43,351.28	83,876.84
STATE NON-CAT. AID							
103050.2207	ROLLING STOCK TAX	10,000.00	11,000.00	10,096.11	10,096.00	10,146.21	10,135.90
103050.2212	BULLETPROOF VEST PARTNER.	2,500.00	2,500.00	285.00	2,500.00	1,741.98	634.95
103050.2225	BYRNE JUSTICE ASSISTANCE GRANT	-	-	-	-	-	4,072.00
103050.2226	SAFE STREETS DMV GRANT	-	-	-	-	-	4,379.49
103050.2246	DUI/DUID ENFORCEMENT	-	-	-	-	-	1,298.12
	Total State Non-Cat Aid	12,500.00	13,500.00	10,381.11	12,596.00	11,888.19	20,520.46

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND							
STATE CAT. AID							
103051.2403	FIRE INSURANCE PROGRAM	33,000.00	32,000.00	33,093.00	33,093.00	31,449.00	30,376.00
103051.2404	STREET & HIGHWAY REIMBURS	2,093,120.00	2,121,550.00	1,569,841.32	2,093,121.00	2,093,110.76	2,032,424.12
103051.2405	LAW ENFORCEMENT GRANT	242,804.00	241,543.00	182,103.00	242,804.00	233,688.00	225,352.00
103051.2408	VA COMMISSION FOR ARTS	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
103051.2409	DHCD VA MAIN ST FEASIBILITY GRANT		25,000.00	5,000.00	-	-	-
103051.2411	SWVA HISTORIC DOWNTOWN (CLG)	-	-	10,110.43	10,110.00	-	-
103051.2412	PEDAL PUSHERS	-	7,000.00	3,500.00	7,000.00	-	-
103051.2417	BURN BUILDING GRANT	34,085.00	-	-	-	-	-
103051.2450	DHCD DOWNTOWN GRANT	-	-	5,000.00	30,000.00	-	-
103051.2451	CDBG HOUSING PLANNING GRANT	-	-	-	-	-	30,000.00
103051.2453	CDBG DOWNTOWN REVITALIZATION GRANT	-	616,656.23	53,726.27	616,656.23	-	-
	Total State Categorical Aid	2,407,509.00	3,048,249.23	1,866,874.02	3,037,284.23	2,362,747.76	2,322,652.12
FEDERAL AID							
103052.2228	USDOJ - BODY WORN CAMERA GRANT	-	-	20,500.00	-	-	-
103052.2248	USDA GRANTS - POLICE	25,000.00	25,000.00	-	50,000.00	25,000.00	-
103052.2249	NALOXONE-BYRNE/JAG GRANT	-	-	-	-	5,680.00	2,700.00
103052.2415	ARC - PULASKI WORKS GRANT	-	-	3,133.17	-	-	-
103052.2419	EPA - BROWNFIELDS - VBAF - LEE JEANS BLDG	-	-	50,000.00	50,000.00	-	-
103052.2420	EPA - BROWNFIELDS GRANT	100,000.00	150,000.00	96,714.39	130,000.00	190,641.20	85,896.50
	Total Federal Aid	125,000.00	175,000.00	170,347.56	230,000.00	271,321.20	88,596.50
MISC. REVENUE							
103060.1501	INTEREST EARNED	25,000.00	26,500.00	19,040.58	26,150.00	31,225.23	28,501.44
103060.1502	DIVIDENDS EARNED	2,000.00	2,000.00	1,980.84	2,450.00	3,227.14	1,949.89
103060.1505	GOB LGIP DIVIDEND ERNGS	300.00	300.00	209.39	350.00	464.40	280.60
103060.1602	ADMIN. FEES-NUSNCE ABATE.	1,500.00	1,500.00	1,350.00	1,500.00	2,418.75	2,476.25
103060.1603	PSA BILLING FEES	32,000.00	32,000.00	27,996.91	31,130.00	32,580.52	32,358.08
103060.1701	MARKETPLACE PROCEEDS	2,500.00	-	2,834.60	4,000.00	1,827.80	-
103060.1711	SPECIAL EVENTS CONTRIBUTIONS	2,000.00	3,000.00	520.00	1,000.00	1,612.00	2,394.00
103060.1713	RATCLIFFE BOOKLET SALES	-	-	-	-	10.00	-
103060.1714	SENIOR CENTER DONATIONS	-	-	911.00	911.00	-	-
103060.1802	MISCELLANEOUS REVENUE	1,000.00	1,000.00	9,004.69	10,000.00	3,272.11	1,669.97
103060.1804	PLANNING COMMITTEE CHARGE	-	-	-	-	1,050.00	1,074.04
103060.1806	UTILITY LATE PENALTY (trfrd fr wf/sf/gf monthly)	70,000.00	70,000.00	53,370.82	70,000.00	70,267.37	69,261.06
103060.1807	CEMETERY LOT PURCHASES	5,000.00	5,000.00	5,300.00	6,000.00	6,600.00	4,825.00
103060.1808	RETIREE INSURANCE PREMIUMS PAYMENTS	19,056.00	19,056.00	1,916.00	3,100.00	10,071.00	8,591.00
103060.1812	COMMUNITY POLICING	2,500.00	2,500.00	2,586.00	2,500.00	2,150.00	1,925.00
103060.1813	RETURN CHECK FEE	1,000.00	1,000.00	1,680.00	1,500.00	2,560.00	1,440.00
103060.1814	SALE OF SALVAGE PROPERTY	5,000.00	5,000.00	214.36	10,000.00	28,524.84	11,473.93

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND							
103060.1815	CASH OVER/UNDER-FINANCE	-	-	68.43	-	(91.49)	(86.19)
103060.1820	POLICE SEIZURE	-	-	3,250.00	3,250.00	10,355.96	1,310.00
103060.1821	E-TICKET REVENUES - DO NOT USE	-	-	-	-	325.93	-
103060.1823	DEBT SET OFF FEE	1,000.00	500.00	611.47	1,000.00	1,056.64	-
103060.1824	C.L.R. DRUG TASK FORCE - Restitution Acct	-	-	3,969.70	3,509.70	2,040.00	-
103060.1825	FEDERAL ASSET RETURNS	-	-	-	-	5,644.79	-
103060.1826	C.L.R. DRUG TASK FORCE	-	-	388.45	388.45	1,404.00	2,080.90
103060.1827	POLICE CONTRACT REIMBURSEMENT	-	-	2,000.00	2,000.00	-	-
103060.1828	FALSE ALARM REVENUES	300.00	300.00	400.00	350.00	650.00	650.00
103060.1829	SALES OF SALVAGE PROP- PD	-	-	-	-	-	45.00
103060.1830	MISC REV - COMM DEV (CONF FEES, ETC)	-	-	-	-	2,700.00	-
103060.1840	BOOK ROYALTIES (JOHN WHITE)	-	-	-	-	-	75.42
	Total Misc Revenue	170,156.00	169,656.00	139,603.24	181,089.15	221,946.99	172,295.39
RENTAL PROPERTY							
103070.1509	U S CELLULAR LEASE (lease "sold")	-	-	-	-	-	24,193.24
103070.1517	nrv unwired	240.00	500.00	180.00	240.00	240.00	240.00
103070.1518	NTELOS FRANCHISE AGREEMENT	7,648.00	7,648.00	1,648.50	7,648.00	7,648.50	7,351.15
103070.1519	DEPOT 611 RENT	3,600.00	3,600.00	3,000.00	3,600.00	3,000.00	3,600.00
103070.1522	TRAIN STATION RENTAL	6,000.00	5,000.00	4,500.00	5,000.00	5,812.50	4,900.00
	Total Rental Property	17,488.00	16,748.00	9,328.50	16,488.00	16,701.00	40,284.39
TRANSFER FROM OTHER FUNDS							
103080.5109	APPROPRIATED FUND BALANCE	-	127,600.09	-	257,600.09	211,252.73	603,876.92
103080.5110	WATER FUND TRANSFER	94,998.00	180,920.00	-	-	-	94,998.00
103080.5112	SEWER FUND TRANSFER	-	201,993.00	-	-	-	110,556.00
	Total Transfer from Other Funds	94,998.00	510,513.09	-	257,600.09	211,252.73	809,430.92
RECOVERED COSTS							
103090.1901	CONTRACTED SECURITY	45,000.00	45,000.00	29,261.71	52,225.00	36,718.43	38,129.87
103090.1903	PW - LABOR REIMBURSEMENT	7,500.00	10,000.00	6,420.00	7,500.00	8,760.00	10,020.00
103090.1904	COUNTY REIMB. - JAMES HARDIE (loan pd off 4/2020)	-	179,600.83	1,596.49	179,600.00	184,363.19	184,363.20
103090.1907	SENIOR TRIPS REIMBURSEMENT	3,500.00	1,000.00	2,106.00	3,570.00	3,096.00	335.00
	Total Recovered Costs	56,000.00	235,600.83	39,384.20	242,895.00	232,937.62	232,848.07
OTHER FINANCING SOURCES							
103110.1011	INSURANCE RECOVERIES	3,000.00	3,000.00	59,315.84	5,000.00	6,266.34	64,281.59
103110.1017	COUNTY CONTRIB. - SENIOR CENTER	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
103110.1100	DEBT PROCEEDS/PRIOR YEAR	-	-	-	-	-	30,168.02

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND							
103110.1101	PROCEEDS FROM DEBT	-	94,232.00	405,274.64	499,506.00	-	-
103110.1803	SALE OF PROPERTY	-	-	99.00	99.00	-	266,895.94
	Total Other Financing Sources	24,000.00	118,232.00	485,689.48	525,605.00	27,266.34	382,345.55
TOTAL REVENUES		8,817,775.00	10,383,904.15	7,176,249.47	10,515,183.33	9,273,724.47	10,038,420.97

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
WATER FUND							
REVENUES							
STATE NON-CAT. AID							
203050.2306	VRA - GATEWOOD DAM GRANTS	-	-	-	-	-	-
Total State Non-Categorical Aid		-	-	-	-	-	-
STATE CAT. AID							
203051.2420	VDH-BROOKMONT HAAS	-	1,776,606.60	-	-	-	50,000.00
203051.2421	DAM FLOW CONTROL GRANT	-	-	-	-	-	-
203051.2422	REPAIR/REPLACEMENT OF EROSION STRUCTURES	-	-	-	-	-	-
203051.2423	ANALYSIS FOR DAM/SPILLWAY STABILITY	-	-	-	-	-	-
Total State Categorical Aid		-	1,776,606.60	-	-	-	50,000.00
MISC. REVENUE							
203010.8000	WATER PENALTY	-	-	-	-	-	-
203060.1505	GOB LGIP DIVIDEND ERNGS	5,000.00	5,000.00	4,501.49	6,389.06	9,136.11	6,032.65
203060.1802	MISCELLANEOUS REVENUE	-	-	-	-	716.11	80.53
203060.1813	UTILTY RETURNED CHECK FEE	500.00	500.00	-	-	-	-
Total Miscellaneous Revenue		5,500.00	5,500.00	4,501.49	6,389.06	9,852.22	6,113.18
OTHER DEPTS							
203080.5115	PUBLIC FIRE PROTECTION TR	7,500.00	7,500.00	7,500.00	7,500.00	7,000.00	7,500.00
Total Transfers from Other Depts		7,500.00	7,500.00	7,500.00	7,500.00	7,000.00	7,500.00
UTILITY CONNECTIONS							
203100.6001	STATE WATER ASSESSMENT	12,000.00	12,500.00	(26.55)	12,000.00	11,999.30	12,063.57
203100.6002	UTILITY WATER CHARGES	1,980,000.00	1,839,000.00	1,473,885.64	1,885,503.54	1,771,325.44	1,696,255.41
203100.6003	UTILITY AVAILABLE CHAR	1,000.00	1,000.00	4,257.50	6,155.00	3,205.00	1,460.00
203100.6005	WATER CONNECTION FEE	15,000.00	10,000.00	16,067.50	22,985.00	16,913.78	13,903.09
203100.6006	RECONNECT FEE	60,000.00	60,000.00	41,851.00	47,512.00	65,365.97	63,060.00
203100.6007	SERVICE FEE	4,000.00	3,500.00	2,735.00	4,290.00	4,125.00	5,030.00
Total Utility Connections		2,072,000.00	1,926,000.00	1,538,770.09	1,978,445.54	1,872,934.49	1,791,772.07

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
WATER FUND							
DEBT PROCEEDS							
203110.1100	DEBT PROCEEDS/PRIOR YEAR	-	190,000.00	-	-	-	-
203110.1101	PROCEEDS FROM DEBT	-	-	-	290,000.00	-	-
	Total Debt Proceeds	-	190,000.00	-	290,000.00	-	-
	TOTAL REVENUES	2,085,000.00	3,905,606.60	1,550,771.58	2,282,334.60	1,889,786.71	1,855,385.25

		2021 Budget Projections	2020 Budget Projections	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
SEWER FUND							
REVENUES							
FEDERAL AID							
213052.2200	USDA - COMM. FACILITIES GRANT	-	-	-	-	-	21,000.00
Total Federal Aid		-	-	-	-	-	21,000.00
MISC. REVENUE							
213010.8000	SEWER PENALTY	5,000.00	-	-	-	-	-
213060.1505	GOB LGIP DIVIDEND ERNGS	1,000.00	1,000.00	523.42	500.00	1,062.32	701.47
213060.1510	COUNTY REIMB. PUMP ST. 4B	10,000.00	10,000.00	8,715.59	10,000.00	41,453.03	25,025.37
213080.5109	APPROPRIATED FUND BALANCE	-	-	-	-	-	-
Total Misc. Revenue		16,000.00	11,000.00	9,239.01	10,500.00	42,515.35	25,726.84
RECOVERED COSTS							
213090.1905	SULFATE ALLOCATION PROGRAM - JHBP	26,157.00	26,157.00	19,617.39	26,157.00	62,099.31	106,455.96
Total Recovered Costs		26,157.00	26,157.00	19,617.39	26,157.00	62,099.31	106,455.96
UTILITY CONNECTIONS							
213100.6007	UTILITY SEWER CHARGES	3,555,000.00	3,381,040.00	2,827,291.59	3,443,796.11	3,288,902.52	3,055,083.14
213100.6008	SEWER CONNECTION FEE	2,000.00	1,200.00	3,000.00	3,000.00	2,400.00	1,800.22
Total Utility Connections		3,557,000.00	3,382,240.00	2,830,291.59	3,446,796.11	3,291,302.52	3,056,883.36
OTHER FINANCING							
213110.1100	DEBT PROCEEDS/PRIOR YEAR	-	-	-	-	-	-
213110.1101	PROCEEDS FROM DEBT	-	-	-	-	-	-
213110.1102	SALE OF SURPLUS PROPERTY	-	-	-	-	-	-
Total Other Financing		-	-	-	-	-	-
TOTAL REVENUES		3,599,157.00	3,419,397.00	2,859,147.99	3,483,453.11	3,395,917.18	3,210,066.16



PULASKI

WHERE YOUR NEW PATH BEGINS

APPENDIX C:

FY21 - SUMMARY OF
EXPENDITURES

GENERAL FUND
WATER FUND
SEWER FUND

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
EXPENSES								
TOWN COUNCIL								
104101.0100	REG-SALARY & WAGES	28,800.00	28,800.00	28,800.00	24,000.00	28,800.00	26,300.00	28,800.00
104101.2000	FICA	2,203.20	2,203.20	2,203.20	1,836.00	2,203.20	2,011.95	2,203.20
104102.3007	ADVERTISING	4,000.00	4,000.00	4,000.00	3,100.28	4,000.00	4,989.58	5,757.65
104102.3011	PROMOTION AND DEVELOPMENT	1,000.00	1,000.00	1,000.00	-	1,000.00	1,152.01	1,330.30
104102.3012	ELECTORAL BOARD	-	-	3,000.00	1,019.54	3,000.00	-	3,708.72
104102.5406	OFFER OF CONDOLENCES	300.00	300.00	300.00	257.00	300.00	389.00	175.98
104102.5501	TRAINING AND MEETINGS	3,000.00	3,000.00	3,000.00	3,957.78	3,957.78	2,126.30	2,836.80
104102.5801	DUES & ASSOC. MEMBERSHIPS -VML Dues & UVA Mship"	8,600.00	8,600.00	8,400.00	8,566.00	8,566.00	8,407.00	9,014.62
104102.5803	CONTINGENCY	-	-	-	-	-	11,552.55	-
104102.5804	MISCELLANEOUS EXPENSE	-	-	-	-	-	175.97	440.91
104104.5401	OFFICE SUPPLIES	1,000.00	1,000.00	1,000.00	989.97	1,000.00	1,400.71	1,819.81
104107.3006	CONSULTANTS	1,000.00	-	1,000.00	-	-	-	204.43
Total Town Council		49,903.20	48,903.20	52,703.20	43,726.57	52,826.98	58,505.07	56,292.42
CLERK OF COUNCIL								
104201.0100	REG-SALARY & WAGES	52,565.00	52,565.00	50,062.00	41,613.94	51,722.59	52,074.59	50,133.22
104201.2000	FICA	4,021.22	4,021.22	3,829.74	3,163.20	3,956.78	3,959.25	3,825.12
104201.2100	VIRGINIA RETIREMENT SYSTEM	5,351.12	5,351.12	5,096.31	4,353.10	5,265.36	4,974.56	5,729.70
104201.2102	GROUP LIFE INSURANCE	688.60	688.60	655.81	560.20	677.57	611.71	-
104201.2200	HEALTH INSURANCE (ANTHEM)	8,784.00	8,784.00	8,376.00	6,980.00	8,376.00	8,376.00	7,212.00
104201.2400	WORKERS COMP	45.06	45.06	37.69	45.06	45.06	37.42	32.38
104202.5501	TRAINING AND MEETINGS	-	-	-	-	-	-	-
104202.5801	DUES & ASSOC. MEMBERSHIPS	-	-	-	-	-	-	-
104203.3005	MAINTANCE SER. CONTRACT	4,730.00	4,730.00	4,730.00	3,060.11	3,545.90	4,215.85	4,370.58
104204.5401	OFFICE SUPPLIES	-	-	-	-	-	-	527.97
Total Clerk of Council		76,185.00	76,185.00	72,787.56	59,775.61	73,589.26	74,249.38	71,830.97
MAYOR								
104301.0100	REG-SALARY & WAGES	6,000.00	6,000.00	6,000.00	5,000.00	6,000.00	8,500.00	6,000.00
104301.2000	FICA	459.00	459.00	459.00	382.50	459.00	650.25	459.00
104302.3024	PROMOTIONS & DEVELOPMENT	200.00	200.00	200.00	57.98	115.96	28.99	-
104302.5203	TELECOMMUNICATION	500.00	500.00	500.00	199.96	224.96	654.27	925.09
104302.5501	TRAINING AND MEETINGS	1,000.00	-	1,000.00	-	-	87.95	-
104302.5801	DUES & ASSOC. MEMBERSHIPS	100.00	-	100.00	-	-	29.43	-
104304.5401	OFFICE SUPPLIES	150.00	150.00	150.00	-	50.00	125.90	-
Total Mayor		8,409.00	7,309.00	8,409.00	5,640.44	6,849.92	10,076.79	7,384.09

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
TOWN MANAGER								
104401.0100	REG-SALARY & WAGES	230,322.00	230,322.00	217,105.00	180,910.07	225,202.87	214,655.98	238,117.85
104401.0200	OT REG SALARY	300.00	300.00	300.00	-	-	-	-
104401.0300	PART TIME SALARY	10,000.00	1,000.00	2,500.00	-	2,500.00	-	2,044.00
104401.2000	FICA	18,407.58	17,719.08	16,822.73	13,844.79	17,228.02	16,472.34	18,230.57
104401.2100	VIRGINIA RETIREMENT SYSTE	23,446.78	23,446.78	22,101.29	16,380.71	19,747.83	18,236.10	25,263.44
104401.2102	GROUP LIFE INSURANCE	3,017.22	3,017.22	2,844.08	2,444.98	2,950.16	2,579.07	-
104401.2200	HEALTH INSURANCE	41,280.00	41,280.00	39,372.00	26,875.00	32,250.00	32,250.00	27,345.50
104401.2323	DB EE MANDATORY	-	-	-	2,436.42	2,168.10	2,915.49	3,319.10
104401.2324	DC EE VOL	-	-	-	143.70	173.14	167.91	124.84
104401.2400	WORKERS COMP	270.69	270.69	226.47	270.69	270.69	223.65	233.56
104402.3007	ADVERTISING	500.00	300.00	500.00	1,604.50	-	607.50	894.40
104402.5201	POSTAL SERVICES	500.00	500.00	500.00	439.85	500.00	449.71	549.69
104402.5203	TELECOMMUNICATION	6,500.00	6,500.00	6,500.00	4,895.62	6,144.38	8,019.95	7,607.39
104402.5411	BOOKS & SUBSCRIPTIONS	200.00	200.00	200.00	485.34	485.34	(72.57)	149.50
104402.5501	TRAINING AND MEETINGS	5,000.00	5,000.00	5,000.00	6,055.68	6,055.68	4,377.47	6,169.76
104402.5801	DUES & ASSOC. MEMBERSHIPS	2,100.00	2,100.00	2,100.00	1,305.00	1,867.50	2,673.50	2,056.45
104402.5804	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	1,000.00	723.24	1,000.00	1,076.33	948.41
104403.5408	VEHICLE & POWER EXPENSE	7,500.00	6,500.00	7,500.00	4,528.08	6,333.84	7,515.81	3,963.70
104404.5401	OFFICE SUPPLIES	3,000.00	2,000.00	3,000.00	1,513.71	1,984.46	2,713.80	4,345.14
104407.3006	CONSULTANTS	5,000.00	2,500.00	5,000.00	5,000.00	5,000.00	-	4,500.00
Total Town Manager		358,344.27	343,955.77	332,571.57	269,857.38	331,862.01	314,862.04	345,863.30
COMMUNITY DEVELOPMENT								
104501.0100	REG-SALARY & WAGES	79,745.00	38,900.00	76,130.00	61,252.26	76,843.14	74,068.16	39,165.90
104501.0200	REG - OT SALARY	1,000.00	1,000.00	-	1,128.39	-	-	-
104501.0300	PARTTIME	20,000.00	5,000.00	2,000.00	23,969.50	37,373.00	13,480.05	-
104501.2000	FICA	7,630.49	3,358.35	5,976.95	6,482.34	8,737.53	6,544.91	2,997.38
104501.2100	VIRGINIA RETIREMENT SYSTE	8,118.04	3,960.02	7,750.03	3,960.25	4,862.43	5,083.30	2,821.57
104501.2102	GROUP LIFE INSURANCE	1,044.66	509.59	997.30	560.52	1,006.65	353.97	-
104501.2200	HEALTH INSURANCE	17,568.00	8,784.00	20,310.00	13,611.00	20,591.00	17,641.50	6,911.50
104501.2323	DB EE MANDATORY	-	-	-	2,531.22	4,319.11	2,616.52	1,374.15
104501.2324	DC EE VOL	-	-	-	-	-	-	-
104501.2400	WORKERS COMP	2,019.87	898.00	1,003.93	2,019.87	4,039.74	973.27	1,431.76
104502.3007	ADVERTISING	3,000.00	500.00	3,000.00	-	-	282.20	841.15
104502.5201	POSTAL SERVICES	50.00	50.00	50.00	-	-	-	-
104502.5203	TELECOMMUNICATION	1,000.00	1,000.00	1,000.00	914.06	726.10	629.19	2,470.97
104502.5411	BOOKS & SUBSCRIPTIONS	200.00	100.00	200.00	-	200.00	216.79	528.78
104502.5501	TRAINING AND MEETINGS	1,500.00	1,000.00	1,500.00	953.30	836.00	876.99	2,485.54
104502.5801	DUES & ASSOC MEMBERSHIPS	500.00	300.00	500.00	145.00	500.00	-	5,092.75
104502.5802	SPECIAL EVENTS	35,000.00	35,000.00	35,000.00	27,215.25	33,500.00	-	-

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
104502.5822	SPECIAL PROJECTS	-	-	-	-	-	-	125.07
104504.5401	OFFICE SUPPLIES	1,000.00	1,000.00	1,000.00	496.81	874.40	1,160.13	1,376.54
104505.0001	BEE GRANT - CONTRACT SERVICES	-	-	-	-	-	-	12,992.62
104507.3006	CONSULTANTS	15,000.00	7,500.00	15,000.00	6,116.96	10,000.00	2,729.97	99.00
104507.3014	ARC - PULASKI WORKS PLANNING GRANT EXP	-	-	-	3,057.67	-	-	-
Total Community Development		194,376.06	108,859.96	171,418.21	154,414.40	204,409.10	126,656.95	80,714.68
FINANCE								
104601.0100	REG-SALARY & WAGES	384,564.00	313,629.00	373,171.00	246,077.60	350,821.34	365,588.33	332,019.52
104601.0200	OT REG SALARY	3,000.00	1,000.00	3,000.00	148.40	500.00	858.60	1,447.19
104601.2000	FICA	29,648.65	24,069.12	28,777.08	19,287.84	26,876.08	26,591.92	24,712.14
104601.2100	VIRGINIA RETIREMENT SYSTE	39,148.62	31,927.43	37,988.81	21,640.51	30,456.42	28,739.06	32,077.82
104601.2102	GROUP LIFE INSURANCE	5,037.79	4,108.54	4,888.54	3,604.45	4,935.74	4,520.81	-
104601.2200	HEALTH INSURANCE	85,200.00	63,900.00	81,246.00	58,966.48	81,246.00	81,759.04	57,696.00
104601.2323	DB EE MANDATORY	-	-	-	5,162.40	6,416.80	5,385.86	6,874.45
104601.2324	DC EE VOL	-	-	-	1,207.01	1,481.88	1,362.00	1,132.87
104601.2400	WORKERS COMP	329.21	271.53	275.42	329.21	329.21	272.00	231.08
104602.3007	ADVERTISING	1,000.00	500.00	1,000.00	229.13	500.00	518.53	359.55
104602.3008	DELINQUENT ACCOUNT COLLEC	2,600.00	2,600.00	2,600.00	2,120.61	2,131.22	2,573.20	2,451.10
104602.3009	SERVICE OTHER GOVERNMENTS	350.00	350.00	350.00	-	-	350.00	350.00
104602.5201	POSTAL SERVICES	18,000.00	15,000.00	18,000.00	11,619.55	16,000.00	13,170.62	15,222.97
104602.5203	TELECOMMUNICATION	6,000.00	4,000.00	6,000.00	2,796.33	3,047.28	5,624.42	6,207.09
104602.5402	PB STUFFER MACHINE	6,420.00	-	6,420.00	-	-	6,420.00	8,025.00
104602.5403	MAIL MACHINE - PITNEY BOWES	2,892.00	2,892.00	2,892.00	2,169.00	2,892.00	2,892.00	2,169.00
104602.5404	BILLING EXPENSES	12,500.00	12,500.00	-	7,571.27	8,920.00	-	-
104602.5411	BOOKS & SUBSCRIPTIONS	300.00	300.00	300.00	96.00	192.00	433.90	390.48
104602.5501	TRAINING AND MEETINGS	1,000.00	750.00	1,000.00	395.09	790.18	609.68	209.00
104602.5801	DUES & ASSOC. MEMBERSHIPS	800.00	500.00	800.00	395.00	225.00	220.00	844.00
104603.3005	MAINTENANCE SERVICE CONTR	2,100.00	2,100.00	2,100.00	1,772.83	2,058.46	1,908.66	1,608.80
104604.5401	OFFICE SUPPLIES	2,000.00	1,200.00	2,000.00	542.99	1,000.00	1,999.64	798.73
104604.5413	OTHER OPERATING SUPPLIES	22,000.00	5,000.00	22,000.00	6,795.45	6,000.00	20,451.19	24,141.46
Total Finance		624,890.26	486,597.62	594,808.85	392,927.15	546,819.61	572,249.46	518,968.25
ADMIN. SERVICES								
104707.2990	MUNICIPAL CODE	700.00	700.00	700.00	700.00	700.00	975.00	-
104707.3001	CPA SERVICES	54,000.00	54,000.00	54,000.00	61,500.00	61,500.00	57,275.01	58,325.00
104707.3002	TOWN ATTORNEY	40,000.00	40,000.00	40,000.00	16,732.84	30,000.00	43,667.79	46,238.50
104707.3003	LEGAL EXPENSES	55,000.00	55,000.00	5,000.00	9,214.25	15,000.00	18,597.22	7,623.24
104707.3006	CONSULTANT	40,000.00	10,000.00	40,000.00	39,960.28	45,000.00	58,919.15	37,962.55
104707.3026	COST ALLOCATION PLAN	2,700.00	-	2,700.00	-	3,000.00	3,000.00	-
104707.5430	BANK SERVICE CHARGES - CONCENTRATED ACCT	14,000.00	-	14,000.00	12,989.23	16,500.00	17,535.44	13,612.27

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
104707.5431	UNCLAIMED PROPERTY SUBMISSION	-	-	-	792.69	792.69	604.35	2,032.96
104708.5301	BANK FRANCHISE TAX RE-PAYMENT	-	-	-	10,883.00	-	-	-
104708.5302	PROPERTY DAMAGE INSURANCE (VACorps)	43,277.00	34,409.00	31,133.00	43,277.00	43,277.00	30,995.00	30,870.00
104708.5304	FIRE DEPARTMENT INSURANCE (VFIS)	9,651.00	9,651.00	9,443.00	9,651.00	9,651.00	9,773.00	9,576.00
104708.5305	BUSINESS AUTO INSURANCE (VACorps)	38,105.00	34,889.00	42,802.00	38,105.00	38,105.00	40,093.00	41,467.00
104708.5307	PUBLIC OFFICALS LIABILITY (VACorps)	9,414.00	9,414.00	9,414.00	9,414.00	9,414.00	9,414.00	9,414.00
104708.5308	COMMERCIAL GENERAL LIABIL (VACorps)	13,581.00	13,581.00	13,089.00	13,581.00	13,581.00	13,462.00	13,089.00
104708.5309	LAW ENFORCEMENT LIABILITY (VACorps)	875.00	775.00	1,075.00	875.00	875.00	875.00	1,045.00
104708.5310	UMBRELLA LIABILITY (VACorps)	4,054.00	3,846.00	4,327.00	4,054.00	4,054.00	4,173.00	4,216.00
104708.5311	EDUCATIONAL INCENTIVES	5,000.00	-	5,000.00	-	-	-	-
104708.5313	RETIREMENT INSURANCE INCENTIVE PAYMENTS	43,032.00	43,032.00	52,560.00	31,676.90	39,115.00	-	-
Total Administrative Services		373,389.00	309,297.00	325,243.00	303,406.19	330,564.69	309,358.96	275,471.52
ENGINEERING								
104801.0100	REG-SALARY & WAGES	166,996.00	166,996.00	158,906.00	134,179.51	165,277.71	137,295.50	143,578.88
104801.0200	OT REG SALARY	500.00	500.00	500.00	230.77	461.54	-	563.71
104801.0300	PART-TIME SALARY	2,500.00	1,500.00	-	-	-	10,115.55	2,028.83
104801.2000	FICA	13,004.69	12,928.19	12,194.56	10,026.15	12,679.05	11,051.22	11,011.33
104801.2100	VIRGINIA RETIREMENT SYSTE	17,000.19	17,000.19	16,176.63	10,848.66	13,005.76	8,801.89	12,550.08
104801.2102	GROUP LIFE INSURANCE	2,187.65	2,187.65	2,081.67	1,750.44	2,100.68	1,596.48	-
104801.2200	HEALTH INSURANCE	30,084.00	30,084.00	28,686.00	23,905.00	28,686.00	21,906.75	17,429.00
104801.2323	DE EE MANDATORY	-	-	-	2,692.16	3,225.60	4,051.27	4,078.09
104801.2324	DC EE VOL	-	-	-	61.44	92.16	212.11	151.81
104801.2400	WORKERS COMP	4,925.09	4,925.09	4,249.00	4,925.09	4,925.09	4,261.82	3,491.51
104802.3007	ADVERTISING	2,000.00	2,000.00	2,000.00	2,389.12	3,000.00	3,001.65	17,766.54
104802.5201	POSTAL SERVICES	500.00	500.00	500.00	277.50	500.00	535.09	1,105.59
104802.5203	TELECOMMUNICATION	4,000.00	2,500.00	4,000.00	1,952.60	2,282.52	3,447.69	3,776.21
104802.5411	BOOKS & SUBSCRIPTIONS	250.00	100.00	250.00	-	-	25.90	-
104802.5501	TRAINING AND MEETINGS	3,000.00	3,000.00	3,000.00	4,844.17	4,957.98	1,542.33	1,151.20
104802.5801	DUES & ASSOC. MEMBERSHIPS	250.00	-	250.00	-	-	-	-
104802.5804	MISCELLANEOUS EXPENSE	300.00	300.00	200.00	205.90	202.36	347.06	4,424.46
104803.3004	REPAIR & MAINTENANCE	100.00	100.00	100.00	-	-	-	39.38
104803.3005	MAINTENANCE SERVICE CONTR	10,000.00	7,500.00	10,000.00	7,500.00	7,500.00	8,793.15	15,550.00
104803.5408	VEHICLE & POWER EXPENSE	2,000.00	2,000.00	2,000.00	1,250.11	1,600.00	3,747.00	1,809.75
104804.5401	OFFICE SUPPLIES	1,000.00	1,000.00	1,000.00	805.11	1,000.00	879.95	724.07
104804.5402	REPAIR & MAINT SUPPLIES	100.00	-	100.00	3.98	3.98	-	-
104804.5403	LANDFILL REPAIRS	400.00	400.00	-	400.00	400.00	2,090.00	400.00
104804.5410	UNIFORM & WEARING APPAREL	750.00	500.00	750.00	530.37	530.37	395.89	101.99
104804.5413	OTHER OPERATING SUPPLIES	200.00	100.00	200.00	-	-	103.96	-
104804.5421	AUTOCAD UPGRADE	2,000.00	-	2,000.00	-	-	-	-
104804.5426	DATA PROCESSING SUPPLIES	300.00	300.00	300.00	254.83	299.80	194.87	194.68
104804.5427	STORMWATER EXPENSES	-	-	-	-	-	1,512.00	-

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
104807.3006	CONSULTANTS	1,000.00	-	1,000.00	-	-	1,600.00	2,500.00
	Total Engineering	265,347.62	256,421.12	250,443.86	209,032.91	252,730.60	227,509.13	244,427.11
CONTRIBUTIONS								
104901.0100	PLANNING COMMISSION - REG SALARY & WAGES	-	-	-	-	-	-	-
104901.2000	FICA - EMPLOYEE COMMITTEE AWARDS	-	-	-	288.74	-	253.39	322.95
104909.5605	TOWN PLANNING COMMISSION	3,500.00	3,500.00	2,000.00	1,914.57	2,768.38	3,497.17	2,523.48
104909.5607	BOARD OF ZONING APPEALS	500.00	500.00	500.00	547.64	200.00	568.13	456.08
104909.5620	ARCHITECTURAL REVIEW BD	500.00	500.00	500.00	46.13	200.00	10.93	39.82
104909.5621	INDUSTRIAL DEVELOPEMENT AUTHORITY	-	-	-	-	-	-	-
104909.5622	HOUSING AUTHORITY	-	-	-	-	-	2,104.60	-
104909.5629	EMPLOYEE COMMITTEE	12,000.00	12,000.00	12,000.00	9,034.88	10,500.00	6,754.51	11,333.74
104909.5630	PULASKI TRANSIT AUTHORITY	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
104910.5606	NRV PLANNING COMMISSION (NRVRC)	11,429.00	11,429.00	11,468.00	11,649.95	11,649.95	12,415.72	11,609.90
104910.5608	NRV AIRPORT COMMISSION	23,511.00	23,441.00	23,441.00	23,440.44	23,440.44	22,748.00	22,748.00
104910.5626	ONWARD NRV - form. NRV Econ. Deve. Alliance	6,000.00	3,000.00	6,000.00	4,500.00	6,000.00	6,000.00	6,000.00
104910.5631	CHAMBER OF COMMERCE	1,155.00	1,155.00	1,155.00	627.50	1,155.00	4,801.00	866.25
104911.5612	NRV AGENCY ON AGING	4,494.00	4,280.00	4,280.00	4,280.00	4,280.00	12,467.00	12,273.00
104911.5612	NRV AGENCY ON AGING - <i>Volunteer Pulaski!</i>	9,223.00	8,391.00	8,391.00	8,391.00	8,391.00	-	-
104911.5613	NRV DEVELOPMENT CORP	-	-	1,000.00	-	-	-	1,000.00
104911.5614	FINE ARTS CENTER	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	5,000.00
104911.5615	ADAIRE THEATER	4,500.00	-	-	-	-	-	-
104911.5616	NRV COMMUNITY ACTION	4,631.00	4,410.00	4,410.00	4,410.00	4,410.00	4,200.00	4,200.00
104911.5618	FRIENDS OF THE THEATER	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	5,000.00
104911.5627	LITERACY VOLUNTEERS	1,050.00	-	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
104911.5636	FREE CLINIC OF PULASKI CO	5,000.00	4,000.00	8,000.00	-	8,000.00	4,000.00	8,000.00
104911.5639	SWVA CULTURAL HERITAGE FOUNDATION	5,531.00	-	-	-	-	-	-
104911.5641	FRIENDS OF PEAK CREEK	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
104911.5642	CLAYTOR LAKE FESTIVAL	500.00	-	500.00	500.00	500.00	500.00	500.00
104911-5643	JOINT DISPATCH CENTER	320,000.00	320,000.00	360,000.00	340,737.92	340,000.00	162,727.45	376,716.01
104911- ____	NRV PASSENGER RAIL COALITION	-	-	-	-	-	-	-
	Total Contributions	495,024.00	478,106.00	526,145.00	492,868.77	503,994.77	325,547.90	542,089.23
I.T.								
105001.0100	REGULAR SALARIES	-	-	-	-	-	42,300.16	49,888.10
105001.0200	OVERTIME	-	-	-	-	-	-	67.44
105001.2000	FICA	-	-	-	-	-	3,237.08	3,666.33
105001.2100	VIRGINIA RETIREMENT SYS	-	-	-	-	-	2,314.75	6,035.79
105001.2102	GROUP LIFE INSURANCE	-	-	-	-	-	297.91	-
105001.2200	HEALTH INSURANCE	-	-	-	-	-	4,288.00	7,212.00
105001.2400	WORKERS' COMPENSATION	-	-	-	31.60	31.60	39.57	36.10

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
105002.5203	TELECOMMUNICATIONS	-	-	-	-	-	198.68	563.56
105002.5501	TRAINING AND MEETINGS	-	-	-	-	-	-	-
105003.3005	MAINTENANCE SERVICE CONTR	75,000.00	75,000.00	75,000.00	79,980.21	85,000.00	97,092.75	78,417.38
105003.3019	COMPUTER EQUIPMENT	78,000.00	78,000.00	70,000.00	63,641.52	70,000.00	49,759.71	26,006.51
105003.5459	COMPUTER LEASE PAYMENTS	-	-	-	-	-	38,992.90	27,616.12
105003.7205	TELEPHONE SYSTEM MAINTENANCE	-	-	-	-	-	-	-
105004.5401	OFFICE SUPPLIES	-	-	-	-	-	-	-
105004.5426	DATA PROCESSING SUPPLIES	-	-	-	-	-	376.52	1,572.02
105007.3046	WEB PAGE UPDATES/ADDITONS	4,000.00	4,000.00	4,000.00	3,755.21	4,000.00	4,181.98	7,884.26
Total IT Department		157,000.00	157,000.00	149,000.00	147,408.54	159,031.60	243,080.01	208,965.61
POLICE								
105101.0100	REG-SALARY & WAGES	1,720,430.00	1,627,436.00	1,589,730.00	1,308,281.13	1,620,351.46	1,481,254.99	1,374,784.83
105101.0200	OT REG SALARY	45,800.00	45,800.00	45,860.00	25,425.63	45,369.56	33,881.14	31,015.14
105101.2000	FICA	135,116.60	128,002.55	125,122.64	101,728.71	127,427.66	116,784.33	109,181.01
105101.2100	VIRGINIA RETIREMENT SYSTE	175,139.77	165,672.98	161,834.51	134,079.10	161,619.58	143,972.16	160,335.62
105101.2101	LINE OF DUTY	7,060.00	7,060.00	7,060.00	7,929.00	7,929.00	7,250.00	6,960.00
105101.2102	GROUP LIFE INSURANCE	22,537.63	21,319.41	20,825.46	17,608.65	21,488.85	18,790.90	-
105101.2200	HEALTH INSURANCE	347,220.00	327,192.00	309,395.00	266,066.75	345,222.07	298,899.22	226,569.75
105101.2323	DB EE MANDATORY	-	-	-	2,433.42	2,922.86	2,879.32	3,450.68
105101.2324	DC EE VOL	-	-	-	332.18	409.34	352.10	171.74
105101.2400	WORKERS COMP	34,510.93	32,514.00	26,496.00	34,510.93	34,510.93	26,452.15	26,059.74
105101.2600	POLICE CLOTHING ALLOWANCE	5,460.00	5,460.00	5,460.00	3,705.00	5,070.00	5,460.00	4,830.00
105102.3007	ADVERTISING	600.00	600.00	600.00	739.62	1,000.00	498.60	1,059.00
105102.3009	SERVICE TO OTHER GOVERNMENTS	225.00	225.00	4,415.00	2,198.45	4,250.00	4,250.00	4,250.00
105102.3028	PROFESSIONAL SERVICES	5,000.00	5,000.00	5,000.00	1,984.67	4,500.00	5,369.27	4,500.00
105102.5102	HEATING SERVICES	300.00	300.00	300.00	240.50	300.00	275.29	273.99
105102.5201	POSTAL SERVICES	800.00	800.00	800.00	425.01	500.00	352.77	747.46
105102.5203	TELECOMMUNICATION	18,000.00	12,000.00	18,000.00	8,605.01	12,579.10	16,179.59	17,105.98
105102.5406	OFFER OF CONDOLENCES	300.00	300.00	300.00	162.00	300.00	186.52	125.29
105102.5411	BOOKS & SUBSCRIPTIONS	2,000.00	2,000.00	2,000.00	1,094.06	2,188.12	2,084.53	1,549.65
105102.5413	OTHER OPERATING SUPPLIES	360.00	360.00	360.00	270.00	360.00	390.00	390.00
105102.5501	TRAINING AND MEETINGS	13,580.00	13,580.00	13,580.00	10,232.23	13,580.00	13,586.98	14,329.36
105102.5505	COMPUTER AIR CARDS	11,000.00	11,000.00	11,040.00	8,053.87	10,465.75	12,816.46	12,334.84
105102.5610	POLICE ACADEMY	11,408.00	11,408.00	11,315.00	10,585.00	10,585.00	10,585.00	10,950.00
105102.5801	DUES & ASSOC. MEMBERSHIPS	2,425.00	2,425.00	2,425.00	1,425.00	2,000.00	1,939.44	1,820.00
105102.5806	DRUG ENFORCEMENT	1,000.00	1,000.00	1,000.00	627.85	1,000.00	1,047.47	2,000.00
105102.5809	ACCREDITATION	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,499.24	1,000.00
105102.7302	POLICE - GRANTS MATCH	500.00	500.00	500.00	422.00	422.00	-	-
105103.3004	REPAIR & MAINTENANCE	5,000.00	5,000.00	5,000.00	3,125.92	4,000.00	4,437.59	5,560.00
105103.3005	MAINTENANCE SERVICE CONTR	4,850.00	4,850.00	4,850.00	2,545.50	4,850.00	6,340.40	5,962.40
105103.3019	COMPUTER EQUIPMENT	8,000.00	8,000.00	8,020.00	8,020.00	1,895.98	-	-

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
105104.5401	OFFICE SUPPLIES	7,000.00	7,000.00	7,000.00	5,895.03	7,000.00	6,774.08	7,499.30
105104.5402	REPAIR & MAINT SUPPLIES	4,000.00	4,000.00	4,000.00	3,123.36	2,141.96	4,131.74	4,000.00
105104.5408	VEHICLE & POWER EXPENSE	65,500.00	60,000.00	65,570.00	45,926.29	59,120.48	61,599.00	97,668.70
105104.5410	UNIFORM & WEARING APPAREL	10,000.00	10,000.00	10,000.00	4,721.46	8,149.33	9,213.94	10,163.03
105104.5417	POLICE SUPPLIES	11,000.00	11,000.00	11,000.00	7,926.05	11,318.56	11,081.66	11,000.00
105104.5460	POLICE TRAINING AMMO.	5,000.00	5,000.00	5,000.00	5,075.12	5,075.12	5,123.78	10,063.40
105104.5462	POLICE DEPT. - TEAR SMOKE	1,000.00	1,000.00	1,000.00	1,246.81	1,246.81	1,086.26	1,000.00
105104.5463	E-TICKET EXPENSES	300.00	300.00	-	-	-	-	-
105104.5464	CRIME PREVENTION	1,500.00	1,500.00	1,500.00	920.10	1,000.00	1,514.72	1,509.30
105112.5410	UNIFORM & WEARING (BULLET PROOF VESTS)	5,000.00	5,000.00	5,000.00	8,930.80	6,520.00	1,385.00	9,390.30
105127.5458	POLICE EQUIPMENT-BYRNE	-	-	-	4,189.00	4,189.00	-	-
105128.0200	OVERTIME-DMV/SPEED GRANT	-	-	-	-	-	-	3,360.56
105134.0200	OVERTIME (DMV/DUI Grant)	-	-	-	-	-	-	711.51
105142.7301	USDOJ - BODY WORN CAMERA - EQUIPMENT	-	-	-	9,487.00	-	-	-
105143.5458	FEDERAL ASSETS - POLICE EQUIPMENT	-	-	30,922.99	7,015.87	30,922.99	701.80	1,734.45
105143.5459	NALOXONE GRANT	-	-	5,680.00	5,680.00	5,680.00	-	2,700.00
105146.0200	OVERTIME (contract security)	-	-	-	26,675.61	26,427.61	35,641.13	36,750.36
105148.5465	COMMUNITY POLICING	-	-	18,691.83	5,986.11	18,691.83	686.80	1,502.79
105148.5466	POLICE SEIZURE	-	-	3,530.75	3,250.00	3,530.75	10,355.96	1,310.00
105148.5806	RETURN FROM DCJS	-	-	32,985.65	6,608.57	32,985.65	6,850.55	15,859.94
105148.5811	C. L. R. DRUG TASK FORCE	-	-	10,788.87	563.08	10,788.87	1,934.61	2,234.16
	Total Police	2,690,422.93	2,546,104.95	2,595,458.70	2,117,577.45	2,683,386.22	2,375,896.49	2,245,774.28
FIRE								
105201.0100	REG-SALARY & WAGES	505,397.00	471,793.00	495,182.00	402,587.28	495,705.37	477,803.14	441,861.79
105201.0200	OT REG SALARY	10,000.00	10,000.00	10,000.00	7,323.34	11,877.98	7,355.35	6,304.02
105201.0300	PART TIME SALARY	3,000.00	2,000.00	3,000.00	-	-	868.00	1,877.01
105201.2000	FICA	39,657.37	37,010.16	38,875.92	30,761.63	38,830.13	36,467.86	33,439.68
105201.2100	VIRGINIA RETIREMENT SYSTE	51,449.41	48,028.53	50,409.53	41,819.00	50,393.88	46,927.23	52,339.73
105201.2101	LINE OF DUTY	5,142.00	5,142.00	5,142.00	5,359.00	10,718.00	4,590.00	5,136.00
105201.2102	GROUP LIFE INSURANCE	6,620.70	6,180.49	6,486.88	5,381.50	6,493.74	6,039.11	-
105201.2200	HEALTH INSURANCE	104,088.00	95,304.00	99,258.00	75,735.00	90,882.00	90,184.00	75,570.50
105201.2400	WORKERS COMP	23,318.80	22,102.00	18,212.00	23,318.80	23,318.80	19,249.34	16,335.36
105202.3007	ADVERTISING	325.00	325.00	325.00	-	-	317.30	253.75
105202.3013	VOLUNTEER FIRE SERVICE	20,000.00	17,000.00	20,000.00	12,842.00	16,044.00	14,546.00	17,842.00
105202.3028	PROFESSIONAL SERVICES	5,000.00	5,000.00	5,000.00	1,765.00	4,000.00	4,799.82	6,749.00
105202.5101	ELECTRICAL	5,500.00	5,500.00	5,500.00	4,982.29	6,500.00	5,287.41	5,073.52
105202.5102	HEATING SERVICES	4,700.00	4,700.00	4,700.00	3,087.13	3,500.00	4,963.55	5,840.85
105202.5105	GARBAGE-PSA	1,000.00	875.00	1,000.00	690.00	875.00	864.00	864.00
105202.5201	POSTAL SERVICES	250.00	250.00	250.00	100.43	124.98	215.91	141.72
105202.5203	TELECOMMUNICATION	9,200.00	7,000.00	9,200.00	5,713.59	6,576.26	10,536.97	11,568.95
105202.5411	BOOKS & SUBSCRIPTIONS	400.00	200.00	400.00	94.95	200.00	198.32	39.95

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
105202.5501	TRAINING AND MEETINGS	1,000.00	1,000.00	1,000.00	113.13	1,000.00	3,079.45	2,492.04
105202.5801	DUES & ASSOC. MEMBERSHIPS	750.00	750.00	750.00	445.00	740.00	505.00	875.00
105202.5804	MISCELLANEOUS EXPENSE	250.00	250.00	250.00	-	-	258.02	-
105202.5805	FIRE PREVENTION EXPENSES	2,150.00	2,150.00	2,150.00	2,117.69	2,117.69	2,147.01	2,238.83
105203.3004	REPAIR & MAINTENANCE	1,000.00	1,000.00	1,000.00	152.35	800.00	1,088.98	3,365.93
105203.3005	MAINTENANCE SERVICE CONTR	5,000.00	5,000.00	5,000.00	1,757.57	5,000.00	5,757.07	7,017.91
105203.5408	VEHICLE & POWER EXPENSE	7,200.00	7,200.00	7,200.00	6,465.70	8,849.30	7,968.53	6,845.44
105204.5401	OFFICE SUPPLIES	750.00	750.00	750.00	345.33	690.66	1,242.27	555.05
105204.5402	REPAIR & MAINT SUPPLIES	25,000.00	25,000.00	25,000.00	14,425.72	17,670.46	28,127.74	34,165.92
105204.5403	JANITORIAL SUPPLIES	800.00	800.00	800.00	720.38	800.66	1,023.87	841.40
105204.5410	UNIFORM & WEARING APPAREL	5,000.00	5,000.00	5,000.00	1,080.86	5,000.00	5,354.31	6,430.22
105204.5412	FIRE INVESTIGATION SUPPLIES	750.00	750.00	750.00	306.86	750.00	750.00	879.43
105204.5413	OTHER OPERATING SUPPLIES	4,500.00	4,500.00	4,500.00	2,679.78	3,000.00	4,401.33	9,699.99
105207.3001	CPA SERVICES	475.00	475.00	475.00	475.00	475.00	475.00	472.50
105208.5820	FIRE INSURANCE PROGRAM	31,400.00	31,400.00	31,400.00	15,768.44	15,434.68	31,449.00	51,291.78
	Total Fire	881,073.29	824,435.18	858,966.33	668,414.75	828,368.59	824,840.89	808,409.27
BUILDING INSPECTIONS								
105301.0100	REG-SALARY & WAGES	82,272.00	-	81,292.00	65,754.17	78,939.42	48,943.78	58,321.51
105301.0200	OT REG SALARY	-	-	100.00	-	-	-	-
105301.2000	FICA	6,293.81	-	6,226.49	4,990.85	6,038.87	3,691.68	4,247.15
105301.2100	VIRGINIA RETIREMENT SYSTE	8,375.29	-	8,275.53	678.80	787.36	486.40	3,666.00
105301.2102	GROUP LIFE INSURANCE	1,077.76	-	1,064.93	889.30	1,031.52	624.95	-
105301.2200	HEALTH INSURANCE	17,568.00	-	16,752.00	13,960.00	16,752.00	11,168.00	10,818.00
105301.2323	DB EE MANDATORY	-	-	-	5,690.80	6,665.98	4,693.91	2,943.70
105301.2324	DC EE VOL	-	-	-	777.00	798.40	-	-
105301.2400	WORKERS COMP	1,530.67	-	25.00	1,530.67	1,530.67	576.96	2,162.07
105302.3020	NUISANCE ABATEMENT	75,000.00	50,000.00	75,000.00	54,114.04	65,000.00	49,803.45	14,250.47
105302.3029	PRINTING AND BINDING	100.00	-	100.00	-	-	12.66	147.00
105302.5201	POSTAL SERVICES	500.00	150.00	500.00	68.66	200.00	37.84	343.44
105302.5203	TELECOMMUNICATION	1,200.00	-	1,200.00	791.63	835.64	339.91	316.76
105302.5411	BOOKS & SUBSCRIPTIONS	1,200.00	-	1,200.00	-	1,000.00	645.96	49.95
105302.5501	TRAINING AND MEETINGS	1,000.00	-	1,000.00	2,357.50	2,000.00	534.00	783.14
105302.5801	DUES & ASSOC. MEMBERSHIPS	750.00	-	750.00	190.00	750.00	885.50	68.64
105302.5804	MISCELLANEOUS EXPENSE	300.00	-	300.00	-	-	120.64	2,330.79
105303.3004	REPAIR & MAINTENANCE	500.00	-	500.00	-	-	-	-
105303.3005	MAINTENANCE SERVICE CONTR	-	37,500.00	-	-	-	-	-
105303.5408	VEHICLE & POWER EXPENSE	1,000.00	-	1,000.00	16.75	-	27.87	963.06
105304.5401	OFFICE SUPPLIES	500.00	-	500.00	329.57	500.00	1,066.97	296.68
105304.5410	UNIFORM & WEARING APPAREL	200.00	-	200.00	-	100.00	27.99	-
	Total Building Inspections	199,367.53	87,650.00	195,985.94	152,139.74	182,929.86	123,688.47	101,708.36

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
STREETS - INELIGIBLE								
105401.0100	REG-SALARY & WAGES	74,766.00	74,766.00	69,798.00	58,968.33	68,924.13	101,969.22	72,790.66
105401.0200	OT REG SALARY	3,920.00	3,920.00	6,500.00	12,830.53	19,245.80	15,399.04	5,855.29
105401.0600	VA UNEMPLOYMENT CLAIMS	-	-	-	-	-	1,795.13	-
105401.2000	FICA	6,019.48	6,019.48	5,836.80	5,179.33	6,745.00	8,584.53	5,745.20
105401.2100	VIRGINIA RETIREMENT SYSTE	7,611.18	7,611.18	7,105.44	6,855.22	7,016.48	8,885.58	7,453.93
105401.2102	GROUP LIFE INSURANCE	979.43	979.43	914.35	909.36	902.91	1,143.57	-
105401.2200	HEALTH INSURANCE	20,536.00	20,536.00	18,908.00	19,677.42	24,063.96	26,922.28	16,136.90
105401.2323	DBEE MANDATORY	-	-	-	206.48	220.46	-	1,204.55
105401.2324	DC EE VOL	-	-	-	5.55	-	-	20.29
105401.2400	WORKERS COMP	2,850.19	2,850.19	2,295.09	2,850.19	2,850.19	2,305.76	3,515.50
105402.5102	HEATING SERVICES	12,000.00	12,000.00	12,000.00	10,203.47	8,193.78	12,639.39	15,544.27
105402.5105	GARBAGE-PSA	9,600.00	9,600.00	9,600.00	5,150.92	8,000.00	10,009.95	9,495.03
105402.5201	POSTAL SERVICES	50.00	-	50.00	-	-	-	50.00
105402.5203	TELECOMMUNICATION	6,578.00	6,578.00	6,578.00	3,935.05	4,588.64	6,764.50	7,142.83
105402.5411	BOOKS & SUBSCRIPTIONS	114.00	114.00	114.00	96.00	96.00	114.00	114.00
105402.5501	TRAINING AND MEETINGS	500.00	250.00	500.00	-	-	149.00	-
105402.5506	RENTAL	1,450.00	1,450.00	1,445.04	1,134.15	1,400.00	1,493.63	1,492.40
105403.3004	REPAIR & MAINTENANCE	750.00	-	750.00	-	-	-	-
105403.3005	MAINTENANCE SERVICE CONTR	-	-	-	550.00	-	550.00	-
105403.5408	VEHICLE & POWER EXPENSE	60,000.00	60,000.00	60,000.00	63,102.59	70,570.21	70,080.19	67,600.49
105403.5415	SNOW SUPPLIES	1,000.00	1,000.00	1,000.00	-	-	-	-
105403.7014	STREET IMPROVEMENT-INELIG	-	-	-	12,396.05	12,396.05	-	31,998.90
105404.5401	OFFICE SUPPLIES	1,200.00	1,000.00	1,200.00	753.10	1,188.32	1,034.42	418.48
105404.5402	REPAIR & MAINT SUPPLIES	8,000.00	8,000.00	8,000.00	6,709.21	8,000.00	6,109.56	11,869.70
105404.5410	UNIFORM & WEARING APPAREL	14,200.00	12,500.00	14,200.00	9,717.39	13,850.54	12,267.78	12,721.53
105404.5413	OTHER OPERATING SUPPLIES	10,000.00	10,000.00	10,000.00	6,982.41	6,730.08	12,423.31	11,683.76
Total Street - Ineligible		242,124.28	239,174.28	236,794.72	228,212.75	264,982.54	300,640.84	282,853.71
STREETS - ELIGIBLE								
105501.0100	REG-SALARY & WAGES	459,278.00	459,278.00	428,759.00	305,142.08	388,695.75	346,139.71	367,260.10
105501.0200	OT REG SALARY	21,500.00	21,500.00	21,500.00	7,427.31	6,963.98	22,103.13	26,513.63
105501.0300	PART TIME SALARY	53,529.00	53,529.00	53,529.00	24,291.50	29,641.00	28,278.68	45,233.86
105501.0400	OT PART TIME SALARY	-	-	-	-	-	-	-
105501.2000	FICA	40,874.49	40,874.49	38,539.78	24,572.08	32,535.51	28,464.85	32,061.03
105501.2100	VIRGINIA RETIREMENT SYSTM	46,754.50	46,754.50	43,647.67	29,581.70	39,569.23	33,724.86	38,061.88
105501.2102	GROUP LIFE INSURNACE	6,016.54	6,016.54	5,616.74	4,035.37	5,091.91	4,365.33	-
105501.2200	HEALTH INSURANCE	126,152.00	126,152.00	116,152.00	80,659.85	95,076.58	96,171.11	76,552.27
105501.2323	DB EE MANDATORY	-	-	-	1,739.16	2,166.34	198.90	4,764.91
105501.2324	DC EE VOL	-	-	-	37.81	-	-	59.71
105501.2400	WORKERS COMP	17,340.00	17,340.00	14,100.00	17,508.32	17,508.32	14,163.91	21,595.17

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
105502.3007	ADVERTISING	500.00	500.00	500.00	84.00	300.00	1,085.75	485.55
105502.5101	ELECTRICAL	145,000.00	145,000.00	145,000.00	122,003.85	135,222.68	142,776.14	117,857.50
105502.5114	ELECTRIC SIGNAL	16,000.00	16,000.00	16,000.00	9,690.22	15,178.80	26,288.92	49,274.66
105503.5408	VEHICLE & POWER EXPENSE	30,000.00	30,000.00	30,000.00	7,745.16	15,270.98	22,811.79	30,289.29
105503.5415	SNOW SUPPLIES	75,000.00	60,000.00	75,000.00	25,358.23	37,500.00	57,569.66	27,808.00
105503.5617	BEAUTIFICATION	10,000.00	10,000.00	10,000.00	2,579.64	7,500.00	46,985.83	6,995.95
105503.7014	STREET IMPROVEMENT	400,000.00	400,000.00	400,000.00	287,177.66	400,000.00	647,474.94	1,040,143.10
105504.5402	REPAIR & MAINT SUPPLIES	15,000.00	15,000.00	15,000.00	12,274.22	15,000.00	6,538.90	20,875.20
105504.5413	OTHER OPERATING - ELIGIBLE	5,000.00	5,000.00	5,000.00	691.04	3,000.00	2,136.77	4,714.93
105516.7122	STREET STRIPING	26,180.00	26,180.00	26,180.00	50,515.22	50,515.22	26,180.00	25,669.32
	Total Streets - Eligible	1,494,124.53	1,479,124.53	1,444,524.19	1,013,114.42	1,296,736.29	1,553,459.18	1,936,216.06
REFUSE DISPOSAL								
105602.5101	ELECTRICAL	1,700.00	1,000.00	1,700.00	701.28	951.82	1,258.56	1,570.41
105602.5105	GARBAGE-PSA	1,600.00	1,600.00	1,600.00	2,162.32	1,748.00	880.00	2,383.25
	Total Refuse Disposal	3,300.00	2,600.00	3,300.00	2,863.60	2,699.82	2,138.56	3,953.66
GENERAL PROPERTIES								
105701.0100	REG-SALARY & WAGES	166,997.00	88,997.00	168,145.00	71,021.85	87,838.68	84,563.27	87,826.53
105701.0200	OT REG SALARY	3,000.00	3,000.00	3,000.00	355.40	418.12	591.78	396.15
105701.2000	FICA	13,004.77	7,037.77	13,092.59	5,259.97	6,751.65	5,923.11	6,300.74
105701.2100	VIRGINIA RETIREMENT SYST	17,000.29	9,059.89	17,117.16	7,380.00	8,889.96	6,789.98	5,598.10
105701.2102	GROUP LIFE INSURANCE	2,187.66	1,165.86	2,202.70	952.85	1,150.69	937.91	-
105701.2200	HEALTH INSURANCE	47,652.00	21,300.00	48,996.00	17,422.25	20,807.25	18,668.45	21,335.50
105701.2323	DB EE MANDATORY	-	-	-	90.91	90.91	545.46	4,759.81
105701.2324	DC EE VOL	-	-	-	-	-	-	98.10
105701.2400	WORKERS COMP	4,354.27	1,758.00	2,914.40	4,354.27	4,354.27	2,836.84	1,567.63
105702.5101	ELECTRICAL	28,850.00	28,000.00	28,850.00	22,998.92	27,928.20	28,823.43	28,929.63
105702.5105	GARBAGE - PSA	-	-	-	665.00	605.00	-	-
105702.5203	TELECOMMUNICATION	200.00	200.00	200.00	182.40	167.10	189.28	102.48
105703.3004	REPAIR & MAINTENANCE	3,000.00	3,000.00	3,000.00	1,130.99	2,250.00	179.68	761.34
105703.3005	MAINTENANCE SERVICE CONTR	34,020.00	6,000.00	34,020.00	6,292.76	7,341.66	34,651.41	5,950.06
105703.5408	VEHICLE & POWER EXPENSE	8,000.00	6,500.00	8,000.00	4,410.93	6,678.28	6,248.86	7,390.44
105703.7001	MACHINERY AND EQUIPMENT	500.00	500.00	500.00	35.76	500.00	459.20	-
105704.5402	REPAIR & MAINT SUPPLIES	32,000.00	25,000.00	32,000.00	25,844.59	32,000.00	23,261.96	25,444.98
105704.5403	JANITORIAL SUPPLIES	9,000.00	9,000.00	9,000.00	8,145.35	10,594.62	10,015.05	8,981.83
105704.5410	UNIFORM & WEARING APPAREL	3,650.00	3,650.00	3,650.00	1,840.52	2,634.54	2,994.23	4,113.24
105704.5412	RECREATION SUPPLIES	800.00	800.00	800.00	450.00	800.00	-	-
105704.5420	AGRICULTURAL SUPPLIES	3,000.00	1,000.00	3,000.00	950.00	3,000.00	-	-
	Total General Properties	377,216.00	215,968.53	378,487.85	179,784.72	224,800.92	227,679.90	209,556.56

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
CEMETERIES								
105901.0100	REG-SALARY & WAGES	-	-	-	-	-	1,102.56	-
105901.0300	PART TIME SALARY	10,000.00	10,000.00	10,000.00	12,953.65	25,907.30	15,012.35	15,972.17
105901.2000	FICA	765.00	765.00	765.00	991.61	1,981.91	1,233.41	1,217.94
105901.2100	VIRGINIA RETIREMENT SYSTEM	1,149.00	1,149.00	1,149.00	1,412.71	2,637.36	1,487.10	1,800.70
105901.2102	GROUP LIFE INSURANCE	-	-	-	181.83	363.66	191.37	-
105901.2200	HEALTH INSURANCE	-	-	-	3,788.92	7,577.84	4,098.66	3,998.16
105901.2323	DB EE MANDATORY	-	-	-	-	-	-	112.04
105901.2400	WORKERS COMP	-	-	-	-	-	-	844.92
105903.5408	VEHICLE & POWER EXPENSE	1,000.00	500.00	1,000.00	52.36	100.00	830.78	1,235.69
105904.5402	REPAIR & MAINT SUPPLIES	100.00	100.00	100.00	36.17	36.17	-	142.55
Total Cemeteries		13,014.00	12,514.00	13,014.00	19,417.25	38,604.24	23,956.23	25,324.17
PARKS								
106001.0100	REG-SALARY & WAGES	-	-	-	-	-	93,132.81	111,557.98
106001.0200	OT REG SALARY	-	-	-	-	-	8,208.12	5,881.37
106001.0300	PART TIME SALARY	-	-	-	-	-	27.00	240.25
106001.0400	OT PART TIME SALARY	-	-	-	-	-	-	220.48
106001.2000	FICA	-	-	-	-	-	7,416.75	8,704.38
106001.2100	VIRGINIA RETIREMENT SYSTE	-	-	-	-	-	4,636.44	10,041.75
106001.2102	GROUP LIFE INSURANCE	-	-	-	-	-	703.77	-
106001.2200	HEALTH INSURANCE	-	-	-	-	-	12,127.78	14,827.75
106001.2323	DB EE MANDATORY	-	-	-	-	-	1,788.80	3,213.70
106001.2324	DC EE VOL	-	-	-	-	-	103.04	119.74
106001.2400	WORKERS COMP	-	-	-	-	-	2,284.10	2,140.69
106002.3007	ADVERTISING	-	-	-	-	-	-	100.00
106002.5101	ELECTRICAL	-	-	-	-	-	5,383.29	5,802.00
106002.5201	POSTAL SERVICES	-	-	-	-	-	78.02	144.80
106002.5203	TELECOMMUNICATION	-	-	-	-	-	2,821.01	3,711.72
106002.5411	BOOKS & SUBSCRIPTIONS	-	-	-	-	-	-	10.99
106002.5501	TRAINING AND MEETINGS	-	-	-	-	-	1,880.00	974.93
106002.5801	DUES & ASSOC. MEMBERSHIPS	-	-	-	-	-	235.00	265.99
106002.5802	SPECIAL EVENTS	-	-	-	(100.00)	-	42,234.08	33,395.59
106002.5804	MISCELLANEOUS EXPENSE	-	-	-	-	-	916.08	15.51
106003.3004	REPAIR & MAINTENANCE	-	-	-	-	-	850.00	2,494.50
106003.5408	VEHICLE & POWER EXPENSE	-	-	-	-	-	2,453.68	5,310.76
106004.5401	OFFICE SUPPLIES	-	-	-	-	-	595.82	115.78
106004.5402	REPAIR & MAINT SUPPLIES	-	-	-	-	-	9,807.57	10,103.76
106004.5410	UNIFORM & WEARING APPAREL	-	-	-	-	-	-	90.69
106004.5412	RECREATION SUPPLIES	-	-	-	-	-	22.98	193.00
106004.5420	AGRICULTURAL SUPPLIES	-	-	-	-	-	22.97	223.04

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
Total Parks		-	-	-	(100.00)	-	197,729.11	219,901.15
GATEWOOD								
106101.0100	REG-SALARY & WAGES	-	-	-	-	-	24,412.73	52,445.69
106101.0300	PART TIME SALARY	-	-	-	-	-	6,457.00	40,654.50
106101.0400	OT PART TIME SALARY	-	-	-	-	-	-	979.50
106101.2000	FICA	-	-	-	-	-	2,189.59	6,963.72
106101.2100	VIRGINIA RETIREMENT SYSTE	-	-	-	-	-	-	6,168.53
106101.2200	HEALTH INSURANCE	-	-	-	-	-	2,863.44	8,618.50
106101.2400	WORKERS COMP	-	-	-	-	-	1,049.83	2,481.93
106102.3007	ADVERTISING	2,500.00	2,500.00	2,500.00	-	2,500.00	-	1,325.78
106102.3028	SECURITY SERVICES	-	-	-	-	-	409.61	919.81
106102.5101	ELECTRICAL	14,000.00	10,000.00	14,000.00	7,318.79	10,237.58	11,759.50	12,244.01
106102.5105	GARBAGE-PSA	-	-	-	239.00	600.00	1,076.00	1,048.00
106102.5203	TELECOMMUNICATION	-	-	-	70.86	70.86	3,047.02	5,373.58
106102.5501	TRAINING AND MEETINGS	-	-	-	-	-	-	39.50
106102.5801	DUES & ASSOC. MEMBERSHIPS	-	-	-	-	-	-	-
106103.3004	REPAIR & MAINTENANCE	2,000.00	2,000.00	2,000.00	-	2,000.00	1,502.85	3,508.34
106103.5408	VEHICLE & POWER EXPENSE	-	-	-	-	-	706.39	1,343.16
106103.7001	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
106104.5401	OFFICE SUPPLIES	-	-	-	-	-	13.43	853.39
106104.5402	REPAIR & MAINT SUPPLIES	5,000.00	5,000.00	5,000.00	1,125.00	5,000.00	9,121.95	17,008.57
106104.5403	JANITORIAL SUPPLIES	-	-	-	-	-	540.53	1,434.59
106104.5410	UNIFORM & WEARING APPAREL	-	-	-	-	-	130.00	360.00
106104.5413	OTHER OPERATING SUPPLIES	-	-	-	40.00	-	736.34	9,341.70
106104.5420	AGRICULTURAL SUPPLIES	-	-	-	-	-	-	74.57
Total Gatewood		23,500.00	19,500.00	23,500.00	8,793.65	20,408.44	70,204.21	173,187.37
SENIOR CENTER								
106201.0100	REG-SALARY & WAGES	38,216.00	38,216.00	38,716.00	32,089.48	39,944.28	55,788.38	60,090.74
106201.0300	PART TIME SALARY	20,000.00	15,000.00	20,000.00	12,400.28	16,625.28	14,656.80	1,947.13
106201.2000	FICA	4,453.52	4,071.02	4,491.77	3,360.98	4,327.57	5,057.56	4,468.44
106201.2100	VIRGINIA RETIREMENT SYSTE	3,890.39	3,890.39	3,941.29	331.50	523.36	4,819.86	5,682.24
106201.2102	GROUP LIFE INSURANCE	500.63	500.63	507.18	434.20	523.27	687.11	-
106201.2200	HEALTH INSURANCE	8,784.00	8,784.00	8,676.00	6,980.00	8,376.00	12,440.50	7,212.00
106201.2323	DBEE MANDATORY	-	-	-	2,702.88	3,157.64	740.45	-
106201.2324	DC EE VOL	-	-	-	340.40	510.60	-	-
106201.2400	WORKERS COMP	1,199.95	1,199.95	1,034.00	1,199.95	1,199.95	1,282.59	1,057.13
106202.3007	ADVERTISING	1,000.00	1,000.00	200.00	755.26	1,000.00	911.20	-
106202.3025	INSTRUCTORS/SUPERVISORS	100.00	100.00	100.00	-	-	20.74	-
106202.5101	ELECTRICAL	2,500.00	2,500.00	1,700.00	1,538.20	2,306.60	2,207.32	1,751.17

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
106202.5102	HEATING SERVICES	1,000.00	1,000.00	1,000.00	1,204.76	1,400.00	1,619.83	1,680.46
106202.5105	GARBAGE-PSA	240.00	240.00	240.00	180.00	200.00	240.00	240.00
106202.5201	POSTAL SERVICES	200.00	100.00	200.00	-	-	825.00	641.00
106202.5203	TELECOMMUNICATION	500.00	300.00	500.00	295.90	261.20	272.41	282.07
106202.5411	BOOKS & SUBSCRIPTIONS	100.00	100.00	100.00	-	-	-	30.00
106202.5501	TRAINING AND MEETINGS	250.00	-	250.00	-	-	-	-
106202.5801	DUES & ASSOC. MEMBERSHIPS	100.00	-	100.00	-	-	-	-
106202.5804	MISCELLANEOUS EXPENSE	-	-	-	50.00	50.00	450.77	72.00
106202.5805	SENIOR CENTER DONATION EXPENDITURES	-	-	-	630.58	-	-	-
106202.5807	SENIOR CITIZEN TRIPS & EVENTS	4,000.00	4,000.00	3,000.00	2,539.70	4,500.00	1,420.06	217.13
106203.3004	REPAIR & MAINTENANCE	500.00	500.00	500.00	200.00	300.00	297.70	-
106203.3005	MAINTENANCE SERVICE CONTR	1,200.00	1,200.00	1,200.00	796.91	897.70	1,460.20	1,392.24
106203.5408	VEHICLE & POWER EXPENSE	2,000.00	1,500.00	1,000.00	1,402.86	2,111.04	1,463.97	1,555.42
106204.5401	OFFICE SUPPLIES	400.00	400.00	400.00	232.02	464.04	846.20	488.87
106204.5402	REPAIR & MAINT SUPPLIES	100.00	100.00	100.00	-	-	2.44	139.86
106204.5403	JANITORIAL SUPPLIES	100.00	100.00	100.00	-	-	81.30	184.21
106204.5412	EDUCATIONAL SUPPLIES	3,000.00	3,000.00	3,000.00	2,811.33	4,467.10	4,420.93	2,855.88
Total Senior Center		94,334.49	87,801.99	91,056.24	72,477.19	93,145.63	112,013.32	91,987.99
MOTOR VEHICLE MAINT.								
106401.0100	REG-SALARY & WAGES	63,456.00	32,977.00	72,462.00	26,635.16	32,976.86	47,755.40	62,276.76
106401.0200	OT REG SALARY	1,500.00	1,500.00	1,500.00	-	-	1,259.15	854.83
106401.2000	FICA	4,969.13	2,637.49	5,658.09	1,729.82	2,522.73	3,730.51	4,633.81
106401.2100	VIRGINIA RETIREMENT SYSTE	6,459.82	3,357.06	7,376.63	2,742.64	3,274.68	4,739.66	7,533.66
106401.2102	GROUP LIFE INSURANCE	831.27	432.00	949.25	360.00	432.00	552.37	-
106401.2200	HEALTH INSURANCE	21,300.00	12,516.00	16,752.00	9,945.00	14,917.50	12,215.00	13,823.00
106401.2400	WORKERS COMP	3,072.55	803.00	2,514.72	3,072.55	6,145.10	2,319.37	1,209.28
106402.5203	TELECOMMUNICATION	300.00	300.00	300.00	224.23	207.08	253.47	247.22
106403.5407	NRV SENIOR GAS REIMBURSE	-	-	-	(3,491.98)	-	(827.98)	3,041.02
106403.5408	VEHICLE & POWER EXPENSE	1,700.00	1,500.00	1,700.00	604.80	1,039.65	878.04	1,969.57
106403.5435	EQUIPMENT & TOOLS	3,800.00	1,500.00	3,800.00	-	-	-	-
106404.5401	OFFICE SUPPLIES	100.00	100.00	100.00	-	100.00	77.00	3.96
106404.5402	REPAIR & MAINT SUPPLIES	12,500.00	12,500.00	12,500.00	10,826.42	12,500.00	9,690.91	9,564.95
106404.5410	UNIFORM & WEARING APPAREL	4,758.00	3,500.00	4,758.00	1,517.06	2,215.88	3,191.14	4,621.34
Total Motor Vehicle Maint.		124,746.78	73,622.55	130,370.70	54,165.70	76,331.48	85,834.04	109,779.40
DEBT SERVICE								
106505.9005	GOB-HARDIE PROJECT (pd off 4/2020)	-	-	449,002.00	449,002.07	449,002.00	460,907.97	460,908.00
106505.9020	NBB - DEBT REFINANCING (LOAN#354750020)	112,130.00	112,130.00	116,986.00	114,504.16	116,986.00	116,924.99	119,311.25
106505.9021	FY15 CIP GOB (Series 2014B-Bond R-1&2)	50,077.00	50,077.00	50,077.00	50,058.65	50,077.00	50,047.36	50,053.76
106505.9022	VML/VaCO EQUIP LEASE-BACKHOE/SWEEPER	36,335.00	36,335.00	36,370.00	36,370.50	36,370.00	36,370.50	36,370.50

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
106505.9023	VML/VaCO EQUIP LEASE-2 3/ 4 TON TRUCKS (PW)	5,692.00	5,692.00	11,385.00	11,345.46	11,385.00	11,345.46	11,345.46
106505.9024	CARTER LOAN FOR CIP VEHICLES (FY17)	38,927.00	38,927.00	38,927.00	38,926.61	38,927.00	38,926.61	38,926.60
106505.9025	NEW EQUIPMENT LEASING - MOWER(PARKS) (pd off 5/20)	-	-	2,378.00	2,378.57	2,378.00	2,377.57	2,377.57
106505.9026	2019 GOB - LADDER TRUCK & TRAIN STATION	46,465.00	46,465.00	-	4,211.45	-	-	-
	Total Debt Service	243,161.00	243,161.00	705,125.00	706,797.47	705,125.00	716,900.46	719,293.14
TRANSFERS								
106606.9009	PUBLIC FIRE PROTECTION	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,000.00	7,500.00
106606.9016	TRANSFER TO OTHER FUNDS	-	-	-	-	-	-	-
	Total Transfers	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,000.00	7,500.00
CAPITAL OUTLAY								
106716.7011	MUNICIPAL BUILDING RENOVATIONS	-	-	-	-	-	66,493.00	-
106716.7211	SICKLE BARS - PUB. WRKS	-	-	9,600.00	-	9,600.00	-	-
106716.7214	VEHICLES - ADMINISTRATION (RESERVE FUND)	71,006.00	-	25,000.00	23,688.56	23,688.56	-	-
106716.7215	PW - SALT BUILDING DOORS	-	-	-	-	-	-	-
106716.7216	PW - DUMP TRUCK BEDS	-	-	20,800.00	-	20,800.00	-	-
106716.7300	POLICE VEHICLE-POLICE DEP	128,994.00	-	128,994.00	79,354.59	128,994.00	116,994.00	88,794.00
106716.7301	POLICE DEPARTMENT NIGHT VISION SIGHTING	17,990.00	-	17,990.00	17,990.00	17,990.00	17,250.70	-
106716.7302	POLICE - LAPTOP REPLACEMENT	16,000.00	-	-	-	-	-	-
106716.7304	POLICE - RADAR DEVICES	5,526.00	-	-	-	-	-	-
106716.7305	POLICE - MOBILE DISPATCH/E-SUMMONS	6,444.00	-	-	-	-	-	-
106716.7350	VEHICLE - PUBLIC WORKS	-	-	-	-	-	35,271.35	-
106716.7355	FIRE TRUCK EQUIPMENT	-	-	-	-	-	69,404.00	-
106716.____	FIRE DEPT - REPLACEMENT WINDOWS	15,000.00	-	-	-	-	-	-
106716.7356	FIRE DEPT - REPLACEMENT VEHICLE	61,430.00	-	-	-	-	-	-
106716.7357	FIRE DEPT -BURN BLDG GRANT	34,085.00	34,085.00	-	-	-	-	-
106716.7470	FD - LADDER TRUCK - 2019 GOB	-	-	-	250,000.00	250,000.00	-	-
106716.7572	GP - CHRISTMAS DECOR/FLAGS	-	-	-	-	-	-	28,716.47
106716.7573	TRAIN STATION IMPROVEMENTS	-	-	20,000.00	-	-	-	-
106716.7574	TRAIN STATION ROOF REPAIRS - 2019 GOB	-	-	-	46,601.00	75,000.00	-	-
106716.7605	EMPLOYEE COMPENSATION STUDY	-	-	-	-	-	8,317.62	9,722.38
106716.7606	PLAYGROUND RESERVE FUND	25,000.00	-	30,000.00	-	-	-	-
106716.7607	TOWN WEBSITE	-	-	-	-	-	5,039.88	11,700.00
106716.7608	PUBLIC SAFETY BUILDING	-	-	-	17,842.83	17,842.83	6,440.00	5,454.00
106716.7609	GATEWOOD WATER SYSTEM	-	-	-	-	-	-	24,485.69
107916.7110	SENIOR CENTER RENOVATIONS	-	-	-	-	-	-	8,923.12
106716.7111	MUNICIPAL BUILDING HVAC	-	-	-	-	-	-	-
106716.7112	TOWN CODE RE-CODIFICATION	25,000.00	-	25,000.00	-	-	-	-
106716.7113	CROWD BARRIERS	33,000.00	-	-	-	-	-	-
106716.7114	TOWN ENTRANCE SIGNS	-	-	25,000.00	-	25,000.00	-	-

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
106716.7115	BOBCAT FOR GENERAL PROPERTIES	-	-	52,732.00	-	52,732.00	-	-
106716.7116	WOOD CHIPPER	-	-	41,500.00	-	41,500.00	-	-
106716.7117	PW - SALT SPREADERS	7,145.00	-	14,290.00	-	14,290.00	-	-
	Total Capital Outlay	446,620.00	34,085.00	410,906.00	435,476.98	677,437.39	325,210.55	177,795.66
TRAIN STATION								
107502.3028	SECURITY SERVICES	300.00	-	300.00	11,156.00	11,156.00	-	75.00
107502.5101	ELECTRICAL	8,000.00	8,000.00	8,000.00	9,216.71	8,445.36	10,347.68	10,035.71
107502.5102	HEATING SERVICES	300.00	300.00	300.00	220.33	264.00	264.00	293.56
107502.5203	TELECOMMUNICATIONS	400.00	400.00	400.00	446.78	444.62	586.66	552.23
107502.5402	REPAIR & MAINT SUPPLIES	2,500.00	1,000.00	2,500.00	316.77	500.00	6,442.71	2,079.25
107502.5804	MISCELLANEOUS EXPENSE	500.00	250.00	500.00	299.51	300.00	573.45	115.32
107504.5413	OTHER OPERATING SUPPLIES	200.00	200.00	200.00	150.00	300.00	1,058.84	225.00
	Total Train Station	12,200.00	10,150.00	12,200.00	21,806.10	21,409.98	19,273.34	13,376.07
MUSEUM								
107701.0300	PART TIME SALARY	19,000.00	19,000.00	19,000.00	18,121.00	21,012.00	16,222.50	2,832.50
107701.2000	FICA	1,453.50	1,453.50	1,453.50	1,386.30	1,607.42	1,241.12	216.70
107701.2400	WORKERS COMP	11.29	11.29	11.29	13.49	13.49	7.47	27.73
107702.3007	ADVERTISING	-	-	-	-	-	-	-
107702.3028	SECURITY SERVICES	900.00	900.00	900.00	2,079.62	2,100.00	982.36	878.80
107702.5101	ELECTRICAL	2,500.00	2,500.00	2,500.00	1,578.53	2,250.92	1,931.94	1,846.15
107702.5102	HEATING SERVICES	2,000.00	2,000.00	2,000.00	1,959.37	2,000.00	2,677.88	2,957.27
107702.5203	TELECOMMUNICATION	2,000.00	2,000.00	2,000.00	2,119.49	2,355.06	2,763.21	2,639.90
107702.5501	TRAINING AND MEETINGS	-	-	-	-	-	98.00	-
107702.5801	DUES & ASSOC. MEMBERSHIPS	-	-	-	-	-	-	-
107703.3004	REPAIR & MAINTENANCE	1,000.00	1,000.00	1,000.00	100.00	500.00	1,370.00	400.00
107704.5401	OFFICE SUPPLIES	-	-	-	-	-	-	-
107704.5402	REPAIR & MAINTENANCE SUPPLIES	500.00	-	500.00	-	-	870.93	348.79
107704.5403	JANITORIAL SUPPLIES	300.00	-	300.00	-	-	-	-
107704.5413	OTHER OPERATING SUPPLIES	1,000.00	-	1,000.00	-	-	845.22	100.00
	Total Museum	30,664.79	28,864.79	30,664.79	27,357.80	31,838.89	29,010.63	12,247.84
TOWN-WIDE PROJECTS								
107802.5803	CONTINGENCY	49,688.53	49,688.53	42,063.21	31,756.06	41,553.28	25,008.88	19,168.45
107816.7702	SAFETY PROGRAMS	800.00	-	800.00	-	-	-	-
107816.7705	HISTORIC PRESERVATION CONFERENCE	-	-	-	90.00	90.00	14,049.51	-
107816.7710	THE MARKETPLACE - FARMERS MARKET	6,000.00	5,000.00	6,000.00	6,582.22	7,500.00	4,804.09	6,105.44
107816.7711	MAIN STREET PROGRAM	45,000.00	30,000.00	45,000.00	39,533.30	45,000.00	40,440.21	35,434.19
107816.7713	BROWNSFIELD CONFERENCE	-	-	-	-	-	-	5,000.00

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND								
107816.7761	PROMOTIONAL EXPENSES	20,000.00	10,000.00	20,000.00	17,849.11	19,000.00	20,653.67	6,380.00
107816.7762	PEDAL PUSHERS	-	-	7,000.00	-	7,000.00	-	-
107816.7763	CALFEE SCHOOL PROJECT - CDBG PLANNING	-	-	-	1,801.63	-	-	-
107816.7764	DHCD - VA MAIN ST FEASIBILITY GRANT	-	-	-	-	-	-	-
Total Town-Wide Projects		121,488.53	94,688.53	120,863.21	97,612.32	120,143.28	104,956.36	72,088.08
OTHER FINANCING								
108060.9400	BUDGETARY FUND BALANCE	-	438,195.00	-	-	-	-	-
Total Other Financing		-	438,195.00	-	-	-	-	-
EPA BROWNFIELDS								
108152.3002	BROWNFIELDS - VBAF - LEE JEANS BUILDING	-	-	-	28,000.00	-	-	-
108152.3006	EPA BROWNFIELDS-CONSULTANTS	100,000.00	100,000.00	-	125,799.61	160,000.00	138,753.70	138,636.15
Total EPA Brownsfield		100,000.00	100,000.00	-	153,799.61	160,000.00	138,753.70	138,636.15
DOWNTOWN REV.								
108680.5501	WORKSHOP / TRAVEL	-	-	-	657.13	657.13	217.00	-
108680.7061	MANAGEMENT ASSISTANCE	-	-	-	55,537.71	83,306.00	22,824.34	-
108680.7531	LEAGAL / ADVERTISING	-	-	-	6,039.71	6,039.71	1,037.14	-
108680.7532	CONSTRUCTION ASSISTANCE	-	-	616,656.23	4,100.00	526,653.39	42,768.25	-
Total Downtown Rev.		-	-	616,656.23	66,334.55	616,656.23	66,846.73	-
TOTAL EXPENSES		9,707,726.56	8,817,775.00	10,358,904.15	8,112,604.01	10,515,183.33	9,568,128.70	9,701,596.10

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
WATER FUND								
EXPENSES								
DEBT SERVICE								
206505.9020	NBB DEBT REFINANCING (#354750020)	133,289.00	133,289.00	89,962.00	136,111.27	136,111.27	138,988.92	141,825.48
206505.9022	VRA WATER TREATMENT IMPROVEMENT	119,729.00	119,729.00	119,729.00	119,728.90	119,728.90	119,728.90	59,864.45
206505.9024	CARTER LOAN FOR CIP VEHICLES (this is under GF)	-	-	9,295.00	-	-	-	-
	Total Debt Service	253,018.00	253,018.00	218,986.00	255,840.17	255,840.17	258,717.82	201,689.93
TRANSFERS								
206606.9301	TRANSFER TO GENERAL FUND	180,920.00	94,998.00	180,920.00	-	-	-	94,998.00
	Total Transfers	180,920.00	94,998.00	180,920.00	-	-	-	94,998.00
CAPITAL OUTLAY								
206716.7017	WATER TANK /PAINT & REPAIR	100,000.00	100,000.00	100,000.00	3,057.97	50,000.00	1,588.00	-
206716.7023	WATER LINE REPLACEMENTS	60,000.00	60,000.00	60,000.00	7,855.74	35,000.00	9,365.28	63,381.64
206716.7033	FIRE HYDRANTS	18,000.00	18,000.00	18,000.00	-	-	17,202.02	10,345.79
206716.7601	WATER VALVE EXERCISING EQUIPMENT	30,000.00	30,000.00	-	-	-	-	-
206716.7602	GATEWOOD DAM REHAB RESERVE	25,000.00	25,000.00	25,000.00	2,000.00	-	-	-
206716.7603	RAW WATER REHAB RESERVE	10,000.00	10,000.00	10,000.00	-	-	-	-
206716.7604	HARDWIRED TELEMETRY SYSTEM REPLACEMENT	-	-	-	-	-	-	11,916.57
206716.7605	BROOKMONT HAA5 CONSTRUCTION PROJ	-	-	1,776,606.60	-	-	4,393.40	3,990.00
206716.7606	BROOKMONT HAA5 - CONSULTANTS	-	-	-	119,925.00	119,925.00	42,538.72	-
	Total Capital Outlay	243,000.00	243,000.00	1,989,606.60	132,838.71	204,925.00	75,087.42	89,634.00
WATER TRANS. & DISTR.								
206801.0100	REG-SALARY & WAGES	182,316.00	182,316.00	177,432.00	173,348.14	171,389.43	111,518.15	166,920.31
206801.0200	OT REG SALARY	25,000.00	20,000.00	25,000.00	14,230.65	18,480.71	23,484.57	35,859.28
206801.2000	FICA	15,859.67	15,477.17	15,486.05	12,228.03	14,525.07	10,180.88	14,957.44
206801.2100	VIRGINIA RETIREMENT SYSTE	18,559.77	18,559.77	18,062.58	13,627.56	11,920.18	10,640.98	14,922.38
206801.2102	GROUP LIFE INSURANCE	2,386.38	2,388.34	2,324.36	2,055.71	2,245.20	1,363.24	-
206801.2200	HEALTH INSURANCE	51,384.00	51,384.00	41,880.00	39,801.84	36,270.98	24,642.95	34,089.52
206801.2323	DB EE MANDATORY	-	-	-	2,278.72	2,616.68	485.30	4,756.54
206801.2324	DC EE VOL	-	-	-	68.95	88.44	18.94	176.45
206801.2400	WORKERS COMP	7,534.29	7,534.29	6,205.00	7,534.29	7,534.29	6,555.03	4,139.76
206802.3009	SERVICE OTHER GOVERNMENTS	40,000.00	40,000.00	40,000.00	33,428.16	30,549.04	34,357.28	62,641.88
206802.5101	ELECTRICAL	20,550.00	20,550.00	20,550.00	18,310.02	22,521.56	21,086.62	21,325.13
206802.5203	TELECOMMUNICATION	3,000.00	3,000.00	3,000.00	2,020.06	2,378.62	2,193.59	2,269.55
206802.5501	TRAINING AND MEETINGS	250.00	250.00	250.00	-	-	-	-
206803.3004	REPAIR & MAINTENANCE	800.00	800.00	800.00	1,975.00	-	-	-
206803.3005	MAINTENANCE SERVICE CONTR	19,220.00	19,220.00	19,220.00	19,815.22	15,000.00	19,040.24	22,761.67
206803.5408	VEHICLE & POWER EXPENSE	35,000.00	25,000.00	35,000.00	19,844.85	28,000.00	21,867.22	38,447.08
206803.5435	WATER DEPT. - TOOLS	1,500.00	1,500.00	1,500.00	58.96	1,000.00	-	28,335.00
206804.5401	OFFICE SUPPLIES	100.00	100.00	100.00	-	-	-	-
206804.5402	REPAIR & MAINT SUPPLIES	100,000.00	75,000.00	100,000.00	56,305.40	79,849.49	89,296.15	104,002.72
206804.5410	UNIFORM & WEARING APPAREL	6,350.00	6,350.00	6,350.00	2,723.78	3,738.76	4,270.75	6,198.15
	Total Water Trans. & Distribution	529,810.11	489,429.57	513,159.98	419,655.34	448,108.44	381,001.89	561,802.86

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
WATER FUND								
WATER FILTER PLANT								
206901.0100	REG-SALARY & WAGES	326,518.00	326,518.00	363,025.00	314,213.24	387,012.49	357,004.03	357,333.02
206901.0200	OT REG SALARY	12,000.00	12,000.00	12,000.00	31,499.98	37,796.47	16,117.34	14,879.06
206901.2000	FICA	25,896.63	25,896.63	28,689.41	25,650.36	32,497.89	26,972.20	26,951.50
206901.2100	VIRGINIA RETIREMENT SYSTE	33,239.53	33,239.53	36,955.95	25,937.53	31,241.17	27,881.08	35,248.30
206901.2102	GROUP LIFE INSURANCE	4,277.39	4,277.39	4,755.63	3,984.31	5,069.86	4,237.49	-
206901.2200	HEALTH INSURANCE	77,736.00	77,736.00	88,364.00	64,740.00	77,688.00	84,255.00	55,893.00
206901.2323	DB EE MANDATORY	-	-	-	4,769.24	7,167.18	6,155.18	5,420.54
206901.2324	DC EE VOL	-	-	-	254.24	339.56	165.84	128.45
206901.2400	WORKERS COMP	11,258.93	11,258.93	9,419.72	11,258.93	11,258.93	8,905.70	9,281.44
206902.3007	ADVERTISING	3,000.00	3,000.00	3,000.00	1,376.65	2,753.30	2,870.91	4,025.50
206902.5101	ELECTRICAL	160,000.00	160,000.00	160,000.00	120,963.54	159,261.12	158,092.81	157,763.45
206902.5102	HEATING SERVICES	5,000.00	5,000.00	5,000.00	4,184.62	2,482.48	4,606.91	5,764.64
206902.5105	GARBAGE-PSA	450.00	450.00	450.00	315.80	343.60	372.00	412.00
206902.5201	POSTAL SERVICES	9,000.00	9,000.00	9,000.00	6,887.31	10,024.02	10,728.71	11,645.35
206902.5203	TELECOMMUNICATION	12,500.00	12,500.00	12,500.00	16,822.16	18,576.48	18,095.56	13,732.21
206902.5422	STATE WATER ASSESSMENT	17,000.00	17,000.00	14,000.00	16,647.10	16,647.10	13,387.10	13,387.10
206902.5501	TRAINING AND MEETINGS	5,000.00	5,000.00	5,000.00	3,057.36	5,672.72	3,513.88	2,561.78
206902.5801	DUES & ASSOC. MEMBERSHIPS	900.00	900.00	900.00	900.00	900.00	890.00	830.00
206902.5804	MISCELLANEOUS EXPENSE	300.00	300.00	300.00	180.00	300.00	344.61	90.00
206903.3004	REPAIR & MAINTENANCE	8,000.00	8,000.00	8,000.00	14,567.50	12,730.00	5,566.63	7,872.61
206903.5408	VEHICLE & POWER EXPENSE	3,000.00	3,000.00	3,000.00	2,035.89	2,196.96	3,692.62	4,006.46
206903.5409	GENERATOR MAINTENANCE	5,000.00	5,000.00	5,000.00	9,696.78	10,000.00	2,021.58	-
206903.5410	FILTER 4 REPAIRS	-	-	-	60,448.54	290,000.00	-	-
206903.7410	FILTER PLANT INSTRUMENT.	10,000.00	10,000.00	10,000.00	8,472.50	10,000.00	7,980.84	10,730.15
206904.5401	OFFICE SUPPLIES	350.00	350.00	350.00	31.52	150.00	273.73	89.55
206904.5402	REPAIR & MAINT SUPPLIES	7,500.00	7,500.00	7,500.00	16,999.53	18,500.00	5,528.58	9,149.60
206904.5403	JANITORIAL SUPPLIES	600.00	600.00	600.00	1,004.39	583.20	762.73	793.70
206904.5404	LABORATORY SUPPLIES	5,000.00	5,000.00	5,000.00	4,752.16	6,936.32	6,050.69	4,533.50
206904.5410	UNIFORM & WEARING APPAREL	3,500.00	3,500.00	3,500.00	2,406.36	3,281.40	1,750.08	2,515.74
206904.5413	OTHER OPERATING SUPPLIES	160,000.00	160,000.00	130,000.00	163,029.15	180,000.00	138,028.68	100,157.04
206904.7127	SLUDGE DISPOSAL	18,000.00	18,000.00	18,000.00	-	18,000.00	-	18,076.00
206907.3006	CONSULTANTS	16,000.00	16,000.00	16,000.00	6,609.26	7,500.00	12,479.02	12,509.03
206907.7502	FILTER PLANT CONSTRUCTION	-	-	-	178.14	-	-	-
	Total Filter Plant	941,026.48	941,026.48	960,309.71	943,874.09	1,366,910.24	928,731.53	885,780.72
OTHER FINANCING								
208060.9400	BUDGETARY FUND BALANCE	-	63,527.96	42,624.31	-	6,550.74	15,670.00	-
	Total Other Financing	-	63,527.96	42,624.31	-	6,550.74	15,670.00	-
	TOTAL EXPENSES	2,147,774.59	2,085,000.00	3,905,606.60	1,752,208.31	2,282,334.60	1,659,208.66	1,833,905.51

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
SEWER FUND								
EXPENSES								
DEBT SERVICE								
216505.9004	PEPPERS FERRY DEBT SERVIC	609,919.00	609,919.00	467,243.00	309,520.64	467,243.00	410,164.63	469,161.36
216505.9008	VA REVOLVING LOAN FUND	107,808.00	107,808.00	107,808.00	107,807.96	107,808.00	107,807.96	107,807.96
216505.9020	NBB - DEBT REFINANCING	86,228.00	86,228.00	139,061.00	88,054.07	139,061.00	89,915.70	91,750.74
216505.9021	NBB GOB 2014B SERIES (R3)	19,817.00	19,817.00	19,817.00	19,811.22	19,817.00	19,807.61	19,809.59
	Total Debt Service	823,772.00	823,772.00	733,929.00	525,193.89	733,929.00	627,695.90	688,529.65
TRANSFERS								
216606.9301	TRANSFER TO GENERAL FUND	-	-	201,993.00	-	-	-	110,556.00
	Total Transfers	-	-	201,993.00	-	-	-	110,556.00
CAPITAL OUTLAY								
216716.7125	PUMP STATION EQUIPMENT	-	-	-	-	-	-	300.00
216716.7129	SEWER - 4A GRIT CHAMBER	30,000.00	30,000.00	45,000.00	-	-	-	-
216716.7401	SEWER LINE REPLACEMENT	20,000.00	20,000.00	20,000.00	-	20,000.00	-	-
216716.7405	PUMP STATION 4A/4B RESERVE FUND	20,000.00	20,000.00	20,000.00	-	-	-	-
216716.7406	SEWER FORCE MAIN RESERVE FUND	20,000.00	20,000.00	20,000.00	-	-	-	-
216716.7407	MANHOLE REHAB RESERVE FUND	10,000.00	10,000.00	10,000.00	-	-	-	-
216716.7408	PIPE STORAGE BUILDING / SHED	-	-	-	5,799.00	5,799.00	20,849.33	-
216716. ____	CRITZER PUMP STATION REHAB RES. FUND	15,000.00	15,000.00	15,000.00	-	-	-	-
216716.7409	JHBP-DIRECT SEWER INJECTION PER	-	-	-	-	-	-	-
216716. ____	LOGICAL CONTROL REPLACEMENT (4A & 4B)	200,000.00	200,000.00	-	-	-	-	-
	Total Capital Outlay	315,000.00	315,000.00	130,000.00	5,799.00	25,799.00	20,849.33	300.00
SEWER COLLECTION								
217101.0100	REG-SALARY & WAGES	162,731.00	156,004.00	106,322.00	84,488.53	112,788.09	85,542.70	104,458.33
217101.0200	OT REG SALARY	15,000.00	15,000.00	15,000.00	4,431.67	6,286.61	3,688.82	13,023.78
217101.2000	FICA	13,596.42	13,081.81	9,281.13	6,717.40	9,109.21	6,727.20	8,877.21
217101.2100	VIRGINIA RETIREMENT SYSTE	16,566.02	15,881.21	10,823.58	3,077.11	3,961.93	4,017.77	5,251.94
217101.2102	GROUP LIFE INSURANCE	2,131.78	2,043.65	1,392.82	1,138.65	1,477.52	920.03	-
217101.2200	HEALTH INSURANCE	50,178.00	47,652.00	33,504.00	25,982.59	33,698.68	24,915.05	27,286.15
217101.2323	DB EE MANDATORY	-	-	-	5,662.85	7,336.56	4,298.58	7,280.82
217101.2324	DC EE VOL	-	-	-	139.75	218.52	-	179.37
217101.2400	WORKERS COMP	2,415.69	2,415.69	2,571.40	2,415.69	2,415.69	2,735.88	1,818.38
217102.5101	ELECTRICAL - CRITZER PUMP STATION	1,500.00	1,500.00	1,500.00	454.29	596.32	630.70	1,494.84
217102.5201	POSTAL SERVICES	6,000.00	6,000.00	6,000.00	5,947.37	6,500.00	5,814.00	6,528.00
217102.5203	TELECOMMUNICATION	1,400.00	1,400.00	1,400.00	1,415.14	1,650.00	1,887.60	1,752.37
217102.5501	TRAINING AND MEETINGS	250.00	250.00	250.00	-	-	-	-
217103.3004	REPAIR & MAINTENANCE	1,000.00	1,000.00	1,000.00	-	-	-	510.00

		2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 04/16/20)	2020 EOY Projection	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
SEWER FUND								
217103.5408	VEHICLE & POWER EXPENSE	4,000.00	4,000.00	4,000.00	3,172.04	4,000.00	1,127.43	6,610.22
217103.5435	SEWER DEPT. - TOOLS	1,000.00	1,000.00	1,000.00	-	-	49.88	-
217104.5402	REPAIR & MAINT SUPPLIES	50,000.00	50,000.00	50,000.00	56,756.36	66,409.80	47,915.74	63,031.69
217104.5410	UNIFORM & WEARING APPAREL	5,370.00	5,370.00	5,370.00	2,112.37	3,012.94	3,071.48	4,539.51
	Total Sewer Collection	333,138.90	322,598.36	249,414.93	203,911.81	259,461.88	193,342.86	252,642.61
PEPPERS FERRY								
217202.3006	CONSULTANTS	-	-	-	-	-	-	848.80
217202.3009	SERVICE OTHER GOVERNMENTS	8,000.00	8,000.00	8,000.00	6,012.50	8,000.00	9,994.11	9,658.15
217202.3021	WASTEWATER TREATMENT CHG	1,163,151.00	1,163,151.00	1,106,496.00	869,542.12	1,447,864.42	1,536,938.70	1,066,493.61
217202.3022	PUMP STATION OM 4A	52,600.00	52,600.00	52,600.00	78,540.33	84,442.71	119,881.60	16,128.69
217202.3023	BOOSTER STATION OM 4B	22,600.00	22,600.00	22,600.00	4,939.79	13,066.07	108,197.80	59,632.88
217230.3050	NEW RIVER PUMP STATION	132,743.00	132,743.00	116,676.00	-	-	54,664.64	-
217202.3060	PEPPERS FERRY TREATMENT CIP	-	-	404,524.00	269,682.64	404,524.00	317,068.24	403,923.24
217202. ____	NEW RIVER PUMP STATION CIP	271,503.00	271,503.00	-	-	-	-	-
217202.5106	TOWN PUMP ELECTRIC 4A	80,000.00	75,000.00	80,000.00	60,723.23	80,000.00	89,980.86	75,198.95
217202.5107	BOOSTER PUMP ELECTRIC 4B	80,000.00	65,000.00	80,000.00	51,962.77	80,000.00	89,404.59	69,660.22
217202.5427	CHEMICALS	300,000.00	300,000.00	200,000.00	213,207.04	300,000.00	177,833.21	211,587.30
	Total Peppers Ferry	2,110,597.00	2,090,597.00	2,070,896.00	1,554,610.42	2,417,897.20	2,503,963.75	1,913,131.84
OTHER FINANCING								
218006.9300	RESIDUAL EQUITY TRANSFER	-	-	-	-	-	-	-
218060.9400	BUDGETARY FUND BALANCE	-	21,032.64	33,164.07	-	20,209.04	-	-
218060.9410	CAPITAL RESERVE (SULFATES)	26,157.00	26,157.00	-	-	26,157.00	-	-
	Total Other Financing	26,157.00	47,189.64	33,164.07	-	46,366.04	-	-
	TOTAL SEWER EXPENSES	3,608,664.90	3,599,157.00	3,419,397.00	2,289,515.12	3,483,453.11	3,345,851.84	2,965,160.10



PULASKI

WHERE YOUR NEW PATH BEGINS

APPENDIX D:

TOWN TAX RATES & FEE SCHEDULES

**TOWN OF PULASKI
SCHEDULE OF RATES/FEEES
FY 2020-2021**

GENERAL FUND

TAXES

REAL ESTATE TAX		\$0.34 PER \$100 ASSESSED VALUE
MOBILE HOMES		\$0.34 PER \$100 ASSESSED VALUE
PERSONAL PROPERTY TAX		\$0.80 PER \$100 VALUE
MACHINERY AND TOOLS TAX		\$0.80 PER \$100 VALUE
LOCAL SALES TAX		5.3% ON SALE OF GOODS
CONSUMER UTILITY TAX		15% OF 1 ST \$15.00 - RESIDENTIAL
LOCAL CONSUMPTION TAX	Electric	\$0.01135 KWH - RESIDENTIAL
(Electric & Natural Gas)	Natural Gas	\$0.00900 KWH - COMMERCIAL & INDUSTRIAL
		\$0.00695 CCF - RESIDENTIAL
		\$0.0605 CCF - COMMERCIAL
		\$0.0069 CCF - INDUSTRIAL
MEALS TAX		7% COST OF MEAL
(Ordinance 2016-11)		
TRANSIENT OCCUPANCY TAX		6% COST OF LODGING CHARGE
BUSINESS LICENSE	(RATE PER \$100 OF GROSS RECEIPTS OR SALES)	
(Ordinance 2010-04)	MINIMUM	\$30.00
	CONTRACTING	\$0.16
	RETAIL SALES	\$0.16
	FINANCIAL - REAL ESTATE - PROFESSIONAL	\$0.40
	REPAIR - PERSONAL BUSINESS SERVICES	\$0.20
	WHOLESALE MERCHANTS & PUBLIC SERVICE COMPANIES	
	FIRST \$2 MILLION	\$0.13
	NEXT MILLION	\$0.05
	ABOVE \$3 MILLION	\$0.01
COMMUNICATIONS TAX	0.108655% COLLECTED BY STATE	
BANK STOCK TAX	EACH \$100 NET CAPITAL LOCAL BANKS	\$0.80
FRANCHISE LICENSE TAX	HEAT, LIGHT & POWER CO	15%
	TELECOMMUNICATIONS:	
	MOBILE SERVICE	10%
	RESIDENTIAL & COMMERCIAL	15%
VEHICLE LICENSE FEES		
	PRIVATE PASSENGER VEHICLES	\$ 25.00
	MOTORCYCLES	\$8.00
	TRUCKS (UNDER 20,000 LBS)	\$25.00
	TRUCKS (OVER 20,000 LBS)	\$30.00
	UTILITY TRAILER	\$7.50
	AUTOMOBILE FOR HIRE	\$5.00
TOBACCO PRODUCTS TAX	PER 20 CIGARETTES	\$0.25
(ORDINANCE 2010-05)		

**TOWN OF PULASKI
SCHEDULE OF RATES/FEEES
FY 2020-2021**

FEES & FINES

BUILDING PERMIT FEES (ORDINANCE 2016-15)	RESIDENTIAL	FEE
	New Construction - Additions - Remodel Modular Homes & Double Wides	\$0.16/sq. ft. of total space PLUS trade fee (\$50 min)
	COMMERCIAL - INDUSTRIAL: New Commercial - Industrial - Remodeling Additions / Insulation	\$3.50/ \$1,000 Value PLUS trade fee (\$50 min)
TRADE FEES (ORDINANCE 2016-15)	MECHANICAL / FUEL GAS / ELECTRICAL / PLUMBING / HVAC (2% TAX LEVY BASED ON COST OF BULDING PERMIT TO BE PASSED THROUGH TO STATE)	\$50.00
	(PERMIT FEE FOR PROJECT WHICH HAS STARTED WITHOUT A PERMIT WILL BE COMPUTED AT 1.5 TIMES THE TOTAL)	
REINSPECTION FEE (ORDINANCE 2016-15)	PER INSPECTION	\$50.00
OTHER BUILDING PERMIT FEES	CHANGE / REPLACING OF EQUIPMENT	\$50.00
	INSULATION	\$50.00
	TEMPORARY ELECTRIC	\$50.00
	DEMOLITION	\$50.00
	SWIMMING POOL	\$50.00
	CERTIFICATE OF OCCUPANCY FOR EXISTING STRUCTURES	\$50.00
	ANNUAL BACKFLOW / CC TEST	\$25.00
	ELEVATOR	\$25.00
	MISC. PERMIT	\$50.00
ZONING FEES:	MAP	\$ 2.00
	REGULATIONS W/MAP	\$ 10.00
	ZONING APPEALS /VARIANCE FEE (applicant responsible for actual cc	\$ 350.00
	ZONING PERMIT (for structures under 256 sq. ft)	\$ 50.00
	REZONING APPLICATION FEE (Planning Comm. Hearing Fees)	\$500 + expenses*
	SPECIAL EXCEPTION FEE (Planning Comm. Hearing Fees)	\$500 + expenses*
	STREET VACATION REQUEST	\$ 100.00
	TEMPORARY SIGN	\$30 + 2% State Surcharge
	PERMANENT SIGN	\$50 + 2% State Surcharge
	SITE PLAN REVIEW	\$ 150.00
	SUBDIVISION / PLAT REVIEW	\$50 per plat + \$10 per lot
		* Expenses include costs for advertising and certified notices
FIREWORKS PERMIT	INITIAL PERMIT FEE	\$ 250.00
	EACH ADDITIONAL CONSECUTIVE DAY	\$ 150.00

**TOWN OF PULASKI
SCHEDULE OF RATES/FEEES
FY 2020-2021**

FEES & FINES CONTINUED

PARKING FINES	<u>VIOLATION</u>		
	PROHIBITED AREA	\$	10.00
	SIDEWALK	\$	5.00
	OVERTIME IN LOADING ZONE	\$	5.00
	BLOCKNG DRIVEWAY	\$	10.00
	OVER 18 INCHES FROM CURB	\$	5.00
	WITHIN 15 FEET OF FIRE HYDRANT	\$	25.00
	OVERTIME PARKING	\$	10.00
	FIRE LANE	\$	25.00
	NO TOWN VEHICLE LICENSE	\$	25.00
	HANDICAP ZONE	\$	250.00
	NO CURRENT STATE LICENSE	\$	35.00
	ON A YELLOW LINE	\$	5.00
	DOUBLE PARKED / OCCUPYING TWO SPACES	\$	5.00
	BLOCKING TRAVEL LANE	\$	25.00
	"NO PARKING" ZONE	\$	25.00
	BLOCKING ALLEY	\$	20.00
MISC. POLICE CHARGES	ACCIDENT REPORT	\$	25.00
	VERIFICATION OF INCIDENT	\$	25.00
	FINGERPRINTING (per card)	\$	5.00
	RECORD CHECK	\$	20.00
	TAXI PERMIT - INITIAL	\$	35.00
	TAXI PERMIT - RENEWAL	\$	25.00
	PEDDLER'S LICENSE (DOOR TO DOOR SALES)	\$	30.00
	CANVASSER'S PERMIT (ITINERANT MERCHANT)	\$	500.00
MISC. TOWN CHARGES	RETURN CHECK FEE	\$	40.00
	DMV STOPS FEE		\$25.00
	SET-OFF DEBT FEE	\$	20.00
TRAIN STATION USE	MORNING OR AFTERNOON		\$75.00
	AFTERNOON & EVENING RECEPTION OR DINNER		\$100.00
	ALL DAY		\$150.00

**TOWN OF PULASKI
SCHEDULE OF RATES/FEEES
FY 2020-2021**

WATER FUND
(Ordinance 2020-__)

VOLUME CHARGE (PER THOUSAND GALLONS)		IN-TOWN		OUT-OF-TOWN
1,000 TO 20,000 GALLONS	\$	3.41	\$	5.88
NEXT 680,000 GALLONS	\$	2.89	\$	4.83
OVER 700,000 GALLONS	\$	2.16	\$	4.31

**FIXED CHARGE
(METER SIZE)**

5/8 INCH	\$	13.09	\$	26.19
1 INCH	\$	29.27	\$	58.57
1 1/4 INCH	\$	42.51	\$	84.98
1 1/2 INCH	\$	55.71	\$	111.43
2 INCH	\$	88.67	\$	177.36
3 INCH	\$	187.41	\$	374.82
4 INCH	\$	285.75	\$	571.49
6 INCH	\$	556.06	\$	1,112.09
8 INCH	\$	881.02	\$	1,762.05
10 INCH	\$	1,252.19	\$	2,504.37

CONNECTION FEES

METER BASE INSTALLATION	\$	470.00	\$	590.00
SET METER CHARGE (METER BASE ALREADY PRESENT)	\$	100.00	\$	200.00
SEWER ONLY	\$	600.00	\$	600.00

AVAILABILITY CHARGES

METER SIZE	EQUIVALENT UNITS		IN-TOWN		OUT-OF-TOWN
5/8 INCH	1.0	\$	330.00	\$	660.00
1 INCH	2.5	\$	824.00	\$	1,649.00
1 1/2 INCH	5.0	\$	1,629.00	\$	3,298.00
2 INCH	8.0	\$	2,638.00	\$	5,276.00
3 INCH	16.0	\$	5,276.00	\$	10,552.00
4 INCH	25.0	\$	8,244.00	\$	16,488.00
6 INCH	50.0	\$	16,488.00	\$	32,976.00
8 INCH	80.0	\$	26,381.00	\$	52,762.00
10 INCH	115.0	\$	37,922.00	\$	75,845.00

**TOWN OF PULASKI
SCHEDULE OF RATES/FEEES
FY 2020-2021**

WATER FUND CONTINUED

CONNECTION FEE	\$	20.00	\$	25.00
NON-PAYMENT FEE	\$	40.00	\$	40.00
AFTER HOURS FEE (IN ADDITION TO REGULAR FEE)	\$	15.00	\$	20.00
METER TAMPERING FEE (PULLED OR LOCKED)	\$	100.00	\$	200.00
DEPOSIT - RENTERS	\$	140.00	\$	140.00
SAME DAY RESTORATION SERVICE				
AFTER HOURS-LEAK REPAIR (PER TRIP)	\$	40.00	\$	40.00
RE-READ METER/CHECK FOR LEAK (NO LEAK FOUND)	\$	25.00	\$	25.00
TEST FOR METER ACCURACY	\$	55.00	\$	55.00
BLOCKED METER (CUSTOMER ACTION)	\$	100.00	\$	100.00
METER CHANGE OUT - CUSTOMER REQUEST	\$	210.00	\$	210.00

GARBAGE / REFUSE RATES - Residential
(Ordinance 2020-__)

PSA - GARBAGE DEPOSIT	\$	45.00	\$	45.00
MONTHLY PSA REFUSE FEE - Standard	\$	18.00	\$	18.00
MONTHLY PSA REFUSE FEE - Low Volume	\$	11.00	\$	11.00

**TOWN OF PULASKI
SCHEDULE OF RATES/FEEES
FY 2020-2021**

SEWER FUND
(Ordinance 2019-06)

VOLUME CHARGE (PER THOUSAND GALLONS)	IN-TOWN	OUT-OF-TOWN
1,000 TO 700,000 GALLONS	7.88	14.36
OVER 700,000 GALLONS	7.54	14.36
FIXED CHARGE (METER SIZE)		
5/8 INCH	20.09	40.16
1 INCH	28.93	57.89
1 1/4 INCH	36.32	72.61
1 1/2 INCH	43.87	87.72
2 INCH	61.40	122.79
3 INCH	108.61	217.21
4 INCH	161.74	323.46
6 INCH	309.25	618.51
8 INCH	489.36	978.73
SEWER SERVICE ONLY - NO WATER	35.43	64.56
<u>CONNECTION FEES</u>		
SEWER ONLY (BASIC RATE)	\$ 600.00	\$ 600.00

ACTIVITY	<u>STORMWATER FEE</u>		
	SIZE	FEE TOTAL	DEQ PORTION
General Permit for Construction	<1 acre	\$ 290.00	\$ 81.00
	1-5 acres	\$ 2,700.00	\$ 756.00
	5-10 acres	\$ 3,400.00	\$ 952.00
	10-50 acres	\$ 4,500.00	\$ 1,260.00
	50-100 acres	\$ 6,100.00	\$ 1,708.00
	>100 acres	\$ 9,600.00	\$ 2,688.00
Modification of Transfer of Registration Statements for the General Permit	<1 acre	N/A	N/A
	1-5 acres	\$ 200.00	N/A
	5-10 acres	\$ 250.00	N/A
	10-50 acres	\$ 300.00	N/A
	50-100 acres	\$ 450.00	N/A
	>100 acres	\$ 700.00	N/A
Maintenance Fees	<1 acre	N/A	N/A
	1-5 acres	\$ 400.00	N/A
	5-10 acres	\$ 500.00	N/A
	10-50 acres	\$ 650.00	N/A
	50-100 acres	\$ 900.00	N/A
	>100 acres	\$ 1,400.00	N/A

**TOWN OF PULASKI
SCHEDULE OF RATES/FEEES
FY 2020-2021**

**CEMETERY FUND
(Ordinance 2016-01)**

	TOTAL COST	CEMETERY LOT GENERAL FUND - 50%	PERPETUAL CARE CEMETERY FUND - 50%
CEMETERY LOT CHARGE	\$ 600.00	\$ 300.00	\$ 300.00
OAKWOOD	\$ 600.00	\$ 300.00	\$ 300.00
OAKWOOD ADDITION	\$ 600.00	\$ 300.00	\$ 300.00
PINEHURST	\$ 600.00	\$ 300.00	\$ 300.00
PINEHURST ADDITION	\$ 600.00	\$ 300.00	\$ 300.00
Installation Permit - Monuments & Markers			\$ 25.00
Additional Permit Fee			\$ 1.00



PULASKI

WHERE YOUR NEW PATH BEGINS

APPENDIX E:

**PRINCIPLES OF
SOUND FINANCIAL
MANAGEMENT**

TOWN OF PULASKI

PRINCIPLES OF SOUND FINANCIAL MANAGEMENT

INTRODUCTION

These principles set forth the broad framework for overall fiscal planning and management of the Town's resources. In addition, these principles address both current activities and long-term planning. Every two years, following a Council election, these principles should be reviewed to assure the highest standards of fiscal management.

OVERALL GOALS

The financial goals of the Town of Pulaski are designed to ensure the Town's sound financial condition at all times.

1. **Sound Financial Condition** may be defined as:
 - ✓ Cash Solvency - The ability to pay bills.
 - ✓ Budgetary Solvency - The ability to annually balance the budget.
 - ✓ Long Term Solvency - The ability to pay future costs.
 - ✓ Service Level Solvency - The ability to provide needed and desired services.
2. **Flexibility** is a goal that ensures that the Town is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.
3. **Adherence to Best Accounting and Management Practices** in conformance with generally accepted accounting procedures as applied to governmental units, and the standards of the Governmental Accounting Standards Board and the Government Finance Officers Association (GFOA).

FINANCIAL PRINCIPLES

1. **A balanced budget** should be prepared annually by the Town Manager and forwarded to the Town Council for consideration.
2. **Ongoing operating costs** should be funded by ongoing revenue sources. This protects the Town from fluctuating service levels and avoids concern when one-time revenues are reduced or removed. In addition:
 - a. **Cash balances** should be used only for one-time expenditures, such as land acquisition, capital improvements and capital equipment or special one-time expenditures.
 - b. **Federal grants** should not financially support essential Town services. Federal grant monies should be tied to programs and services with the

understanding that those services delivered with grant funding may be revised and altered based on grant funding availability.

- c. **New operating costs associated with capital projects** should be funded through the operating budget but identified and outlined in the capital improvement program.
3. The Town Manager should forward to the Town Council a quarterly financial report identifying meaningful trends in both revenues and expenditures for all major funds.
4. Department Heads are responsible for managing departmental budgets within the total appropriated budget.
5. An Equipment Replacement Fund should be created for the specific replacement of Town vehicles, including Fire and Police vehicles.
6. Financial Trend Indicators should be prepared and reviewed annually to determine the Town's financial condition. Town Council will review these indicators prior to the development of the Capital Improvement Program and annual operating budget. This exercise offers the following benefits:
 - a. A method for quantifying a significant amount of information in relatively simple terms to gain better understanding of the Town's financial condition;
 - b. Places the events of a single year into a longer perspective and permits the Town to evaluate trends; and,
 - c. A straightforward picture of financial strengths and weaknesses.
7. General Fund *Undesignated Fund Balance* should be targeted at no less than 10% of operating expenditures exclusive of capital improvements. However, the Town will strive to increase the level to a target above 15% of operating expenditures exclusive of capital improvements over a five year period
8. The Town Council may, from time-to-time, appropriate fund balances that will reduce available fund balances below the 10% policy for the purposes of a declared fiscal emergency or other such special purpose as to protect the long-term fiscal security of the Town. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the Town, then the Council will establish a different but appropriate time period.
9. Tax-supported debt service should be generally targeted not exceed 12% of operating expenditures exclusive of capital improvements.

- 10.** The ten-year principal payout ratio for tax-supported debt at the end of the projected five-year Capital Improvement Program should have a target at or above 60%.
- 11.** Net Debt as a percentage of total assessed value of taxable property should not exceed 3.0%. Net Debt is defined as any and all debt that is tax-supported.
- 12.** The Town shall annually prepare a Comprehensive Annual Financial Report in accordance with current GASB rules and regulations.
- 13.** The Town operates two enterprise funds: Water Fund and Sewer Fund. These enterprise Funds should maintain financial independence from the General Fund. Each fund should include a reserve of at least 90 days of operating expenditures with a long term goal of at least 120 days. Revenue should be sufficient to fund operations, capital improvements, equipment replacement and department service.
- 14.** To maintain the integrity of the Water and Sewer Fund the following goals should be achieved:
 - a. Maintain a ratio of Net Revenues (Revenues less Operations not including Depreciation) of at least 1.20x debt service requirements without taking new availability revenues into account. The excess revenues would be available first to maintain the Water & Sewer Enterprise Fund Balance and second to provide equity funding of future capital projects.
 - b. The Town will work to fund all capital projects of \$100,000 or less with Water & Sewer Enterprise Fund Equity
- 15.** A five-year capital improvement program should be prepared each year prior to the submission of the budget.

Principles of Sound Financial Management

Originally Adopted by Town Council: June 3, 2014

Reaffirmed by Town Council:

- June 2, 2015
- June 7, 2016
- June 20, 2017
- June 26, 2018
- June 4, 2019